

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
April 11, 2012
Minutes

6:00 p.m. Open Meeting

Chairman Blease made a motion to open the meeting at 6:00 p.m.

In Attendance: Chairperson Blease, Selectperson Bergeron, Selectman Reardon, Town Administrator Kelley Collins, Parks and Recreation Chairman Richard Miller and members: Lauren Nelson, Carol Russell and Annette Gallagher.

6:30 p.m. Meet with Richard Miller/Chairman, Parks & Recreation Committee

The Board met with Parks and Recreation Chair, Rick Miller and members, Lauren Nelson, Carol Russell and Annette Gallagher. Rick Miller spoke to the person at the State that is responsible for ADA pool compliance. He stated that the Town pool had to meet the requirements as a public pool. The Town Administrator noted that it is not just about purchasing the equipment it is also about proper protocols and training on lifting for the lifeguards. In addition, we need to have a plan for accommodating people with disabilities in our swim lessons and on our swim team. Selectman Reardon would like to see some kind of specifications from the State. Rick Miller is willing to talk to the person at the State who is handling this.

Rick Miller wants to know if the Board can make the decision on the pool work tonight. They have two written quotes. One from a company in VT Patenaude; he wants to start now while the weather is not warm enough to paint because once it is warmer they will run into scheduling conflicts. Associated Concrete would have to sub out the sand blasting portion and their price is considerably higher than the \$31,000, approved at town meeting, for the Patenaude bid. The Board would like to see what the warranty will be on this project.

Chairperson Blease wants to know where the bid documents are? All he sees are proposals.

Selectman Reardon made a motion to authorize the use of Patenaude Pools contingent on obtaining at least a 5 year warranty, in writing, for a price not to exceed \$31K. Selectperson Bergeron seconded. Motion passed. Vote: 3-0.

The Parks & Rec Committee is holding off on the sealing of the Courts. They have asked the Road Agent to straighten the basketball poles on the courts prior to sealing it.

Think they're in pretty good shape with lifeguards and would like to give \$.25 raises to employees.

Last year they filled the pool from the hydrant and were charged \$500 and they had to pay sewer on that. The Town Administrator noted that there was no sewer charged on that water, it was billed as a fee for filling the pool for water only. She also noted that with a quote of \$350 for 8,000 and a need of 100,000 gallons – it would cost approximately \$4375 to purchase the water.

The tentative opening date for the pool is June 8th. Last year the pool opened around June 25, 2012. The Town Administrator asked if the Committee is concerned that they over-expended salaries last year and they are planning on opening two weeks earlier and would like the Board to give raises. Ms. Nelson pointed out that the pool manager

thinks we were over-staffed on weekends and she thinks we can cut back on labor hours.

Selectman Blease asked who the last one to do the concrete work on the pool. Rick Miller stated it was the Highway Department filled a crack and it is a safety issue.

Rick Miller pointed out that Insurance Company recommended a higher chair for the deep end of the pool. The Committee has a quote for \$915. All three Selectmen approved of the chair and authorized the Town Administrator to sign the purchase order for the new chair.

Lauren Nelson asked about check for Ryan Washburn for the fishing derby. The Town Administrator thought the check had been cut and mailed but she will check on this.

Old Business

Review and discuss status of Animal Control Officer search - The Board agreed to interview two candidates. The Town Administrator will schedule two Non Public Sessions under RSA 91-A:3, II (b), one for 7:00 and one for 7:30 p.m.

Review and discuss process for Barrett Hill Water Tower project – The Board would like the Town Administrator to get prices from other engineering company (besides Woodard and Curran) for writing did documents, assisting with bid, evaluating bidders, and construction oversight for the repairs and top coating of the Barrett Hill Water Tower. The Town Administrator will contact Underwood Engineers, Wright & Pierce and see if Headwaters Hydrology has any interest. Selectman Reardon would like to go up to the tank when they go.

New Business

Review, discuss and approve appointments to various Boards and Committees

The Board reviewed and approved the following appointments: James Shultz/Building Inspector – Code Enforcement Officer until rescinded and Rick Miller/Recreation & Parks Committee.

Review and discuss setting a public hearing date for Cross Connection Program

The Town Administrator noted that NH DES had a few minor changes to the program as submitted by us and those changes have been made. She suggests noticing and holding a public hearing for the first meeting in May.

Review and discuss Selectmen's meeting dates and times

The Board was in unanimous agreement to continue to hold meetings on the 2nd and 4th Wednesdays, of each month, at 6:00 p.m. Additional meeting will be noticed, as needed.

Review and discuss permitting of backflow prevention devices at Pilgrim Foods

The Town Administrator made the Board aware that there was a discrepancy in our current Cross Connection Program docs and the letter that Carla Mary had us send Pilgrim Foods last year with regard to the fee for a Backflow Prevention Device permit. Our current documentation has a fee of \$150 while the letter stated \$125. In addition,

Pilgrim Food's engineer, Sanborn & Head point out that one of these permits does not appear to be necessary. The Town Administrator suggests cashing Pilgrim Food's check for \$375 and refunding \$125 for the application we will not require. Pilgrim Foods will still be required to test the BFP but it has nothing to do with the Town's Cross Connection program. On the advice of Utility Partners the Town will continue to require twice yearly inspections on Pilgrim Food's BFP.

