

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
April 19, 2013
Minutes

10:30 a.m. Open Meeting

Chairperson Brenda Bergeron made a motion to open the meeting at 10:30 a.m. Selectman Anthony Ste. Marie seconded. Motion passed 2-0.

In Attendance: Chairperson Bergeron, Selectman Ste. Marie, Town Administrator Kelley Collins, Larry Martin/FEMA, Mike Poirier/NH Homeland Security and Emergency Management, Rebeckah Bullock from Southwest Regional Planning Commission (representing our Community Development Block Grant), Scott Bourcier and Robert Durfee, engineers from Dubois & King, and several members of the public.

Absent: Selectman Reardon was unavailable

10:30 a.m. Meet with Scott Bourcier and Robert Durfee from Dubois & King, Mike Poirier from NH Homeland Security and Emergency Management, Rebeckah Bullock from Southwest Regional Planning Commission (representing our Community Development Block Grant) and Larry Martin from FEMA to review and discuss results of bid for construction for the High Street slope stabilization project

Robert Durfee from Dubois and King began by recapping that we opened the construction bids on April 4, 2013. The Town received (4) bids the lowest base bid was \$1,400,400 and the highest was \$2,149,482. The balance of funds currently available to the town is \$1,192,727 so we are short \$207,673 before we even consider the (3) Additional Alternates.

During the final design we were informed by our Geo-Tech person that the lower portion of High Street will still be susceptible to slope instability. They recommended fixing the drainage problem. Only subsurface drainage was addressed in the preliminary stage not surface drainage. Dubois & King bid them out as Add Alternates #1, #2, and #3.

Mr. Martin from FEMA asked questions about how the subsurface water was addressed and if there are under drains? There was some discussion about the plan and Add Alternates – those present reviewed the Dubois & King plans. Mike Poirier stated that FEMA will pick up the cost of overruns as long as it is part of the scope of the project.

Rebeckah Bullock from Southwest Regional Planning Commission noted that she has spoken to George Hunton at the Community Development Finance Authority and they cannot increase the amount of their Community Development Block Grant (CDBG).

Robert Durfee is concerned because the bid calls for the Notice of Award to be signed within 60 days, which would put us at June 1, 2013. If we do not sign the Notice of Award we would have to re-bid.

The Town Administrator noted that even if FEMA will approve additional funding the town does not have the authority to raise and appropriate the additional matching funds (25%). We would have to hold a Special Town Meeting and there are conditions that have to be met for those. The Town Administrator will talk to the town attorney about whether we can sign a Notice of Award by June 1st with a condition of funding and what we will need to do for a Special Town Meeting.

Chairperson Bergeron asked Mr. Martin how long it will take to get an answer from FEMA on whether the Add/Alts are eligible for FEMA funding as part of the project? He thinks he will know by the end of next week (Friday, April 26th).

Dubois & King are cancelling their request to meet with the BOS on 4/24/2013 because we won't have any answer from CDFA on whether we can have a condition of funding on the Notice of Award until George Hunton is back 4/29 week.

Adjourned

Meeting adjourned at 11:35 a.m.

Submitted by: Kelley Collins/Town Administrator

Approved by:


Brenda Bergeron/Chairperson

Douglas A. Reardon/Selectman


Anthony Ste-Marie/Selectman