

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
August 8, 2012
Agenda

6:00 p.m. Open Meeting

Chairperson Blease opened the meeting at 6:02 p.m.

In Attendance: Chairperson Scott Blease, Selectperson Brenda Bergeron, Selectman Douglas A. Reardon and Town Administrator, Kelley Collins

Old Business

Review and discuss status of Barrett Hill Water Tower project

The bid has been advertised in the Union Leader; bids are due and will be opened on 8/22 by the Town Administrator and Tom Page from Underwood Engineering. The bids will be taken under advisement and reviewed by Under 8/23-8/29. Underwood will provide the Board with their recommendation on 8/29 or 9/5 at which time the Selectmen may award the bid, sign contract & sign the notice to proceed.

Review and discuss status of Livingston Road culvert project

The engineers have finished the modeling for the upper crossing and they recommend an 8x5 precast concrete box culvert. This one should qualify for the 30 day expedited permit. The lower crossing study should be done by the end of this week but it looks like this will require a 10' box culvert. Due to the size of the watershed on the lower crossing we would have to go through the longer permitting process, which allows DES 75 days to comment. We could re-use the 3ft pipe from the upper crossing before the lower crossing to save some money. It is probably advisable for the town and their engineers to meet with NH HSEM (New Hampshire Homeland Security and Emergency Management) to see if the grant can be modified.

Selectperson Bergeron made a motion to extend the Livingston Road culvert project grant and sign the appropriate documents. Chairperson Blease seconded. Motion passed. Vote: 3-0.

Review and discuss status of High Street slope stabilization project

DuBois and King have exhausted the research efforts over the Town's R.O.W for High Street and have found no record of the road anywhere. Their recommendation is laying out the road in accordance with RSA 231:27 and 228:35. The Town Administrator has contacted the Town Attorney to see if this is necessary. Update: should be at 35% by 8/24 will start permitting process, should have bid by 9/29 should be able to award by 11/15. Bob Durfee with DuBois and King thinks we can complete 60-70% during winter including slope stabilization.

Review and discuss status of Adams Hill Water Tower project

Utility Partners has gotten high chloroform readings on the tank water. They are retesting. If levels are still high they may have to drain the tank again and refill.

Review and discuss status of finding a Town Treasurer

We ran an ad, as instructed by the Board and have not received any letters of interest. Does the BOS want to run the ad again? The Board would like the ad run again with mention of the amount of the stipend, hoping this will stir some interest.

Review and discuss 2012 tax deeding

The Town Administrator asked the Board what they want to do about the tax deeding. The Tax Collector has not, as yet, provided the releases on the properties she provided on her list. The Town Administrator pointed out that the Tax Collector only gave properties that are on deed list from 2001-2006. 2007, 2008 and 2009 would also be tax deed-able this year. Without that information you have no idea how much the people owe through 2012.

New Business

Review, discuss and approve setting our tax rate by email

This is how we set the rate last year. I will have all the choices and get BOS's approval prior to setting an actual rate. The Board agreed to set the rate by email.

Review, discuss and set a date for the pool closing

The Pool Manager agrees that it makes sense to have an open swim on Saturday, August 25, 2012 and then bring the employees back on Sunday, August 26, 2012 to clean. She will make arrangements to have Fillion and Matley close the pool after that. The Town Administrator spoke to Matt Franks about whether there was anything special we need to do to close the pool this year to prolong the life of the epoxy paint. Mr. Franks said we could just have Highway to it the same way they do every year. The Board would also like the meter pulled after the pool is closed so that no water can be used accidentally and freeze the pipes.

Review and discuss date for public hearing on water & sewer rate public hearing

The Town Administrator asked if the Board is considering raising either the sewer or water rate for 2012? If so, we need to hold a public hearing prior to the bills going out in September/October. Sewer is still not breaking even, while the water revenue seems sufficient and stable. The Board will hold a public hearing to discuss rates on September 12, 2012 at 7:00 p.m.

Review, discuss and approve invoice for additional pool work by Matt Franks Const.

The Board reviewed the budget expenditure report and asked the Town Administrator to pay the additional pool work invoice from Parks & Recreation operating budget, from the maintenance line. The Board would also like a letter of thanks prepared for their signatures to Mr. Franks.

Review and discuss hydrant flushing proposed for 9/10 – 9/14 from 8 a.m. to 4 pm

The Board did express some concern over the daytime flushing but noted that would be Utility Partners issue to manage. We will post the notice, run it in the Ledger-Transcript and notify Pilgrim Foods.

Review and discuss insurance claim for lightning damage from storm on Saturday

The Board was made aware of the lightning strike on Saturday, August 4, 2012 when it happened. The estimated cost to-date of repairs is close to \$50,000.

Signature Folder

Review, discuss and approve check manifests

The Board reviewed, approved and signed the check manifests for accounts payable and payroll.

Review, discuss and approve minutes of August 1, 2012 Selectmen's Meeting, including (1) set of Non Public minutes

The Board reviewed, approved and signed the minutes of the August 1, 2012 Selectmen's Meeting including (1) set of Non Public meeting minutes.

Boston Post Cane

The Town Administrator has found a place to have the plaque printed. We just need to set a date and have that cleared with the oldest resident. Then we will have the date for the plaque and we can notify the newspaper so they can be there. Chairman Blease said that he and the Town Clerk will take care of notifying the resident.

Price on painting Town Hall

The Town Administrator wanted to let the Board know that she intends to solicit prices on painting all the white wooden parts of town hall. If you look there are places that bare wood is showing through. The Board did not appear to have any issues with obtaining pricing. Chairman Blease would like the Town Administrator to include pricing on repairing or replacing the fire escape, as well.

Water & Sewer Main Break on Route 45

The Town Administrator asked the Board if they want her to pursue reimbursement for labor and material costs for the water & sewer main break on Route 45 that appears to have been a result of PSNH not contact Dig Safe. PSNH also did not have an executed pole license for this site. The Board does not want to pursue reimbursement based on the cost of the work that PSNH will have to do to relocate the poles on High Street. The Board would like the Town Administrator to speak to the Supervisor in Milford and make sure she is aware of these events.

Adjourned

The meeting was adjourned at 7:05 p.m.

Minutes submitted by: Kelley A. Collins/Town Administrator

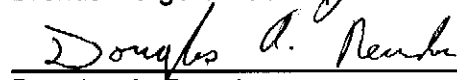
Approved by:



Scott Blease/Chairperson



Brenda Bergeron/Selectperson



Douglas A. Reardon