Review and discuss Pilgrim Foods request for additional flow and additional TSS and BOD ,

Lester from Pilgrim Foods noted that he was in attendance to answer any questions the Board had regarding Pilgrim Food's need for additional flow. The Town Administrator suggested that since both sides are represented by counsel and since this is a matter for which both sides have sought mediation this should not be discussed until a Non Public Session later in the meeting.

Lester noted that Pilgrim Foods notified our attorney today that they would be sending him to answer questions. That message never got to the Town Administrator. Pilgrim Foods just wants to try to deal with this without all the attorneys. He noted that they need to increase the flow and loading in order to close the lagoon. They have resumed geo-bagging but they cannot haul off the liquid in the lagoon. Lester also noted that they would need to flow extra to the WWTF for 3 months, or so and they should have a pretty good idea of BOD and TSS loading once their tests come back from the lab. The Town Administrator reminded Lester that the Board had signed an agreement back in November 2011 allowing more flow if Pilgrim Food met certain conditions, including paying the \$29,000 for the sludge hauling in 2011. Pilgrim Foods rejected that offer.

Review, discuss and set a date for a public hearing to raise the cost of a Town junkyard permit

The Board will not increase the rate for this year so they asked the Town Administrator to carry this item under "pending" and remind them later in the year.

Review and discuss abatement recommendation from Avitar re: Northern New England Telephone's abatement request

The Board reviewed a letter from their assessors, Avitar Associates, regarding a recommendation on an abatement application for Northern New England Telephone (Fair Point). Selectperson Bergeron made a motion to deny the abatement for Northern New England Telephone, as submitted, based upon recommendation of Gary Roberge of Avitar. Selectman Reardon seconded. Motion passed Vote: 3-0.

Review and discuss water & sewer abatement request for 52 High Street

Selectman Reardon made a motion to reject the abatement for water bill for 52 High Street, based on the review of the history going back to 2005 and the letter submitted by the resident. Selectman Blease seconded. Motion passed. Vote: 3-0.

Selectperson Bergeron would like the Town Administrator to politely remind the resident that all abatement requests must be submitted to their office not be sent through the Town Clerk/Tax Collector.

Signature Folder

Review, discuss and approve check manifests

The Board reviewed and approved the check manifests.

Review, approve and sign March 28, 2012 Selectmen's Meeting Minutes.

The Board reviewed, approved and signed the minutes of the March 28, 2012 Selectmen's Meeting, including (1) set of Non Public minutes.

Review, discuss and approve/deny various abatement requests

8 Baker Avenue

Selectperson Berger made a motion to deny the abatement based on recommendation from Avitar. Selectman Blease seconded. Motion passed. Vote:3-0

758 Turnpike Road

Selectperson Bergeron made a motion to deny abatement based on recommendation from Avitar Associates. Selectman Reardon seconded. Motion passed. Vote: 3-0.

21 Baker Avenue

Selectperson Bergeron made a motion to deny abatement based on recommendation from Avitar Associates. Selectman Reardon seconded. Motion passed. Vote: 3-0.

14 Church Street

Selectperson Bergeron made a motion to grant the abatement based on recommendation from Avitar Associates. Selectman Reardon seconded. Motion passed. Vote: 3-0.

Review, discuss and sign Acceptance of Audit Requirement for DR 1913 March 2010 flooding

Selectperson Bergeron made a motion to authorize Chairman Blease to sign Acceptance of Audit Requirement DR 1913 March 2010 flooding. Selectman Reardon seconded. Motion passed. Vote: 3-0

This document signifies that the Board agrees to adhere to the audit requirements in return for accepting the FEMA grant reimbursement for the High Street project.

Permission to release GIS mapping data to Department of Revenue Administration

The Town Administrator explained that the Department of Revenue Administration has requested that we give permission to our mapping company, Avitar Associates, to release our GIS mapping data to them. Starting next year DRA will change from using Real Data to having UNH Technology Transfer Center to provide information for calculation of equalization ration.

Selectperson Bergeron made a motion to authorize the Town Administrator to have Avitar release GIS mapping to DRA. Selectman Reardon seconded. Motion passed. Vote- 3-0

Police Department email

The Board reviewed and took under advisement, an email requesting permission to park a cruiser in the former drying bed building at the Waste Water Treatment Facility.

Non Public Session under RSA 91-A:3 (e)

Selectperson Bergeron made a motion to go into Non Public Session at 9:00 p.m. Chairman Blease seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Board of Selectmen's Meeting Minutes
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The Board instructed the Town Administrator to call Attorney Sargent and let him know that they do not accept Pilgrim Food's offer and they will not consider additional flow until these issues are resolved.

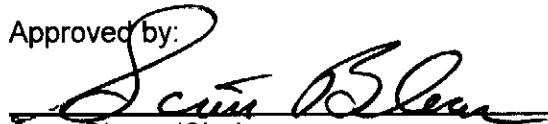
Chairman Blease made a motion to leave Non Public Session and seal the minutes at 9:30 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Adjourned

The Board adjourned at 9:33 p.m.

Submitted by: Kelley A. Collins/Town Administrator


Approved by:



Scott Blease/Chairman



Brenda Bergeron/Selectperson



Douglas A. Reardon/Selectman