

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
November 9, 2011
Minutes

6:00 p.m. Open Public Meeting

Chairperson O'Keefe made a motion to open the Selectmen's Meeting at 6:01 p.m. Selectperson Bergeron seconded. Motion passed 3-0

In Attendance: Chairperson O'Keefe, Selectman Blease, Selectperson Bergeron, Town Administrator Kelley Collins and Road Agent, Tom Plourde.

6:00 p.m. Meet with Road Agent, Tom Plourde, to review status of roadway to Adams Hill Water Tower

The Board met with Road Agent, Thomas Plourde, to discuss the status of the roadway on Adams Hill Water Tower and Barrett Hill Water Tower roads. The Road Agent had a company estimate the cost to gravel the roads to keep them open. **Section A** is Adams Hill from the driveway to the corner which is 600 feet and his suggestion is to re-grade and add 6" minus gravel, 6" thick x 12' wide x 600' long or 153 yards, compacted for \$2300.

Section B is around corner to tank – remove loam add 6" minus gravel 12" thick x 12' wide x 450' long or 281 yards, compacted for \$4000.

Section C is Barrett Hill from entrance of junkyard telephone pole up 1150 feet to turn at 4" thick crushed gravel 12 feet wide, compacted for \$3500.

These are Class VI Roads if we maintain them they will revert to Class V. You can maintain them as Emergency Ways but you will have to have a public hearing. Chairperson O'Keefe asked about just using a ski mobile to access them. You would need some kind of track vehicle because you would need to access it during mud season, etc, not just during snow events. In addition, a snowmobile would not be sufficient for carrying any equipment to the tanks.

The Board of Selectman would like the Town Administrator to check the status of Adams Hill Hydrants with John from the Water Department Dept.

Review and discuss 2012 Proposed Budget for Executive, Legal, County, General Government Building, Street Lighting, Animal Control, Welfare, Patriotic Purposes, and Health Agencies with the Town Administrator

This item was tabled to a Budget Worksession scheduled for Wednesday, November 30, 2011, time to be announced.

Old Business

Update BOS on status of High Street slope stabilization process – engineering RFP draft – Exhibit #1

The Town Administrator made the Board aware of the Engineering RFP and this will go out in the next week or so. It will be advertised once in the Union Leader and different firms will be invited to submit a proposal. Deadline will be first meeting in December (12/14/2011).

The Town Administrator reviewed the Financial Management Plan for the CDBG (community development block grant) with the Board. Specifically, there was discussion regarding whether the BOS wanted the TA to approve expenditures from the grant for High Street Project. Chairperson O'Keefe doesn't really mind if the TA approves having the check cut but she wants to make sure that the Board continues to approve all manifests for checks. The Town Administrator assured the BOS that they would continue to approve manifests, the Treasurer will sign checks and there will be separate manifests for High Street expenses.

Status of RFP process for Water and Wastewater Operations – date for meeting with evaluation committee is set for 11/16/2011 at 7:00 pm

The Board of Selectmen will have Mr. Wallace Stickney facilitate this portion of the meeting.

Review 2012 health, dental, ltd, std and life insurance rates – Exhibit #2

The Board reviewed and approved the 2012 rates. Selectperson Bergeron made a motion to authorize Chairperson O'Keefe to sign the 2012 personnel insurance renewals. Selectman Blease seconded. Motion passed 3-0.

Review, discuss and approve/deny additional flow for Pilgrim Foods – Exhibit #3

The Board reviewed and signed the form to allow additional flow for Pilgrim Foods, under the condition

Tax Deeding – sign waivers on those homes that the BOS does not want to take, send list to Building Inspector/Code Enforcement Officer for drive-by condition.

Chairperson O'Keefe is not adverse to taking payments. The Town Administrator reminded the BOS that Attorney Bedard noted that the BOS cannot enter into any payment plan longer than one year. The taxpayer that is here tonight owes approximately \$4600 for 2007 and 2008. It may be difficult to pay \$4600 and also make payments on the next year 2009, which will be eligible for deeding in 2012.

Chairperson O'Keefe notes that we cannot tax deed without the Mobile Home Agreement. That should have been completed a month ago. The Town Administrator pointed out that we have had two meetings with GETC and she heard nothing back from them until yesterday.

The Town Administrator also pointed out that the Board could wait a few weeks to sign releases not to deed to see if they could reach a consensus with GETC. They could then deed, as they saw fit. Even Attorney Bedard said they could wait as long as three months to deed. Town Clerk/Tax Collector said that Attorney Bedard does not know everything and even attorneys make mistakes. She does not agree with his legal opinion on this.

The Town Clerk/Tax Collector advised the Board of Selectmen that she is going to sign tax deeds on Heidi Arute's property (City Line Auto). The Town Administrator suggested that if part of this property is being used, or has been used, for automobile maintenance and/or storage then the BOS may want to consider having an environmental assessment done on the property, prior to taking it by tax deed. Between those two parcels there is \$60K due in taxes for just 2008.

Town Clerk – Kathy Valliere explained a situation that occurred today where she had a car that had been previously registered in Canada, it belonged to a veteran who has been training all over. He will be leaving for Afghanistan soon. He paid \$167 to register his car, basically for one day. Mrs. Valliere is unable to do anything about the State portion of the registration, but she would like the Selectmen to agree to refund the town portion.

New Business

Review & discuss Animal Control Officer (ACO) position hiring process status

The Board reviewed one resume and the Town Administrator made the Board aware that she has one additional application from a current town employee. The Board would like to meet with the gentleman that sent the resume. The Town Administrator will attempt to make an appointment to see this applicant on November 16, 2011 at 5:30 p.m.

Review and discuss letter from resident on deed list who owes 2006, 2007 and 2008 taxes

The Board reviewed the letter from a resident on the tax deed list. They also reviewed the response prepared by the Town Administrator. Only one Board member signed the letter.

2012 Budget Discussion

The Town Administrator noted that she really needs to know from the Board if they intend to consider raises for Town Employees in 2012. She needs these figures to make accurate budget estimates. There was considerable discussion regarding proposing raises with the current economy, vs. retaining and attracting quality employees if wages fall below standards. Selectman Blease is generally not in favor of any increase. Chairperson O'Keefe and Selectperson Bergeron would like to see the impact of 1.5% and 2% raises on the budget. The Town Administrator will prepare these figures.

Signature Folder

Review, discuss and approve check manifests

The Board reviewed, approved and signed the check manifests

Review, discuss, approve and sign minutes of October 26, 2011 Selectmen's Meeting

The Board reviewed, approved and signed the minutes of the October 26, 2011 Selectmen's Meeting.

Review, discuss, approve and sign abatements

The Board reviewed and approved the abatements, as prepared by the Town Administrator.

Adjourn

This meeting was adjourned at 8:30 p.m.

Minutes submitted by: Kelley Collins/Town Administrator

Approved by:


Kelle O'Keefe/Chairperson


Scott Blease/Selectman


Brenda Bergeron/Selectperson