

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
September 12, 2012
Minutes

6:00 p.m. Open Meeting

The Chairman opened the meeting at 6:00 p.m.

In Attendance: Chairperson Blease, Selectperson Bergeron, Selectman Reardon, Town Administrator, Kelley Collins, and residents Marshall Buttrick, Charles Buttrick and Lorette Lafreniere.

Old Business

Review and discuss status of Barrett Hill Water Tower project

The Contract and Notice to Proceed are ready to be signed by the Board (see the signature folder). Draining of the tank will start Monday.

Selectman Bergeron made a motion to authorize the Chairman to execute the contract and notice to proceed for Limerick Steeplejacks coating on the Barrett Hill Water Tower. Selectman Reardon seconded. Vote: 3-0

Review and discuss status of Livingston Road culvert project

The request for extension is before the Governor and Council. Once Governor and Council approves the extension then we can meet with Lance Harbour from HSEM and discuss amending the grant in some way to cover the increased cost of the project.

Review and discuss status of High Street slope stabilization project

The Town Administrator noted that the Ledger Transcript had received a call from a resident looking for information on High Street. They did call the town office and were referred to the minutes of BOS meetings, since a status report is given at every meeting. The Ledger also spoke to Bob Durfee, the engineer from Dubois and King and he was quoted in the article. The article appears fairly accurate.

The Town Administrator made the Board aware that Diane Steele had asked for an appointment on a future agenda for her parents to receive and update on High Street. The Board suggested that the TA refer the Alix family and Ms. Steele to the article in the Ledger and let them know that someone will be in touch with them shortly regarding construction and maintenance easements. If they want more information than that, the Board would have the TA remind them that she gives a status update on High Street "Old Business" during every Selectmen's Meeting.

In addition the Town Administrator made the Board aware that the registered letters will be going to the abutters to re-establish High Street on Monday, September 17, 2012. The plan will be filed with the Town Clerk's Office and the Secretary of State's Office, as required by State Statute.

7:00 p.m. Public Hearing on 2012 Water & Sewer Rates

Selectperson Bergeron opened the Public Hearing on 2012 Water & Sewer Rates at 7:00 p.m.

The Town Administrator recapped that the Water Rate was \$6.50 and the Sewer Rate was \$10.20 for 2007, 2008 and 2009. The rate was not raised in those years even though the Sewer Fund finished each of those years in the red. Our audited balance sheet shows 2011 Sewer fund finished owing the general fund \$115,837. In addition, she noted that, not counting Pilgrim Foods or Greenville Estates, each \$1 on the sewer rate raises approximately \$20,000 in sewer revenue.

Marshall Buttrick expressed concerns that when you are running entities like this you should set rates to cover the operating expenses. He also asked where, in the budget, it shows the amount that is borrowed from the general fund to fund the sewer department? The TA noted that it is not part of the operating budget it is basically, taken from unreserved fund balance. Mr. Buttrick states that he feels this deludes the public because it is not shown in the Town Report anywhere.

Lorette Lafreniere asked if everyone is paying the same. The TA answered no. Greenville Estates has a 50 year contract with a mathematical formula that has them paying considerable less than the rest of the town and Pilgrim Foods has a mathematical formula that takes into account flow, TSS and BOD.

Marshall Buttrick states that you need to raise the rate something tonight so that you raise it a little over time. You have to bite the bullet

Lorette asked if a lot of people owe sewer? The Town Administrator noted that she doesn't know that information is up to the tax collector and she places liens once they owe for more than one year.

Charlie Buttrick noted that the sewer ran down Route 31 with the thought that it would open that area up for development. It hasn't turned out to bring more business.

Selectperson Brenda Bergeron made a motion to close the public hearing at 7:45 p.m. Selectman Reardon seconded. Vote: 3-0

Selectman Reardon asked the Town Administrator what GEVD is paying. She noted that in the first issue it was \$5.91/1000 gallons for sewer; while other residential users were paying \$13.10/1000 gallons and in the second issue it is going down to \$4.77/1000 gallons. Based on the last bill of 2011, if Greenville Estates had paid \$13.10 instead of \$5.91 that would be an additional \$60K in revenue per year for the sewer department.

