

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
May 8, 2013
Minutes

5:30 p.m. Open Meeting

Chairperson Bergeron made a motion to open the meeting at 5:30 p.m. Selectman Reardon seconded. Motion passed 3-0.

In Attendance: Chairperson Bergeron, Selectman Reardon, Selectman Ste. Marie, Town Administrator Kelley Collins, Mr. Alix/resident and Ms. Saari/reporter for Monadnock Ledger Transcript.

Review and discuss process for petitioning Superior Court for a Special Town Meeting to solicit additional funding for High Street from town residents

The Town Administrator re-capped where we are right now with the High Street funding. Scott Bourcier, PE with Dubois & King has worked with FEMA and NH HSEM personnel. It appears that the Add/Alternates which consist of additional surface drainage work, may be eligible under another FEMA program. If we carve those out for a separate round of grants all the Town has to raise is our match (25%) of the amount over the original FEMA grant. Our engineers have estimated that at approximately \$87,000. The Board will have to petition Hillsborough Superior Court in Nashua for permission to hold a Special Town Meeting. Some discussion took place. In addition, we have to keep in mind the deadline for signing a Notice of Award, no later than June 1, 2013. Our Attorney suggested signing the Notice of Award at the May 22, BOS meeting.

Selectman Reardon made a motion to petition Hillsborough County Superior Court for a Special Town Meeting. Chairperson Bergeron seconded. Motion passed 3-0.

7:00 p.m. Meet with Glen Shaw, Jr. regarding donations to the town, at his request

The Board met with Mr. Shaw at his request to discuss a donation to the town.

Old Business

Review and discuss status of tax deeding

The Town Administrator made the Board of Selectmen aware that the residents at 66 Hillcrest Drive have vacated the premises. She spoke to the Town Attorney and there is no faster way to get the Writ of Possession but he suggested we drive by and make sure it is vacant and then have the Highway Department padlock it. He is also ok with us removing the mobile home. The Attorney had originally suggested we not pay the invoice for park rent but he has suggested paying April and May at the rate of \$265.

Selectman Reardon wants the Town Administrator to provide him with the contact information for the hauling company in Milford that will haul mobile homes out for a per ton cost. He will meet them at Greenville Estates and get a price.

The Board approved paying April and May park rent at \$265 per month. They also approved having pictures taken and having the Highway Department padlock the mobile.

Review and discuss status of Temple-Greenville Police contract

The Joint Police Board has approved the contract and sent it to the Attorney General's Office for review and approval. Once the contract gets the AG's approval the entire Board can sign it.

Review and discuss Building Inspector/Code Enforcement Officer's resignation

The Town Administrator noted that we have run the ad for a Building Inspector in the Sunday New Hampshire News and we only got (1) resume. She suggested that we may want to run it in the Ledger Transcript and see if anyone locally is interested. The Board agreed with her recommendation.

Review and discuss rates of pay for lifeguards for 2013 season

The Board reviewed and set the pay for the lifeguards for 2013. Jan Shultz will continue as Pool Manager with some reduced hours since she has a full time job this year. Mary Anderson will continue as Assistant Pool Manager, Lead Guard, Swim Team Coach and Swimming Lesson Instructor. Tyler Barney will return as a Senior Guard, Swim Team Coach and a second person for lessons. Jon Currier and Robbie Anderson will be a Senior Guards and Caitlin Allison will be a Junior Guard.

Jan believes we will need one more guard. We did run an ad but have not received any applications yet.

Review and discuss starting date for town hall painting project

The Town Administrator made 4 or 5 calls for reference checks on the painting company and received two calls back, plus the name of a company that wasn't listed in their references. The references were very happy about the work the company did for them.

The Board is good with the Town Administrator contacting the company to start the project. Chairperson Bergeron has agreed to act as liaison, to the contractor, on this project, as she has done it before.

Review and discuss process for repairs to tennis/basketball courts

The Town Administrator wants to know if the Board wants to pursue looking at the resurfacing of the Courts. Considerable discussion took place regarding what needs to be done at the Courts.

The Board would like the Road Agent, Thomas Plourde, to get prices on resurfacing the courts and replacing the basketball hoops or tennis net structures, if necessary.

The Town Administrator will get a price on fencing when she gets a price on fencing Barrett Hill Water Tower.

New Business

Review and discuss request for replacement of windshield from resident due to damage he believes was caused by the town.

The Board reviewed the police report and estimate provided by Mr. Fisk. The Board also reviewed the map provided by the Town Administrator. According to the Road Agent no sweeping operations are conducted on Mr. Fisk's street, as it is a State road. In addition, the Highway Department employees who operated the sweeper said they actually turned left onto Hubbard Hill Road and did not drive past Mr. Fisk's house.

The Board signed a letter notifying Mr. Fisk of their findings.

