

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
November 14, 2012
Minutes

5:00 p.m. Open Meeting

The Board opened the meeting at 5:08 p.m.

In Attendance: Chairperson Blease, Selectperson Bergeron, Selectman Reardon, Town Administrator, Kelley Collins, Emergency Management Director, Tim Johnson, Fire Wards, Ed White and Gregg Eastman, Fire Chief Stimans

High Street Status Update

A resident in the audience asked for an update on High Street. The Board noted that they had a meeting with Dubois & King at the last regular Selectmen's Meeting. They reviewed the 35% Preliminary Design Plan and got updates on timeline.

The Town Administrator made the Board aware that PSNH's legal department notified her by phone that the PSNH easement for a guide wire has been mailed to Esther Walker, for her review. This is good news since we were told that this could take 4 – 6 months.

5:00 p.m. Meet with Tim Johnson, Emergency Management Director, to review recommended appointments and 2013 proposed EM Budget

The Board met with Emergency Management Director, Tim Johnson to discuss his recommended appointments and his 2013 proposed budget.

Selectperson Bergeron noted that on the day of the storm they didn't know what was going on. Tim noted that on the day of the storm there were only 12 people on Adams Hill Road that lost power. Tim's team came to the EOC, checked Livingston and Pleasant Street for flooding and passed on to DOT the status of those roads. They spoke to Gregg Eastman to make sure nothing was going on. What would those other people have done? Prior to the storm hitting the coast he was on two conference calls with HSEM and monitoring the storm. They no longer have a working TV in their office so they couldn't monitor it from the Emergency Operations Center until they get a converter from Comcast. Fire didn't go out for any down wires or down telephone lines.

Selectperson Bergeron wants to know why we need four people? According to Tim, over the years the town has put more responsibility on the office. There are regional medical meetings in Keene that Greenville hasn't been represented on in years. We don't even know how to activate those resources. Mr. Duthie could help make phone calls, check on residents and be a liaison to Greenville Falls. Marlene Johnson has been volunteering for the last two years.

If that's the case, he needs to know what the Board wants him to do. Emergency Operations Plan needs to be updated and Hazard Mitigation needs to be updated. John Duthie has been in public safety to 5 years with New Ipswich Fire. The initial assessment has been done over the last 5 years by the Emergency Management Department.

The Town Administrator noted that as the HR Director for the Town she is concerned that we not start paying everyone who wants to volunteer in town. We haven't paid for any of these positions in the past. Three out of four members of the Emergency Management Department are related. She is concerned that we not make people who would be interested in volunteering, feel like you have to be a relative to qualify. She also suggested that the Selectmen might feel more comfortable if they saw a resume from Mr. Duthie so they can review his credentials.

Scott Blease would like something put together so he knows who we are putting in that position – maybe if he could submit a resume for the qualifications of these people.

Selectperson Bergeron asked if it is a conflict of interest for him to serve on New Ipswich Fire vs. Emergency Management for us. Tim made it clear that if he is active for EM here he is committed here. Tim is happy to reduce his budget by the \$100 stipend for him mother, Mrs. Marlene Johnson. He thought you had to pay a stipend to be accepted as a volunteer.

Selectman Reardon made a motion to accept Marlene Johnson as a volunteer auxiliary for Emergency Management. Chairperson Blease seconded. Motion passed 3-0.

6:00 p.m. Meet with Fire Wards and Fire Chief to review and discuss status of fire department and 2013 Proposed Budget

The Board met with the Fire Wards, Ed White and Gregg Eastman and the Fire Chief Jim Stimans to review and discuss current status of the fire department and their proposed 2013 budget. Fire Ward Charles Buttrick was unable to attend.

Selectman Reardon asked what happened with the big falling out, that caused the Chief to tender his resignation earlier this year. Chief Stimans would rather not discuss it. He had his reasons for stepping away and he had his reasons for coming back. He would like to move forward. He thinks they (he and the Fire Wards) have a plan for moving forward.

They hired 2 new firefighters for the last two months and they have two additional firefighters to bring on. Chairperson Blease thanked everyone for being ready for the storms.

The ad for the roof has run. They only got one call.

The Board reviewed the proposed budget with the Fire Chief and Fire Wards.

The Board is ok with budget pending any changes by end of year.

Selectperson Bergeron made a motion to temporarily increase Purchase Order approval from \$250 to \$500, for the fire department, thru 12/31/2012. Selectman Reardon seconded. Motion passed 3-0.

The Fire Chief stated that he has received inquiries regarding handicap parking at the Legion. The Town Administrator believes that there is an agency at the State that covers this. She also noted that we could have the code enforcement officer review these regulations.

The Fire Department and Selectman would like the Town Administrator talk to town attorney about removing call boxes. They don't work anymore.

Review and discuss salary adjustments for 2013 proposed budget, review Treasurer, Animal Control, Building Inspector budgets, as time allows

The Board will review and discuss this at their next meeting on November 28, 2012

Old Business

Review and discuss request for meeting with two members of GETC to discuss possible abatement of taxes

The Town Administrator reported that she heard from Paula at GETC in response to the Board's letter to the Greenville Estate's Tenant's Cooperative's Board regarding an offer to abate taxes in return for demolition and removal of mobile home. There was no counter offer from GETC's Board. Two members of the GETC Board, the Chair, Sonny O'Reilly and Tom Barrett would like to meet with the Board. The Town Administrator reminded the Board of Selectmen that they met with the GETC Board 5 times since from late 2010 through 2011 trying to come to an agreement on this issue, to no avail.

