

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
June 8, 2011
Minutes

5:30 p.m. Open Meeting

Chairperson O'Keefe opened the meeting at 5:40 p.m.

In Attendance: Chairperson O'Keefe, Selectman Blease, Selectperson Bergeron, Town Administrator Kelley Collins, Recreation Committee Chair Rick Miller, Recreation Committee member Carol Russell, NH Homeland Security & Emergency Management Representative Jack Moorhouse, Fire Station Committee members: Charles Buttrick, Mark Winslow, Debbie Bouley and Tom Barrett

5:30 p.m. Meet with the Chairman of the Recreation & Parks Committee, Rick Miller to discuss hiring of lifeguards for 2011

The Board met with the Chairman of Recreation & Parks, Rick Miller and member Carol Russell. Mr. Miller noted that the committee is concerned because they currently only have two lifeguards hired and one is also the Assistant Pool Manager. The Town Administrator made the Board, Mr. Miller and Ms. Russell aware that we are currently holding (1) additional application for a certified guard (Boy Scouts of America) plus (2) additional applications for people that are not certified. We did have a person stop today to pick up an application for her son who is enrolled in a Lifeguard course and for her daughter who currently lifeguard's at Hampshire Hills and might be interested in part time employment. The Town Administrator provided Mr. Miller with copies of these applications.

The pool was scraped and power-washed today. It still needs to be painted and let dry for one week. Mr. Miller noted that they will need to run a pressure test and have the filter serviced (there is a date for filter work). The bathrooms and floors still need to be cleaned. Mr. Miller is buying all the supplies tomorrow. He will need 18 gallons of paint, he needs to purchase chemicals. He thinks budget wise we should be fine.

6:00 p.m. Meet with Representative from NH Homeland Security & Emergency Management, Jack Moorhouse, to discuss the status of the grant for Livingston Road

Mr. Moorhouse noted that the full grant is \$85,564 the Town's match is \$21,391. He is willing to work with the Highway Department and Road Agent to see if they can come up with some soft match funds. The Town Administrator had also asked him if the grant can be rescinded if the Town fails to raise and appropriate the matching funds at the March 2012 town meeting. Jack did state that if the Town fails to raise the matching fund the grant can be de-funded. The deadline for completion of this grant work is December 2012.

Chairperson Bergeron made a motion to accept the Livingston Road HMP grant with a deadline for completion of December 2012, Selectman Blease seconded. Motion passed. The Board reviewed and signed the grant acceptance with the plan to put this on the warrant for completion in 2012.

6:30 p.m. Meet with members of the Fire Station Committee

The Board met with Mark Winslow, Charles Buttrick, Debbie Bouley and Tom Barrett. Fire Chief Jim Stimans is ill.

Charles Buttrick's first order of business is regarding committee members and what the Board is planning to do. Charles Buttrick and Debbie Bouley's re-appointments have not been signed. The Fire Station Committee has continued to meet monthly. The May meeting did not happen because there was no legal quorum. Debbie Bouley noted that there has been no Board of Selectmen representation. There have been 30 meetings since January 2009 – three have been joint Board meetings so there were 27 meetings and the Board representative only attended 7 of those meetings. During one of the meetings there was an email from the Fire Station Committee with (4) questions that the Fire Station Committee never got an answer to. Specifically, status of the easement, status of re-scheduling the geo tech work, does BOS still want a quote to remove

fill, status of Selectman representative.

Chairperson O'Keefe is willing to sign the appointments if the committee is going to continue to meet. The Board is not going to appoint an ex-officio member. Chairperson O'Keefe suggested quarterly meetings.

Selectperson Bergeron wants to know why fill went to that property? Was the Committee thinking that we were going to dig a hole and need fill? Mark Winslow said that Hutter Construction and one other construction contractor said the site work would be significant and that they would need fill. Mark Winslow said that he foresaw a few hundred yards of fill on the already cleared part of that land. Then Park started putting so much fill and pushing over trees etc. No one ever thought there would be this much fill. At the June 2010 meeting Mr. Winslow expressed concern and Mr. Barrett brought that concern back to Park. Mark Winslow said it took them a long time to get them to stop dumping fill up there.

Selectperson Bergeron asked if it was stipulated where the fill would be dumped and what kind of fill would be dumped. No, but Mr. Winslow was appalled because clearly Park new what site prep for a Fire Station would be.

Selectperson O'Keefe suggested meeting with the Fire Station Committee quarterly to stay in touch.

Mark Winslow suggested getting a couple of hundred yards of material out of there and then you're right on the edge of the slope.

