

**TOWN OF GREENVILLE, NH  
SELECTMEN'S MEETING  
December 11, 2013  
Minutes**

**3:30 p.m. Open Meeting**

Chairperson Bergeron opened the meeting at 3:30 p.m.

**In Attendance:** Chairperson Bergeron, Selectman Reardon, Selectman Ste. Marie, Town Administrator, Kelley Collins

**3:30 p.m. Meet with Jim Hicks, representative of Souhegan Ambulance to discuss the proposed 2014 budget**

Cancelled – rescheduled to January 8, 2014

**4:30 p.m. Meet with Fire Wards to review and discuss proposed 2014 Fire Department budget**

The Board and Fire Wards reviewed the proposed 2014 budget

**Encumbrances**

Selectman Reardon made a motion to encumber \$10,600 from the 2013 fire department budget for:

(2) positive pressure fans @ \$2,000 each.....	\$4,000
(5) Minitor V-SV @ \$574 each.....	2,870
(1) K Saw @ \$2,000 + \$400 for blade.....	2,400
Inspect regulators @ \$60 each x 35.....	<u>1,235</u>
	\$10,505

Selectman Ste. Marie seconded. Motion passed 3-0

**Review and discuss Monadnock Community Hospital Medical Resource Hospital/Pre-Hospital Service agreement**

The Board reviewed the contract and Attorney Bedard's email, outlining his concerns. The Board would like the Town Administrator to work on revising the contract prior to the Fire Chief and the Town Administrator signing off on this agreement.

The Board and Fire Wards also discussed the POs for shirts (they use these for open house, fire prevention and a thank you for your service); Fire Plans Class – this is a class teaching you how to review building and site plans for fire inspection issues. Selectman Reardon asked Fire Inspector Ed White if Helen Burke is an inspector. Inspector White explained that Ms. Burke is his back up. The Board also asked the Chief how the roof on the fire station is going? The Chief noted it's not. They had someone offer a price and they accepted and then the person never responded again. No one seems interested in working on the station.

**Old Business**

**Review and discuss letter from Joan Lemire requesting reconsideration of request to meet with BOS to discuss sewer abatement for 77 Main Street**

The Board reviewed the documentation, letter, emails and history for water & sewer usage for 77 Main Street. It is clear from the documentation that there was a leak at this address. Unfortunately, there is no clear way to figure out how much has leaked. Ms. Lemire has not made a specific request for sewer abatement. The Board feels that based on the history of that building there have been prior instances of 30,000 cf usage.

Selectman Reardon made a motion to deny the request for appointment/abatement on review of the history for this building. Selectman Ste. Marie seconded. Motion passed 3-0.

**Review response from Library Trustees to BOS letter regarding 2014 salary adjustments for library staff**

The Board of Selectmen reviewed the email response from the Chairman of the Library Trustees, regarding the Board's request to consider a 1.5% cost of living increase for employees for 2014 budget cycle and what makes up the custodial line item. The Board also reviewed the cost of living increases for town and library employees going back to 2011.

The Board asked the Town Administrator to please write to Chairman Spratt again and reiterate that due to the financial situation of the town and the recession of the last five years, they would appreciate the Library Trustees considering decreasing their cost of living increase from 3% to 1.5% as that is what the town and police departments are receiving in 2014.

**Review the latest emails from Mr. Barrows, dated Friday, December 6, 2013**

The Board reviewed the emails from Mr. Barrows dated December 5, and December 6, 2013.

**New Business**

**Review and discuss and vote to authorize Town Administrator to execute Annual CPI Adjustment on Utility Partner's contract**

The Board reviewed the Annual CPI (Consumer Price Index) Adjustment for the Utility Partner's contract. The Town Administrator reminded the Board that the contract calls for a price adjustment based on the annual CPI, not to exceed 3%. The adjustment for 2014, based on the CPI is 0.7%

The Board authorized the Town Administrator to sign the Annual CPI Adjustment on Utility Partner's contract for 2014.

**Review and discuss status of sewer blockage on Bacon Street**

There was some discussion regarding the Thanksgiving emergency blockage on Bacon Street and the cost so far. After having the system camera'd and vacuumed on both December 5, and December 10, 2013 it was determined that there was a rock in the system that measured between 6 and 8 inches. The rock was removed from the system on December 10, 2013 as well as several bricks. In addition, there were parts of this 295' run that had as much as 6 inches of grit in it. Eastern Pipe Services recommends camera-ing and cleaning a portion of the system each year. They estimate that they could clean 20% of the system each year for \$7500. This emergency blockage and maintenance has cost over \$10,000 to date and will probably total somewhere between \$12 and \$15K.

**Review and discuss encumbrances from 2013 budget to 2014**

The only encumbrance from the 2013 to 2014 budget is the \$10,600 voted above from the fire department's budget.

**Signature Folder**

**Review, discuss and approve payroll and accounts payable check manifests**

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

**Review, discuss and approve minutes of December 4, 2013 Selectmen's Meeting**

The Board reviewed, approved and signed the minutes of the December 4, 2013 Selectmen's Meeting.


**Adjourned**

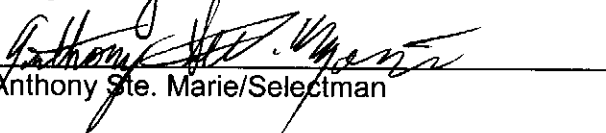
The Board adjourned the meeting at 5:53 p.m.

**Submitted by:** Kelley Collins/Town Administrator

**Approved by:**

  
Brenda Bergeron/Chairperson

  
Douglas A. Heardon/Selectman

  
Anthony Ste. Marie/Selectman