

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
July 21, 2011
Minutes

5:00 p.m. Open Meeting

Chairperson O'Keefe made a motion to open the meeting at 5:01 p.m., Selectman Blease seconded. Motion passed 3-0

In Attendance: Chairperson O'Keefe, Selectman Blease, Selectperson Bergeron, Town Administrator, Kelley Collins, and Water & Sewer Operations Manager, Carla Mary

5:15 p.m. Meet with Water & Sewer Operations Manager, Carla Mary

The Board met with Water & Sewer Operations Manager, Carla Mary. There was discussion regarding having the Attorney address deficiencies in Pilgrim Foods Accidental Spill and Slug Control Plan. The plan was due 30 days after the permit was approved and David Hughes reviewed and noted some missing requirements. In addition the Board would like Attorney Sargent to send a letter to Pilgrim Food's Attorneys to set up the 7 consecutive day sampling required for our Local Limits plan.. Those same 7 days there will be testing conducted on Town too.

Chairperson O'Keefe made a motion to have Attorney Sargent speak to Pilgrim Food's Attorneys about the deficiencies in their Accidental Spill and Slug Control Plan as well as notifying them that we need to have an independent agent perform sampling for seven consecutive days at Pilgrim Foods. Selectperson Bergeron seconded. Motion passed 3-0.

5:30 p.m. Non Meeting with Attorney Greg Sargent re: pending issues

The Board met with Attorney Sargent by conference call from approximately 5:30 – 6:10 p.m.

Non Public Session under RSA 91-A:3, II (e) to discuss pending litigation at Board of Tax & Land Appeals

Chairperson O'Keefe made a motion to go into Non Public Session under RSA 91-A:3, II (e) at 6:10 p.m. Selectman Blease seconded. Roll Call Vote: Chairperson O'Keefe – yes; Selectman Blease – yes; Selectperson Bergeron – yes.

Chairperson O'Keefe made a motion to leave Non Public Session at 6:20 p.m. Selectman Blease seconded. Roll Call Vote: Chairperson O'Keefe – yes; Selectman Blease – yes; Selectperson Bergeron – yes.

Non Public Session under RSA 91-A:3, II (d) to discuss the status of negotiations for an easement on proposed Fire Station land

New Business

Review and discuss status of complaint on Granite Avenue

The Board briefly discussed the issue that took place last Friday regarding an extension cord being run from one mobile home to another. The Fire Inspector wound up cutting the extension cord on the advice of the State Fire Marshal's Office, when he was unable to determine what the cord was actually powering. The Chairperson would like to meet with Fire Inspector, Ed White and Building Inspector/Code Enforcement Officer, Jim Shultz.

Review and discuss performance evaluations for Town Staff

The Board will discuss the performance evaluation of the Police Chief with the Joint Board. They will discuss the performance evaluation of the Fire Chief with the Fire Wards. The Board

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will set a worksession to conduct a 6 month performance evaluation of the Road Agent (which was due July 3) and the annual performance evaluation of the Town Administrator. The Town Administrator provided the Board members with blank forms.

Chairperson O'Keefe asked the Town Administrator if she has evaluated her employee. The Town Administrator noted that she did the evaluation in February but never delivered it because no other town employees are being evaluated and it doesn't seem equitable to only conduct performance evaluations on one employee. Chairperson O'Keefe would like this subject agenda placed on the August agenda under Old Business.

Old Business

Review and discuss Water and Sewer rates for 2011

The Board reviewed the hand out provided by Water & Sewer Operations Manager, Carla Mary. There will be a public hearing on 2011 Water & Sewer rates on 8/10/2011 at 6:30 p.m.

Review , discuss and approve pre-buy of oil for 2011/12 heating season

The Town Administrator provided a list of three companies they obtained prices from: Ashby Oil, Allen Mathewson (who we used last year) and Haffner's. Ashby Oil has the best price and they provide downside protection and automatic delivery. Selectman Blease suggested getting a price from Dennis K. Burke.

