

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
April 3, 2013
Minutes**

5:30 p.m. Open Meeting

Selectperson Bergeron made a motion to open the meeting 5:32 p.m. Selectman Ste. Marie seconded. Motion passed 2-0.

In attendance: Selectpersons, Brenda Bergeron, Douglas Reardon and Tony Ste. Marie, and Town Administrator Kelley Collins

5:30 p.m. Meet with Marshal Buttrick re: Library Trustee appointment

Mr. Buttrick was unable to attend. Mr. Brault attended instead. The Trustees would like the Board of Selectmen to appoint Jesse Hilton as a Library Trustee until the next town election in March 2014. Selectperson Bergeron made a motion to appoint Jesse Hilton as Library Trustee until the next town election in March 2014. Selectman Ste. Marie seconded. Motion passed 3-0. The Board executed the appointment form that the Town Administrator provided.

Choose a Chairperson, assign ex-officio member to Planning Board and TGPD Joint Board. Discuss meeting night(s), time and schedule.

Selectman Reardon made a motion to appoint Selectperson Bergeron as Chairperson. Selectman Ste. Marie seconded. Motion passed. Vote: 2 yes; 1 abstention (Chairperson Bergeron).

The Board agreed unanimously that Selectman Ste. Marie will serve as ex-officio member to the Planning Board. The Town Administrator reminded Selectman Ste. Marie that there is a Planning Board meeting at 7:00 p.m. tomorrow night, Thursday, April 4, 2013.

The Board agreed unanimously that Selectman Reardon will serve with Chairperson Bergeron on the Temple-Greenville Police Joint Board. The next Joint Board meeting is scheduled for 6:00 p.m. on Monday, April 8, 2013 in Greenville.

6:00 p.m. Non Public Session under RSA 91-A:3, II (c) to meet with resident

Selectman Reardon made a motion to go into Non Public Session under RSA 91-A:3, II (c) Chairperson Bergeron seconded at 6:20 p.m. Roll Call Vote: Chairperson Bergeron – yes; Selectman Reardon – yes; Selectman Ste. Marie – yes.

Selectman Reardon made a motion to leave Non Public Session and seal the minutes at 6:44 p.m. Selectman Ste. Marie seconded. Roll Call Vote: Chairperson Bergeron – yes; Selectman Reardon – yes; Selectman Ste. Marie – yes.

The Town Administrator offered to resign as Welfare Director. The Board of Selectmen did not want her to resign as Welfare Director.

7:00 p.m. Non Public Session under RSA 91-A:3, II (c) to meet with resident

Select Reardon made a motion to go into Non Public Session under RSA 91-A:3, II

Selectperson Bergeron made a motion to leave Non Public Session and seal the minutes at 7:13 p.m. Selectman Ste. Marie seconded. Roll Call Vote: Chairperson Bergeron – yes; Selectman Reardon – yes; Selectman Ste. Marie – yes.

Old Business

Review and discuss status of tax deeding

Selectman Reardon made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 5:40 p.m. Chairperson Bergeron seconded. Roll Call Vote: Chairperson Bergeron – yes; Selectman Reardon – yes; Selectman Ste. Marie – yes.

The decision made in Non Public Session was to reject the payment offer from the resident at 66 Hillcrest Drive.

Chairperson Bergeron made a motion to leave Non Public Session and seal the minutes at 5:55 p.m. Select seconded. Roll Call Vote: Chairperson Bergeron – yes; Selectman Reardon – yes; Selectman Ste. Marie – yes.

Selectman Reardon made a motion to go into Non Public Session under RSA 91-A:3, II (c). Selectman Ste. Marie seconded at 5:55 p.m. Roll Call Vote: Chairperson Bergeron – yes; Selectman Reardon – yes; Selectman Ste. Marie – yes.

The decision made in Non Public Session was to reject a payment offer from the resident at 4 Vaillancourt Park.

Chairperson Bergeron made a motion to leave Non Public Session and seal the minutes at 6:10 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Bergeron – yes; Selectman Reardon – yes; Selectman Ste. Marie – yes.

Review and discuss status of High Street time line

The Town Administrator made the Board aware that the engineers have moved the bid due dates back to Thursday, April 4, 2013 at 4:00 p.m.

Dubois & King is scheduled to present their recommendation on construction company for the project at the Board's meeting on April 10, 2013. The Town Administrator asked the Board what time they would like to meet with Dubois and King.

Review and discuss additional services provided by Dubois & King

The Board reviewed the additional services contract and costs as provided by Dubois and King. The Board has concerns regarding the additional costs and whether our funding sources will cover these costs. The Board would like the Town Administrator to work with Robert Durfee to come up with a mutually satisfactory additional contract.

Review and discuss status of Livingston Road culvert project

According to emails between the NH office of Homeland Security and Emergency Management and FEMA, FEMA has accepted the change in scope for the Livingston Road project. To date they do not have the additional funds in DR 1812 so we are now waiting to hear if fund are available. Unfortunately, since a DES wetlands permit takes 75 days for approval, if the town does not apply by May 1, 2013 it is unlikely that we could get this into the Fall 2013 construction schedule.

The Board asked the TA to try to get a cost estimate for getting the Wetlands Permits application work done by Pathways Consulting.

Review and discuss status of Temple-Greenville Police contract

The Town Administrator reminded the Board of a couple of items each Board member felt strongly about for the new contract.

New Business

Review and discuss appointment of Fire Chief

Selectman Reardon would like to meet with the Fire Department. This whole issue with the Fire Department needs to end. He would like a face to face with the members.

Selectman Reardon made a motion to go into Non Public Session at 7:28 p.m.
Selectman Ste. Marie seconded. Roll Call Vote: Chairperson Bergeron – yes;
Selectman Reardon – yes; Selectman Ste. Marie – yes.

