

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
December 19, 2012
Minutes**

4:00 p.m. Open Meeting

The Chair opened the meeting at 4:00 p.m.

In Attendance: Chairperson Blease, Selectperson Bergeron, Selectman Reardon and Town Administrator Kelley Collins

4:00 p.m. Budget Worksession on 2013 proposed budget(s)

The Board reviewed the following budgets: Parks & Recreation, Legal, Patriotic Purposes, Building Inspection, Forest Fire, Treasurer, and Animal Control

Old Business

Review and discuss letter from Greenville Estates Tenant's Cooperative regarding abating interest and penalties on 192 New Hillcrest

The Board of Selectmen reviewed the letter from Greenville Estates Tenant's Cooperative regarding a request to abate approximately \$3,853 from interest and penalties for 192 New Hillcrest Road. The Town Administrator noted that she had the Hillsborough County Registry of Deeds checked for the ownership on 192 New Hillcrest and it is still listed as Michael Cole. The Board is not willing to discuss abating taxes on a property with anyone other than the owner of the property.

Review and discuss Utility Partner's request for \$29,196.63 for chemicals for wastewater operations

The Board reviewed and discussed the request for reimbursement of chemicals for piloting at the WWTF. The Town Administrator noted that she conducted some research and spoke to the engineers at Woodard & Curran. The piloting chemicals were paid for from the Warrant Article set up to deal with the requirements of meeting the Administrative Order from the EPA. She therefore recommends that we continue to pay for them from that Warrant Article and address the need for additional funds for pilot chemicals in 2013's Warrant. The Board agreed.

Review and discuss the status of the Livingston Road culvert project and meeting with NH HSEM to increase grant

The Town Administrator noted that she and the Road Agent will be attending a meeting with Lance Harbour for NH HSEM, Scott Williams from Pathways Consulting (the town's engineer for this project) on January 16, 2013 to see if we can increase the funds available for this project. Towards that end we need the engineer to do a little more calculation in order to firm up the needs and price so there is a PO for Pathways for an additional \$1200. The Board of Selectmen approved and signed the Po for Pathways.

New Business

Review and discuss encumbering funds from the 2012 operating budget to the 2013 operating budget

There is a little more than 6% of the operating budget unexpended with one week left in the year. We know we have fixed expenses such as payroll, and the repair to the town hall boiler yet to pay. The only real encumbrance might be to encumber some Parks & Recreation money to address the condition of the tennis and basketball court in

2013. The Board reviewed the Parks and Recreation budget and what we intended to complete in 2012 and what was achieved.

Selectman Reardon made a motion to encumber \$8,000 from the 2012 Parks & Recreation budget to use for the intended Court repairs. Chairperson Blease seconded. Motion passed 3-0.

Selectperson Bergeron made a motion to amend the amount to encumber from the 2012 Parks & Recreation budget from \$8,000 to \$12,000 to include both repairs to the Courts as well as the chairlift for the public pool. Selectman Reardon seconded. Motion passed 3-0.

Review and discuss letter regarding request for abatement of taxes

Selectperson Bergeron made a motion to go into Non Public Session under RSA 91-A:3, II (e) consideration of pending litigation. Chairman Blease seconded at 6:02 p.m. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Selectman Reardon made a motion to leave Non Public Session and seal the minutes pending a resolution to the litigation at 6:12 p.m. Chairperson Blease seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Signature Folder

Review, discuss and approve check manifests

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

Review, discuss, approve and sign minutes for December 12, 2012 Selectmen's Meeting

The Board reviewed, approved and signed the minutes of the December 12, 2012 Selectmen's Meeting, as submitted.

Review, discuss, approve and sign purchase order for additional engineering services for Livingston Road culvert project to Pathways Consulting, LLC for \$1200

The Board reviewed, approved and signed the PO for Pathways Consulting, per the conversation above.

Review, discuss, approve and sign purchase order for Cargill Salt for \$3786

The Board reviewed, approved and signed the PO for Cargill Salt.

Review, discuss, approve and sign "Change in Rate of Pay" forms for 2013 wage/salary adjustments

The Board reviewed and signed the Change in Rate of Pay forms. Selectperson Bergeron did not sign the forms as she recused herself from discussion of this matter.

Review, discuss, approve and sign absentee form for town administrator

The Board reviewed, approved and signed the absentee form for the town administrator.

Non Public Session

Non Public Session under RSA 91-A:3, II (e) to discuss negotiated settlement with Pilgrim Foods

Selectperson Bergeron made a motion to go into Non Public Session under RSA 91-A:3, II (e) at 6:12 p.m. Chairperson Blease seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Selectman Reardon made a motion to leave Non Public Session and seal the minutes pending a resolution to the litigation at 6:25 p.m. Chairperson Blease seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Adjournment

Chairperson Blease adjourned the meeting at 6:30 p.m.

Minutes submitted by: Kelley Collins/Town Administrator


Approved by:



Scott Blease/Chairperson



Brenda Bergeron/Selectperson



Douglas A. Reardon/Selectman