Selectperson Bergeron made a motion to pre-buy from Ashby Oil unless Dennis Burke is cheaper. Selectperson Bergeron also wants agreement in writing. Chairperson O'Keefe seconded. Motion passed 3-0.

Discuss and set a time to meet with GETC Board on August 24th

The Board of Selectmen would like to meet with Greenville Estate Tenant's Cooperative Board at 6:30 pm on August 24, 2011. Selectperson Bergeron asked if we should be revising the agreement because she is not willing to approve the draft. Chairperson O'Keefe reminded the Board that the GETC Board members were going to review and revise it and then the BOS will review it.

The Board would like to meet with the Fire Wards on August 24, 2011 as well. The Town Administrator will see if the Fire Wards can make 5:30 p.m., if a majority of the Fire Wards cannot make 5:30 we can try 7:15 p.m.

Review and discuss status of High Street

The Town Administrator noted that the public hearing for a Community Development Block Grant (CDBG) from the Community Development Finance Authority (CDFA) will be on August 10th at 5:00 pm.

The Board asked the Town Administrator to draft a letter for their signature, to Senator Bragdon and the Governor, thanking them for their assistance in getting 12 ½ % of the matching funds included in the State budget.

Review and discuss setting an appointment with MRI regarding contract RFQ and RFP for Water & Sewer Operations

Chairperson O'Keefe noted that they did not necessarily need to meet with Municipal Resources Inc. (MRI) but they need periodic updates on the process and timeline for Requests for Qualifications & Interest and the actual Request for Proposal. The Town Administrator noted that the RFQs have gone out to ten companies, including our current Water & Sewer Operations Contract provider, Woodard & Curran. The deadline for submission of Qualifications and Interest is July 31, 2011.

Review and discuss pool building maintenance

Selectman Blease noted that the front of the pool building is all moldy and it needs a face lift. The Board asked the Town Administrator to have Tom Plourde/Road Agent and the Highway Dept look to see if we can fix up front of building.

Set date for meeting with Planning Board

The Board of Selectmen would like to meet with the Planning Board members and the Planning Board Secretary at the first meeting in September (9/14/2011) at 6:30 p.m.

Signature Folder

Review, discuss, approve and sign minutes of 7/13/2011 Board of Selectmen's Meeting with Non Public Sessions (4).

The Board of Selectmen reviewed, approved and signed the minutes of the 7/13/2011 meeting, along with (4) sets of Non Public Meeting minutes.

Review, discuss and authorize Chairperson to sign Andrew Pelletier building permit

Selectperson Bergeron made a motion to authorize the Chair to sign the approval on the Pelletier building permit. Selectman Blease seconded. Motion passed 3-0.

Review, discuss and sign application for reimbursement for State Forest for Russell State Forest

The Board of Selectmen reviewed and signed the application for reimbursement for State Forest for the Russell State Forest.

Money for Metals

The Board would like the Town Administrator to make a request to the Planning Board Secretary, Laurie Kandoll for all minutes for the last year concerning Pelletier's property.

Chairperson O'Keefe made a motion to have Attorney Bedard send the Chair of the Planning Board, Ted deWinter a letter outlining the outstanding issues with Mr. Pelletier's business and land. Selectman Blease seconded. Motion passed 3-0

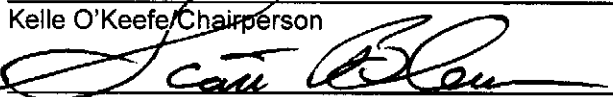
Adjournment

Chairperson O'Keefe made a motion to adjourn at 7:00 p.m. Selectman Blease seconded. Motion passed 3-0.

Submitted by: Kelley Collins/Town Administrator

Approved by:

Kelle O'Keefe/Chairperson



Scott Blease/Selectman



Brenda Bergeron/Selectperson