Selectman Reardon made a motion to leave Non Public Session at 7:55 p.m.
Selectman Ste. Marie seconded. Roll Call Vote: Chairperson Bergeron – yes;
Selectman Reardon – yes; Selectman Ste. Marie – yes.

Selectman Reardon made a motion to reinstate Charles Buttrick as Deputy Chief and interim Chief effective immediately and until a Chief is named. Chairperson Bergeron seconded for discussion.

Selectman Reardon withdrew his motion and Chairperson Bergeron withdrew her second.

Selectman Reardon made a motion to reinstate Charles Buttrick Deputy Chief, effective immediately. Selectman Ste. Marie seconded. Vote: 2 yes – 1 abstention.

The Board would like to meet with C Buttrick at 6:30 p.m. on April 10, 2013.
Selectman Reardon will contact Deputy Chief Buttrick.

Review and discuss selecting a representative for the E9-1-1 ENS system

The Board reviewed the letter from the E 9-1-1 system. The Board agreed unanimously to appoint the Police Chief and the Emergency Management Director as the contact people for getting emergency messages out to the Town.

Review and discuss March 19, 2013 amendment to March 14, 2013 Request for Temporary Increase in Flow/Loadings from Pilgrim Foods – Exhibit #9

The Board reviewed the requests from Pilgrim Food's engineers Sanborn Head Associates and the emails from our Operators, Gerry Curran and Chuck Terry.

Selectman Ste. Marie made a motion to deny the Amendment to the March 14th request for additional flow/loading, dated March 19th, based on the recommendations of our Contract Operators, Utility Partners. Selectman Reardon seconded. Vote: 3 -0

The Town Administrator will notify Pilgrim Foods and Utility Partners, as provided in our settlement agreement.

Review and discuss invoice from GETC for March rent on lot 104

The Town Administrator suggests tabling this matter until the Board hears back from the Town Attorney. Attorney Bedard is working with Greenville Estate's Attorney, William Keefe. The Board agreed unanimously to table this matter.

Review and discuss junkyard license renewals for Money for Metals and Fitchburg Road Auto

The Town Administrator made the Board aware that the deadline for junkyard license has changed from March 31 to July 1 of each year. In view of this change, it was Brian Winslow's recommendation that the Board send the Building Inspector/Code Enforcement Officer out, for our inspection, after the snow is gone, sometime in May.

The Board agreed to have the Building Inspector/Code Enforcement Officer inspect both junkyard sites in May 2013 for their license renewals.

Review and discuss office procedures during Admin Asst's vacation in May

The Town Administrator made the Board aware that the Administrative Assistant will be on vacation and out of the country from Tuesday, May 14, through Wednesday, May 29, 2013. She would like permission to ask the employees from the Town Clerk/Tax Collector's office to assist with answering the phones, opening the mail, etc. especially for the morning open hours on Tuesday, May 21, and Thursday, May 23, 2013. We have a Selectmen's meeting that Wednesday and with the payroll, accounts payable and welfare duties it will be tough to get an agenda out. The Board agreed to allow the TA to utilize staffing from Town Clerk/Tax Collector's office, if they are available.

Review and discuss request for meeting with Board from the Kellers

The Board reviewed the request for a meeting from the Kellers. They asked the Town Administrator to try to get a little bit more information from them regarding what they are coming to the Board for. The Board is willing to meet with the Kellers sometime on April 24, 2013 if the Town Administrator is able to get a little more information.

Signature Folder

Review, discuss and approve check manifests

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

Review, discuss and approve purchase orders: TiSales for additional water meters \$2442; Jordan Equipment for plow edge \$799.11

The Board reviewed, approved and signed the purchase orders

Review, discuss and sign the MS2, Report of Appropriations actually voted

The Board reviewed and signed the MS 2

Review, discuss, approve and sign March 6, March 12 and March 16, 2013 Selectmen's meeting minutes

The Board reviewed, approved and signed the minutes of the March 6, March 12, and March 16, 2013 Selectmen's Meeting.

Sign new signature cards for bank accounts

The Board reviewed and signed the new signature cards for town bank accounts

Review, discuss, approve and sign Request for Trust Funds

The Board reviewed, approved and signed the Request(s) for Trust Funds

Review, discuss, approve and sign Major Repair Nos. 33-15; 33-16 and 33-17 for water and sewer

The Board reviewed, approved and signed the Water & Sewer Major Repair forms, as submitted.

Review, discuss, approve and sign Veteran's Tax Credit

The Board reviewed, approved and signed the Veteran's Tax Credit, as submitted

Resident's complaint regarding sewer rate

The Town Administrator made the Board aware that she received a call from Mr. Wilfred Hill expressing his displeasure with the fact that the residents on the sewer line are paying a rate of \$15.60/1000 gallons while Greenville Estates Village District is currently paying a rate of \$4.78/1000 gallons. He wanted to know how this happened. The Town Administrator noted that she offered Mr. Hill a copy of the contract but explained that she was not here at that time so she would have to research the how. The contract is for 50 years and was signed in 1996.

Mr. Hill noted that the contract should have been voted on by Town Meeting. He also noted that he has spoken to the State about this and to House Representative Steve Spratt.

Mr. Hill expressed interest in meeting with the Board regarding this matter. The TA offered to make him an appointment on an agenda. He noted that he will come when he wants. No date was forthcoming.

Adjourned

The meeting was adjourned at 8:50 p.m.

Submitted by: Kelley A. Collins/Town Administrator

Approved by:

Brenda Bergeron

Douglas A. Reardon

Anthony Ste. Marie