

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
April 25, 2012
Minutes

6:00 p.m. Open Meeting

Chairperson Blease opened the meeting at 6:00 p.m.

In Attendance: Chairperson Blease, Selectperson Bergeron, Selectman Reardon, Town Administrator Kelley Collins, Building Inspector/Code Enforcement Officer, Jim Shultz, American Legion Post Commander, Paul Comeau,

6:00 p.m. Meet with Building Inspector, Jim Shultz

The Board met with Jim Shultz, Building Inspector/Code Enforcement Officer to discuss changes in fees for building permits.

The Board reviewed the proposed changes to building permit fees. Most of the fees are going down.

Selectperson Bergeron made a motion to accept the changes to building permit fees as submitted by the Building Inspector effective 5/1/2012. Selectman Blease seconded. Motion passed. Vote 3-0.

The Town Administrator suggested that the Board discuss the sand/salt shed at Pitcherville with the Building Inspector, while he is here. The Board reviewed the letters and email communications that Jim has had with Mr. Brown. Mr. Brown has explained to Jim that he has let Mr. Maillet do sand and salt operations for a year and has offered to sell him another piece of property if he wants to keep those operations. Originally, that sand/salt she was a seasonal operation but now it is staying year round and it never had a building permit. In addition, since it is a change in use Mr. Shultz maintains that it should have a site plan review from the Planning Board. Mr. Brown says this use was previously approved by the Planning Board.

The Town Administrator reminded the Board that they have had several complaints regarding Mr. Brown's operations when they worked on weekends. Mr. Brown originally agreed not to work on Saturday and Sunday, although that was not stipulated anywhere in his site plan "Notice of Conditions".

Mr. Shultz has heard from the tenant that is using the sand/salt shed, Mr. Maillet, however he cannot discuss this with Mr. Maillet because he is not the owner. Mr. Maillet would need a letter from Mr. Brown authorizing him to deal with this issue as his agent. Jim has asked Mr. Brown, in a letter dated 4/18/2012 to remove the sand salt shed by 5/3/2012.

The Board supports Mr. Shultz's position on the building of this shed without a permit. In addition, if Mr. Brown is aggrieved by Mr. Shultz's decision the appeal process is to the Zoning Board of Adjustment.

6:30 p.m. Meet with Paul Comeau, Post Commander, Leclair Caron Pelletier Post 13 regarding access to Map 2, Lot 43

Mr. Comeau noted that they have placed the 93 acres, the Legion owns off Old Mason Road, for sale. They would like to have the gate opened and the boulders removed to allow easy access by their realtor. This was logged at the end of 2010 and they had full access then.

The Town Administrator noted that this is still a Class VI road and if someone purchases and wants to build the Town should have them sign a waiver of liability to build on a Class VI road.

7:00 p.m. Non Public Session under RSA 91-A:3, II (b) to interview a candidate for the position of Animal Control Officer

Selectperson Bergeron motion to go into Non Public session under RSA 91-A:3, II (b) At 6:45 p.m. Selectman Blease seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Selectperson Bergeron made a motion to leave Non Public Session at 7:09 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

7:30 p.m. Non Public Session under RSA 91-A:3, II (b) to interview a candidate for the position of Animal Control Officer

Selectman Blease made a motion to go into Non Public Session under RSA 91-A:3, II (b). Selectman Reardon seconded at 7:30 p.m. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Selectperson Bergeron made a motion to leave Non Public session at 8:02 and seal the minutes until accepted or denied by candidate(s). Selectman Blease seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Selectman Reardon made a motion to offer the ACO position to Douglas Case at \$20 /hour with two hour minimum call out. ACO will be paid in quarter hour increments for paperwork, feeding/checking on animals in the shelter, etc. Selectperson Bergeron seconded. Motion passed 3-0.

Old Business

Review and discuss process for Barrett Hill Water Tower project

The Board reviewed the proposals from W & C, Underwood Engineers and Wright & Pierce. The Board would like to review Underwood's contract.

The Board would like the contract language to include a clause "not to exceed 96 hours without written addendum to contract executed by the BOS".

Review and discuss status of repair, maintenance and painting of the pool

The Board reviewed the third quote for pool repairs and discussed process at length. Selectman Reardon is going to look at the pool and BOS may meet over this issue next week.

Review and discuss status of engineer selection for High Street

The Town Administrator has sent the contract to CDFA for their review and approval as required by the Community Development Block Grant and for review by Town Counsel. Town Counsel had a few items of concern. The Board authorized the Town Administrator to work with Dubois and King to resolve the issues Town Counsel pointed out in the contract. The cost of the contract seems to be in line with previous budget figures.

New Business

Review and discuss setting a public hearing date for change to GEVD sewer rate.

The Town Administrator noted that our agreement with GEVD requires that we have the rate public hearing within 60 days of Town Meeting. This rate does not take effect until the second issue billing cycle. There isn't time to notice

Review and discuss setting a public hearing date for Cross Connection Program

The Board would like to schedule this the same day as GEVD rate public hearing.

Review and discuss the use of Community Service worker at Pool

The Town Administrator noted that she researched our insurance coverage for using Community Service people. Normally, our liability insurance would cover community service workers as volunteers. For example the high school students who need to perform community service to graduate can work for the town. However, our liability insurance specifically excludes anyone who is using this as court diversion or alternate sentencing. Selectman Reardon made a motion to not allow excluded community service workers due to the lack of insurance coverage. Selectperson Bergeron seconded. Motion passed 3-0.

Pool Wage Rate

The Town Administrator asked the Board how they would like to handle the Recreation & Parks Committee's recommendation on pay increases for pool staff? The Town Administrator's recommendation is that pool personnel receive same raises as the rest of the town employees 1.5 or 2%. The Board approved raises for the pool staff for 2012 at 1.5 or 2%. One employee was promoted to Asst. Pool Manager.

Review and discuss invitation for a Selectboard member to say a few words for Memorial Day

Selectman Douglas Reardon is happy to prepare a Memorial Day speech.

Signature Folder

Review, discuss and approve check manifests

The Board reviewed and approved the check manifests

Review, approve and sign April 11, 2012 Selectmen's Meeting Minutes, including (1) Non Public Session

The Board reviewed, approved and signed the April 11, 2012 Selectmen's Meeting Minutes including (1) set of Non Public Session

Selectperson Bergeron made a motion to authorize Chairperson Blease to sign the representation letter for Vachon & Clukay auditing firm. Selectman Reardon seconded. Motion passed – Vote: 3-0.

Selectperson Bergeron made a motion to authorize Chairperson Blease to sign the Performance Certification on Clarifier. Selectman Reardon seconded. Motion passed. Vote 3-0.

M. Pelletier requesting a re-hearing

The Board reviewed Mr. Pelletier's request for re-hearing. The Board agreed to try to set a date of May 23 or June 13 for a re-hearing date.

Livingston Road

Chairperson Blease made a motion to approve \$10,500 for the engineering to get started on Livingston Road. Selectperson Bergeron seconded. Motion passed.

Adjourn

At 9:35 p.m.

Submitted by: Kelley A. Collins/Town Administrator


Approved by:



Scott Blease/Chairperson



Brenda Bergeron/Selectperson



Douglas A. Reardon/Selectman