Chairperson Blease made a motion to increase the sewer rate from \$13.10 (\$2.50) to \$15.60/1000 gallons. The minimum metered sewer will go from \$131.00 to \$156.00; the flat sewer charge will go from \$353.70 to \$421.20 and the minimum bill for meters unable to be read will go from \$430.35 to \$512.46. Selectman Reardon seconded. Motion passed. Vote: 2-0 (Selectperson Bergeron did not vote).

Review and discuss status of Adams Hill Water Tower project

This project is complete except for the one year retainage. The project will be inspected at the end of the one year warranty period.

Review and discuss status of finding a Town Treasurer

Selectman Reardon recused himself because of his relationship to one of the applicants. The Board briefly discussed the (3) interested parties.

Chairman Blease made a motion to appoint Deanne Case into a 30 day probationary period at a rate of \$16/hour, with a weekly time sheet required. Salary and duties to be reviewed at end of the 30 day probationary period. Selectperson Bergeron seconded. Motion passed. Vote: 2 yes – 1 recused.

Review and discuss status of Mr. Pelletier's Money for Metals project

The Board reviewed an email from Mr. Pelletier's Attorney noting that he will be moving forward with consolidating the two lots for the Money for Metals business. He will be going back to the Planning Board for a new site plan review to include both lots.

Review and discuss 2012 tax deeding

There is nothing new to report from the Town Administrator's point of view. She will check with the Tax Collector to see where she is in the notification cycle.

Review and discuss status of insurance claim for 8/4 electrical storm

The cost to-date for the 8/4 storm is \$39,469.35 and the cost to-date for the 8/16 electrical storm is \$2,300.10. It has all been submitted to the insurance company.

Review and discuss status of 2" water meter at Greenville Estates Village District

Selectman Reardon spoke to Chuck Terry today about the quote he is waiting for from Paul Whittemore. He wants the quote next week so we can proceed with this project. The Town Administrator asked the Board if we are going to ask for anything in return from Greenville Estates. Selectman Reardon doesn't think we can ask for any concessions but he did note that the Board will make sure the meter can be calibrated in place, and they will not have to entertain any more complaints regarding meter readings.

New Business

Review and discuss letter from Fire Chief James Stimans

The Board reviewed a letter of resignation from Fire Chief, James Stimans. The Board would like to invite Chief Stimans in for a discussion. The discussion can be in Non Public Session, if the Chief wants. If he is not interested in a meeting the Board would like to meet with the Fire Wards.

Signature Folder

Review, discuss and approve check manifests

The Board reviewed, discussed, approved and signed the payroll and accounts payable check manifests

Review, discuss and sign letters to abutters on High Street

The Board reviewed, discussed and signed the abutter letters for High Street

Water & Sewer

Selectperson Bergeron made a motion to approve and authorize the Chairman to sign the capital expense for installation of the anoxic mixer in the amount of \$2185. Selectman Reardon seconded. Vote: 3-0.

Non Public Session

Review and discuss final negotiation with Pilgrim Foods

The Town Administrator made the Board of Selectmen aware that our Attorney, Greg Sargent, is leaving his firm, Donovan & Hatem for a corporate position. We can stay with Dave Thomas from that firm or we can move the work to another attorney. She suggested moving this work to the attorney we use for other matters, Biron Bedard with Ransmeier and Spellman. The Board agreed to have all the Pilgrim Food matters moved to Attorney Bedard effective with Greg Sargent's departure from Donovan and Hatem (Friday 9/14 is his last day).

Selectmen's Meeting Minutes
September 12, 2012

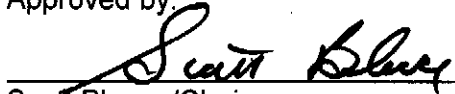
Selectperson Bergeron made a motion to go into Non Public Session under RSA 91-A:3, II (e) at 8:32 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

The Board reviewed the latest offer from Pilgrim Foods and decided on a counter offer to be provided from Attorney Greg Sargent to Pilgrim Food's Attorneys.

Chairperson Blease made a motion to leave Non Public Session and seal the minutes until a settlement is reached in this matter, at 8:50 p.m. Selectperson Bergeron seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Minutes submitted by: Kelley A. Collins/Town Administrator


Approved by:



Scott Blease/Chairperson



Brenda Bergeron/Selectperson



Douglas A. Reardon/Selectman