

**Town of Greenville
Board of Selectmen**

Minutes – January 24, 2024

Call to order at 3:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectman Kathleen McNamara, and Town Administrator Tara Sousa.

Old Business

Appoint Road Agent

The Town Administrator reported that negotiations with Gregg Eastman for promotion to the position of Road Agent were successful, and the Selectmen reviewed the salary recommendation.

Motion by Chairperson Mary, 2nd by Selectman McNamara, to appoint Gregg Eastman as Road Agent with an annual salary (exempt) of \$69,000 effective January 28, 2024.

Motion carried with 2 in favor, none opposed.

New Business

General Fund Budget

The Selectmen reviewed the proposed General Fund Budget, which included submitted budgets from the Town Clerk/Tax Collector, and the Temple-Greenville Police Department budget, as recommended by the TGPD Joint Board. The total amount was \$2,682,508, which is a 2.95% increase from the prior year. The Town Administrator noted her recommended adjustments to line-items, such as the Highway Department Temporary Help, which the Board had deferred finalizing until the full increase off the budget was known. There were no concerns expressed or changes requested.

Roberts & Greene Management Letter

The Selectmen reviewed the management letter from Roberts & Greene, PLLC. There were no comments or questions.

Avitar Abatement Recommendation

The Selectmen reviewed a recommendation from Evan Roberge, of Avitar Associates, to deny the abatement request of Claude and Elaine Bourgault, Map 8 Lot 7.

Motion by Chairperson Mary, 2nd by Selectman McNamara, to accept the recommendation of Avitar Associates and deny the abatement request of Claude and Elaine Bourgault, Map 8 Lot 7.

Motion carried with 2 in favor, none opposed.

Accept Donations from Greenville Firefighters Foundation

Motion by Chairperson Mary, 2nd by Selectman McNamara, to accept the donation of a thermal imaging camera, value \$3,250, and 2 battery powered fans, value \$7,750, from the Greenville Firefighter's Foundation.

Motion carried with 2 in favor, none opposed.

DRA Sales Monitoring Inspection Report, USPAP Report

The Selectmen reviewed the Department of Revenue's 2023 Sales Monitoring Report, which reflected no errors by our assessors, and a letter certifying that the Uniform Standards of Professional Appraisal Practice (USPAP) Report submitted by Avitar, regarding the Town's (2023) mass appraisal, complied with applicable laws and regulations.

Conservation Commission Appointment

The Selectmen reviewed a letter of interest from Peter Simonson regarding the open position on the Conservation Commission.

Motion by Chairperson Mary, 2nd by Selectman McNamara, to appoint Peter Simonson to the Conservation Commission.

Motion carried with 2 in favor, none opposed.

Non-public RSA 91-a:3,II(c)

Motion by Chairperson Mary, 2nd by Selectman McNamara, to enter non-public session pursuant to RSA 91- a:3,II(c) at 3:54 p.m.

Motion carried by roll call vote: C. Mary, yes; K. McNamara, yes.

Motion by Chairperson Mary, 2nd by Selectman McNamara, to re-enter public session at 4:01 p.m., and to seal the minutes in perpetuity on matters of reputation.

Motion carried by roll call vote: C. Mary, yes; K. McNamara, yes.

It was reported that a hardship letter was reviewed, and no action was taken.

2024 Warrant Articles

The Selectmen reviewed the Town Administrator's estimate of the change in unreserved fund balance from the prior year, and the limited number of warrant articles proposed for 2024. Chairperson Mary explained to (newly appointed) Selectman McNamara the Board's historic thought process regarding use of fund balance for warrant articles rather than reduction of the tax rate. The Selectmen discussed the shortfall of the secured funding for the Wastewater Chemical Feed Building Project, and the repairs needed at the intermediate pump station. Chairperson Mary expressed her preference to avoid long-term debt if possible, utilizing available ARPA funds for the pump station repair, and proposing use of fund balance for any necessary match to grant funding for the chemical building. Reducing the requested amount of highway funds from fund balance to \$50,000 was also discussed.

It was noted that the Board has a scheduled public hearing January 31, 2024 at 6:00 p.m. The Town Administrator anticipated also having a brief regular business meeting that evening.

Signature Folder

The Selectmen:


- Reviewed, discussed, and approved minutes of the January 4, 2024 meeting.
- Reviewed, discussed, and approved pay rates: J. Fitzgerald, D. Winslow.

Motion by Chairperson Mary, 2nd by Selectman McNamara, to adjourn at 4:10 p.m.

Motion carried with 2 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:



Carla C. Mary/Chairperson

Douglas A. Reardon/Selectman



Kathleen J. McNamara/Selectman