The Board is not interested in meeting with only two members of the Greenville Estates Board. Only two members don't have the authority to make a decision and the Selectman are not interested in have additional meetings on this issue. The Board would like the Town Administrator to let Paula know that they would be happy to consider a counter-offer from her Board.

Review and discuss status of tax deeding on City Line properties

The Town Administrator has spoken to the Town Attorney regarding tax deeding this property. He notes that if the town is not concerned with any environmental issues then they can tax deed the property. If they are concerned with environmental issues they can still bring a case before the courts for payment of taxes.

Chairperson Blease made a motion to take the CityLine property by tax deed. Selectman Reardon seconded. Motion passed 3-0.

Reminder that the Selectmen's Office will be closed on Thursday, 11/15 so staff can attend training

The Town Administrator reminded the Board that their office will be closed tomorrow and she and the Administrative Assistant will be in training in Manchester.

Ard vs. Town of Greenville

The Town Administrator made the Board aware that we were scheduled to be in Court tomorrow, November 15, 2012 for a hearing on the injunction to turn off the water to 283 Greenville Road, New Ipswich, for non-payment. That date was postponed and we do not have the new date yet.

Cease & Desist Order for 66 Main Street

The Town Administrator noted that she has received the Cease & Desist Order for the unregistered vehicles at 66 Main Street, from the Town Attorney. We are just waiting for the Building Inspector to sign it and then the owner can be served.

New Business

Review and discuss request from Pilgrim Foods for meeting to discuss increase flow to town and meet new Plant Manager

The Town Administrator made the Board aware of two new requests received around 2:00 p.m. today. She has asked and received a recommendation from Utility Partners. The Board approved 15 days of additional flow with additional loadings. All the conditions set forth on November 6th emergency meeting will apply. The Board is not interested in negotiating for 30 days until they can resolve all the issues pending with Pilgrim Foods.

Review and discuss holiday hours for Thanksgiving and Christmas and review BOS meeting dates for December 2012

The Town Administrator asked the Board what the hours will be for Thanksgiving and Christmas. The Board did not set any hours for the holidays.

Review and discuss purchases for Wastewater Department from 2012 Warrant Article

The Board reviewed requests for new anoxic mixer pump, DO system and pH monitoring equipment. The new request will come to approximately \$25,555. These purchases will replace the original plan for the baffles, estimated at \$75,000. The

Selectmen approved the purchases for the anoxic mixer pump at \$4,888, the DO system at \$10,324 and the pH monitoring equipment at \$10,343.

Review and discuss Town Hall painting quote(s)

The Town Administrator noted that they only received one quote for \$27,300. She also made the Board aware that she had reached out to Marshall Buttrick and he gave her the date that the Town Hall Capital Reserve Fund was created. After a review, she notes that the \$143,000 in the Town Hall CRF is for renovations, not capital repairs and maintenance. She would like to do a warrant article to change the purpose and then ask town meeting to appropriate the painting of the exterior of town hall from that capital reserve fund.

Review and discuss possible additional members for Planning Board (full and alternates)

The Town Administrator made the Board of Selectmen aware that the Chairman of the Planning Board, Mr. deWinter, would like them to come up with some additional, potential members of the Planning Board. It would be helpful to have Alternate members that could be called up as Full Members if the Planning Board is having difficulty getting a quorum or if a member had to recuse themselves for any reason. The Board has been thinking about this for sometime but no one comes to mind.

Signature Folder

Review, discuss and approve check manifests

The Board reviewed, approved and signed the check manifests for payroll and accounts payable.

Review, approve and sign minutes of November 6, 2012 Emergency Selectmen's Meeting

The Board reviewed, approved and signed the minutes of the October 31, 2012 Selectmen's Meeting and the November 6, 2012 emergency Sewer Commissioner's Meeting.

Review, discuss and sign off on Pay Application and Substantial Completion forms for Barrett Hill Water Tank Recoating project

Selectman Reardon made a motion to authorize Chairman Blease to sign off on the Pay Application and Substantial Completion Forms for the Barrett Hill Water Tank Recoating project. Selectperson Bergeron seconded. Motion passed 3-0

Non Public Session under RSA 91-A:3, II (a)

Selectperson Bergeron made a motion to go into Non Public Session under RSA 91-A:3, II (a) at 7:30 p.m. Chairperson Blease seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

The Board reviewed and discussed the Salary of the Treasurer, appointed to fill out the term until the March 2013 elections.

Chairman Blease made a motion to pay Deanne Case \$550 per month from November – March 2013. Selectman Reardon seconded. Motion passed with 2 yes votes and Selectperson Bergeron abstaining.

Selectperson Bergeron made a motion to leave Non Public Session at 7:43 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Non Public Session under RSA 91-A:3, II (c)

Selectperson Bergeron made a motion to go into Non Public Session at 7:43 p.m. Chairperson Blease seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

The Board reviewed and discussed a matter which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body itself.

Selectman Reardon made a motion to send the documentation to the Town Attorney for his review, evaluation and recommendation. Chairperson Blease seconded. Motion passed 3-0.

Chairperson Blease made a motion to leave Non Public Session at 8:00 p.m. Selectperson Bergeron seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Adjourned

The meeting was adjourned at 8:03 p.m.


Minutes submitted by: Kelley A. Collins/Town Administrator

Approved by:

Scott Blease/Chairperson



Brenda Bergeron/Selectperson



Douglas A. Reardon/Selectman