

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
November 30, 2011
Agenda**

4:00 p.m. Open Meeting

Chairperson O'Keefe opened the meeting at 4:00 p.m.

4:00 p.m. Meet with Town Clerk/Tax Collector, Kathleen Valliere, to review proposed 2012 budget(s)

Kathy noted that she did not pay anyone who worked the State election? She did not have money in the budget. She is looking for \$425 approximately. The Board agreed that she should pay those workers.

The Board reviewed the Town Clerk and Tax Collector budgets with Mrs. Valliere. Some minor changes were made.

Chairperson O'Keefe asked how did we leave the Veteran's motor vehicle registration that the Town Clerk asked the Board to refund at the last meeting? Mrs. Valliere withdrew her original request for refund of registration.

Review and discuss 2012 Proposed Budget for Executive, Legal, County, General Government Building, Street Lighting, Animal Control, Welfare, Patriotic Purposes, and Health Agencies with the Town Administrator

The Board reviewed the Executive, Legal, County, General Government Buildings, Street Lighting, Animal Control, Welfare, Patriotic Purposes, and Health Agencies budgets with the Town Administrator.

The Board would like more information on several line items. Specifically, the Board would like to know what office supplies are provided to what departments in the General Government Buildings – Office Supply line item. They would also like a breakdown of salary for the Administrative Assistant in the Executive budget. The Board would like to see a breakdown of library salaries and proposed increases.

Old Business

Review and discuss RFPs for Water and Wastewater Contract Operations

Chairperson O'Keefe would like to have Utility Partners come in to ask some of the questions they had during the last meeting. Selectperson Bergeron would like to follow up on the suggestion of the Committee that we asked to review the submissions. It was their collective opinion that both companies were qualified and responsible.

Selectperson Bergeron made a motion to have Don Jutton start preliminary contract conversation with Utility Partner. Hold cost for 2 years, 3 year contract, what percentage for future years. What maintenance is included, what are you subcontracting out. Selectman Blease seconded. Motion passed 3-0.

The Town Administrator will have Attorney Biron Bedard review with Paul Roux the possibility of a month-by-month extension with Woodard & Curran, not to exceed 90 days.

Review and discuss release to allow Pilgrim Foods to give the Town additional flow

The Board originally had written into the agreement to allow additional flow, clauses that would require Pilgrim Foods to pay all costs for hauling sludge during this time period, as well as all costs associated with hauling sludge without the Town having to prove that it was Pilgrim Food's fault. Pilgrim Foods will not agree to this and would like their responsibility for hauling sludge limited to \$5K during this "increased flow" time period. The Board noted that it is between \$6K and \$9k per load for hauling off sludge and no bill has ever been for less than \$19K. The Board cannot agree to less than \$25K. The Town Administrator will let Attorney Sargent know.

Review status update on Adams Hill Water Tower

The tank has been finished for what weather allows this year. It should be done curing next week and they should be able to start refilling it for the winter, by next week.

Review and discuss status of High Street

The Town Administrator made the Board aware that the Community Development Finance Authority Representative has still not given an answer on his review of the engineering RFP.

Status of conditional offer of employment for Animal Control Officer

See Non Public Session below.

New Business

Review and discuss status of expenditures for \$180K Wastewater 2011 Warrant Article

The Town Administrator has spoken to Paul Roux and Peter Goodwin about the billing for the project that the \$180K was to cover including the EPA Administrative Order and Local Limits Study.

Discuss BOS submission for 2011 Town Report

Chairperson O'Keefe would like Selectperson Bergeron and Selectman Blease to submit anything they have for the 2011 Town Report by January 17th

Anoxic Meter

Selectman Blease made a motion to do what we have to do to order the anoxic meter. Chairperson O'Keefe seconded. Vote: 3-0

Non Public Session under RSA 91-A:3, II (b) the hiring of a public employee

Chairperson O'Keefe made a motion to go into Non Public Session under RSA 91-A:3, II (b) at 6:07 p.m. Selectman Blease seconded. Roll Call Vote: Chairperson O'Keefe – yes; Selectman Blease – yes; Selectperson Bergeron – yes

. The Board would like the job re-advertised on a Thursday.

Chairperson O'Keefe made a motion to leave Non Public Session at 6:10 p.m. Selectman Blease – seconded. Roll Call Vote: Chairperson O'Keefe – yes; Selectman Blease – yes; Selectperson Bergeron – yes

Signature Folder

Review, discuss and approve check manifests

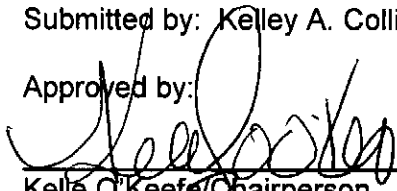
The Board reviewed and approved the check manifest

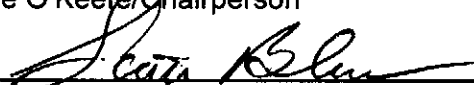
Review, approve and sign November 16, 2011 Selectmen's Meeting Minutes, including (1) Non Public Session

The Board reviewed, approved and signed the Non Public meeting minutes for November 16, 2011

Submitted by: Kelley A. Collins/Town Administrator

Approved by:



Kelle O'Keefe/Chairperson

Scott Blease/Selectman

Brenda Bergeron/Selectperson