

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
August 24, 2011
Minutes

5:00 p.m. Open Meeting

Chairperson O'Keefe made a motion to open the meeting at 5:02 p.m. Selectman Blease seconded. Motion passed. 3-0.

5:00 p.m. Meet with David Simpson, Republican Candidate for special election

The Board met with Mr. David L. Simpson who is running for the House of Representatives on September 20, 2011. Mr. Simpson gave the Board a little background on him. He is running because he is retired and has the time to devote and he remembers the war years and Eisenhower years and wants us to live within our means. He feels we need more effective government and wants to introduce good business practices into government. He feels there should be no wage taxes or sales taxes in NH. He has a strong feeling that there needs to be a reasoned approach with policies and procedures. He doesn't believe he would have any ethical challenges as he does no business in NH.

Meet with EMD, Tim Johnson and Water & Sewer Operations Manager, Carla Mary to discuss preparation for Hurricane Irene

The Board reviewed and discussed preparation in the event the storm hits NH this weekend.

Tim Johnson, Emergency Management Director for the Town briefed the Selectmen. Irene is currently a Category 3 storm. Predicted to hit the Northeast sometime late Saturday night, early Sunday morning. The prediction is it will be a Category 2 storm by then. They are monitoring the storm. Our EMD has already spoken to Jim Hicks, the Emergency Management Director in New Ipswich they believe it is in the best interest of both towns would use Mascenic High School as the place of shelter. Chairperson O'Keefe asked about High Street? Tim doesn't think there is much we can do about High Street, except continue to monitor it closely. He will be discussing this with the Road Agent tonight or tomorrow. They will also discuss other flood prone area in Town.

Carla Mary, Water & Sewer Operations Manager, requested an electrician be on-site for 24 hours and a generator for up to a week, or a month as needed. The total cost is \$3640. Our normal flow is usually between 90 and 100K per day but during flood events has been known to go as high as 640K per day. Water and Sewer normally use the trash pump that Highway has to put in the wet well – that pump is out for repair but they think it will be fixed by tomorrow. Ewing Electric is familiar with our facility. The biggest generator they have at the plant is 150 KW, the one she is proposing to rent is a 240 KW generator.

Lou spoke to the engineers at Pilgrim Foods and they are within 6 inches of the top of the lagoon but they plan on lowering their levels by pumping into another lagoon.

She has until Thursday afternoon to commit to the generator and Friday morning to commit to the electrician.

There are hardwired generators at each plant and at each pump station. If we get 100 mile/hour sustained winds there will be trees and wires down everywhere. Chairperson O'Keefe and Selectman Blease support these efforts. Chairperson O'Keefe recommends waiting to see tomorrow and let the Town Administrator know by tomorrow at 3:30 p.m. Selectman Blease and Chairperson O'Keefe are good with this but want Tim to look into state generator.

5:30 p.m. Non Public Session under RSA 91-A:3,II (a) Meet with Fire Wards

Chairperson O'Keefe made a motion to go into Non Public Session under RSA 91-A:3, (a) at 5:43 p.m. Selectman Blease seconded. Roll Call Vote: Chairperson O'Keefe – yes; Selectman Blease – yes; Selectman Bergeron – yes.

Chairperson O'Keefe made a motion to leave Non Public Session at 6:08 p.m. Selectman Blease seconded. Roll Call Vote: Chairperson O'Keefe – yes; Selectman Blease – yes; Selectman Bergeron – yes.

6:00 pm Meet with Rick Miller and Lauren Nelson re: Carnival

The Board met with Rick Miller and Lauren Nelson. Lauren Nelson noted that they are over-budget on the salaries line item. Chairperson O'Keefe asked how this happened. Rick and Lauren noted that having two pool managers effected salaries, also there was better weather so the pool was closed less. The Town Administrator noted that there were a few instances of overtime, but less than last year. Rick Miller asked what the Board is hunting for? Are you looking for bottom line being over or line items?

The Town Administrator asked the status of Swim Team bathing suit money. Lauren noted that they are holding that money because they want it to offset the bathing suits they do not want it to go into the general fund. The Town Administrator made the Board and Mr. Miller and Mrs. Nelson aware that anytime we collect \$500, or more we are required to deposit it that day, in addition, she will book it any way the Board of Selectmen want her to but the NH Department of Revenue Administration requires that Town's gross budget, meaning that all expenses are shown without netting revenues. The revenue must be show separately and must go into the general fund. The Board wants the Town Administrator to book the receipt the way NH DRA requires.

6:30 p.m. Meet with Greenville Estates Tenant's Cooperative Board members to review and discuss possible agreement

The Board met with Christine Deane, Mark Normandin, Sonny O'Reilly and Larry Legere and discussed the proposed Mobile Home tax deed agreement line by line. The Board will discuss it with the Town Attorney and get back to GETC.

New Business

Review, discuss and approve signing the Notice to Proceed for the Adams Hill Water Project

The Board reviewed the Notice to Proceed and Change Order for the Adams Hill Water Tower. Selectperson Bergeron made a motion to authorize the Chairperson to sign the Notice to Proceed. Selectman Blease seconded. Motion passed 3-0.

The Board signed the Change Order for the Adams Hill Water Tower project.

Old Business

Update Board on status of RFP process for Water & Sewer Contract Operations

The Board will meet with Don Jutton/President of Municipal Resources to discuss the status of the RFP at 5:00 p.m. on Wednesday, August 31, 2011.

Review & discuss performance evaluations for town staff

Chairperson O'Keefe asked for the portion of the town policy that covers evaluations. They will review it at the next meeting.

Review & discuss status of High Street

The application for the Community Development Block Grant (CDBF) was submitted on Thursday, August 11, 2011.

Update Board on status of Pilgrim Foods

Where are we with time frames?

Review, discuss and set 2011 Water & Sewer Rates

Selectperson Bergeron made a motion to increase the sewer rate by \$1.30. This motion failed for lack of a second.

Chairperson O'Keefe made a motion to increase the sewer rate by \$1.35, Selectperson Bergeron seconded. Motion passed 3-0.

Chairperson O'Keefe made a motion to rescind the vote of \$1.35 increase. Selectperson Bergeron seconded. Motion to rescind passed.

Selectmen's Meeting Minutes
August 24, 2011

Selectman Blease made a motion to increase the sewer rate by \$1.40, Chairperson O'Keefe seconded. Motion passed 3-0.

This will include corresponding increases to minimum and flat rate as well as flat rate for meters not read.

Signature Folder

Review, discuss and approve minutes of the August 10, 2011 Selectmen's Meeting, with (1) Non Public Session

The Board reviewed, discussed and approved minutes of August 10, 2011 Selectmen's Meeting, with (1) Non Public Session.

Review, discuss and approve MS5 from auditors

The Board reviewed, discussed, approved and signed the MS5 as provided by the auditors.

July 3rd Celebration accounting

The Board has had the Town Administrator email Jane Peters and Christine Johnson twice and she sent them each a certified letter. The certified letters have not been picked up

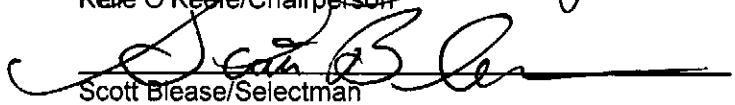
Adjournment

Chairperson O'Keefe made a motion to adjourn at 7:23 p.m., Selectman Blease seconded. Motion passed 3-0.

Submitted by: Kelley A. Collins/Town Administrator

Approved by:


Kelle O'Keefe/Chairperson


Scott Blease/Selectman


Brenda Bergeron/Selectperson