The Town Administrator suggested that the Board authorize either her or the Town Attorney to negotiate with Mr. Price for acquisition of the easement and have the Committee get a price for hauling off a couple hundred tons of the fill.

Chairperson O'Keefe asked the Board what they want to do about an ex-officio member for the Committee. The Town Administrator noted that she did not believe it was required. She has no problem with just reading the minutes because they do review them. The Town Administrator will be the point of contact.

Non Public Session

Chairperson O'Keefe made a motion to go in to Non Public Session regarding to review a written legal opinion at 7:18 p.m. Selectman Blease seconded. Roll Call Vote: Chairperson O'Keefe – yes, Selectman Blease – yes; Selectperson Bergeron – yes.

Chairperson O'Keefe made a motion to leave Non Public Session at 7:25 p.m. Selectman Blease seconded. Roll Call Vote: Chairperson O'Keefe – yes; Selectman Blease – yes; Selectperson Bergeron – yes.

Chairperson O'Keefe made a motion to authorize Attorney Greg Sargent to issue the Notices of Violation to Pilgrim Foods Thursday June 9, 2011, Selectman Blease seconded. Vote: 3-0.

Non Public Session

Chairperson O'Keefe made a motion to go into Non Public Session under RSA 91-A:3, II (d) at 7:25 p.m. Selectperson Bergeron seconded. Roll Call Vote: Chairperson O'Keefe – yes; Selectman Blease – yes; Selectperson Bergeron – yes

Chairperson O'Keefe made a motion to leave Non Public Session at 7:30 p.m. Selectman Blease seconded. Roll Call Vote: Chairperson O'Keefe – yes; Selectman Blease – yes; Selectperson Bergeron – yes

New Business

Review and discuss Water and Sewer rates for 2011

The Board asked the Town Administrator to find out how much notice they need to give for a public hearing and how long after the public hearing any rate change could/would be effective

Review and discuss Mark Stetson's (Avitar Assessing) recommendation to consider a 20% economic depreciation factor for multi-family dwellings in Greenville

The Board reviewed and discussed Mr. Stetson's recommendation that a 20% economic depreciation factor be added to multi-family dwellings. The Board unanimously agreed not to apply this factor.

Review and discuss Woodard & Curran's recommendation for the proposed sewer system for Hemlock Hills development

The Board reviewed and discuss Woodard & Curran's recommendation for the proposed low-pressure system for Hemlock Hills. The Board asked the Town Administrator to relay David Hughes engineering findings to Chad Brannon and Mr. Fenton.

Review, discuss and adopt Building Inspector/Code Enforcement Officer job description

Chairperson O'Keefe made a motion to adopt the job description as submitted, Selectperson Bergeron seconded. Motion passed 3 - 0.

Review and discuss Holiday Committee request for July 3rd

The Board asked the Town Administrator to see if the Holiday Committee is available Tuesday, June 14, 2011 at 6:30 p.m. and have her see if the Fire Chief and Police Chief are available. The Board would also like the Town Administrator to ask the Committee to provide vendor names for check, and see if they can use reimbursements rather than have a check written for the full amount to a member of the committee.

Review and discuss Greenville Estate's Tenant's Cooperative request to meet with the Board in open session

The Board would like the Town Administrator to get more specific information from GETC on what about taxes they have questions about.

Old Business

Review and discuss status of bid for F450

The Board will take this up after they have an opportunity to meet with the Town Attorney

Review changes to fireworks law – July 3rd will have no fireworks over 3 inches

There have been changes to fireworks laws so they can no longer shoot off anything larger than 3". They will use more fireworks to meet the \$5,000 cost of the exhibition.

Signature Folder

Review, approve and sign check manifests

The Board reviewed, approved and signed the check manifests

Review, discuss, approve and sign minutes of 5/18/2011 Board of Selectmen's Meeting

The Board reviewed, approved and signed the minutes of the May 18, 2011 Selectmen's Meeting.

Review and approve various purchase orders

The Board reviewed, approved and signed various purchase orders.

Selectperson Bergeron made a motion to authorize the Chairperson, Kelle O'Keefe to sign the Minority Business Owner and Women Owned Business certifications as well as the Made in American certification for the ARRA Secondary Clarifier Project. Selectman Blease seconded. Motion passed 3-0.

Adjournment

Chairperson O'Keefe made a motion to adjourn at 7:49 p.m. Selectperson Bergeron seconded. Motion passed 3-0.

Minutes submitted by: Kelley Collins/Town Administrator

Approved by:


Kelle O'Keefe/Chairperson

Scott Blease/Selectman

Brenda Bergeron

Brenda Bergeron/Selectperson