Review and discuss appointments/volunteers to Beautification Committee

The Town Administrator made the Board aware that we currently only have one member of the Beautification Committee formally appointed by the Board of Selectmen. That is Mr. Lambert. This creates some confusion on who to contact when the Town has questions regarding Beautification efforts, etc. In addition, the only way that

appointees or volunteers are covered for liability is by having the Board of Selectmen appoint them or recognize their volunteerism. The Town Administrator provided the Board with the excerpt from New Hampshire Municipal Association's publication, Knowing the Territory, where they cite RSA 508:17 Immunity for Volunteers, and although written approval to act is no longer required, NHMA (who insures us) still recommends doing this in writing.

The Board reviewed and signed a letter to Mr. Larrivee the Chairperson of the Beautification Committee, regarding appointing the members formally. The letter also just reminds the Committee that all funds for the Beautification Committee must be in the care, custody and control of the Town Treasurer.

Review and discuss condition of Bacon Street access to the Adams Hill Water Tower

The Board of Selectmen reviewed an email from Gerry Curran, our Utility Partners operator for water and sewer, outlining their difficulty in accessing the Adams Hill Water Tower, due in part to one of the neighbors altering the flow of water, by trenching a water bar in that portion of Bacon Street.

The Road Agent would like the Board to consider designating this portion of Bacon Street as an Emergency Way under RSA 231:59-a. The Board asked what that would entail and what the result would be and the Town Administrator noted that as a Class VI road, Bacon Street is not really maintained by the Town and it is subject to gates and bars. Under RSA 231:59-a the Selectmen would have to hold a public hearing and then the Road Agent would be able to spend public funds on maintaining the road enough to access the water tower. The Town Administrator noted that she got some legal advice from the legal inquiries line at the Local Government Center (at no charge) and they encourage adopting this as an Emergency Way because it would make intentionally damaging the road a criminal liability under RSA 236:38.

The Board reviewed and signed a letter to the resident on Bacon Street who has damaged the road. They will hold off on declaring an Emergency Way, but may consider it in the future.

Review and discuss request from Claire Lund/Sanborn Head engineers (representing Pilgrim Foods) for meeting with Board

At the Board's request the Town Administrator spoke to Ms. Lund and expressed their disappointment with Pilgrim Foods violating their permit 13 days after signing a settlement agreement. The Board will consider meeting with Ms. Lund in the future.

Review and discuss April 29, 2013 letter and invoicing from Greenville Estates Tenants Cooperative for park rent

The Board reviewed the invoicing for April and May park rent on 66 Hillcrest Drive. On advice of their attorney the Board is ok with paying \$265 per month for April and May's park rent. They are hoping to remove the mobile home before June 1.

Review and discuss candidate for Land Use Secretary – may require Non Public Session under RSA 91-A:3, II (b)

The Town Administrator has interviewed the one person who submitted a resume for the position of Land Use Secretary and thinks she will be a good fit for the Board. The Board reviewed her credentials and gave the Town Administrator permission to hire her at \$14 per hour. The Town Administrator also made the Board aware that she asked

Mrs. Goldsmith to attend Thursday night's Planning Board meeting, so she could meet the members and observe a meeting. They will talk on Friday morning.

Review, discuss and vote to approve authorizing the Town Administrator to execute the request for an amendment to extend the duration of the Community Development Block Grant for High Street.

The Town Administrator made the Board aware that we need to amend the extend the date on the Community Development Block Grant for the High Street slope stabilization project from completion on June 30, 2013 to completion on June 30, 2014. She needs the Board to vote to authorize her to execute said amendment.

Selectmen Ste. Marie made a motion to authorize the Town Administrator, Kelley Collins, to execute the amendment on the completion date for the Community Development Block Grant, as discussed above. Selectman Reardon seconded. Motion passed 3-0.

Signature Folder

Review, discuss and approve check manifests

The Board reviewed, discussed and approved the payroll and accounts payable check manifests.

Review, discuss, approve and sign April 24, 2013 Selectmen's meeting minutes

The Board reviewed, discussed, approved and signed the April 24, 2013 Selectmen's Meeting minutes

Review, discuss, approve and sign pay rates for lifeguards for 2013 season

The Board reviewed, discussed, approved and signed the pay rate forms for the lifeguard for the 2013 season. All returning personnel received an increase.

Review, discuss, approve and sign abatements, as submitted by Assessors

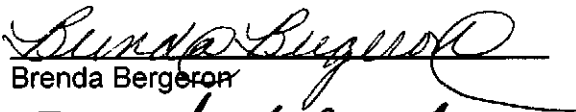
The Board reviewed, discussed, approved or denied and signed the abatements as submitted by the Assessors.

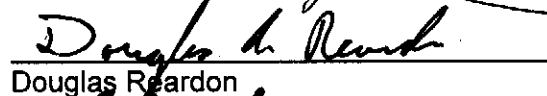
Adjourned

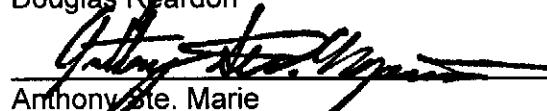
The meeting was adjourned at 7:20 p.m.

Submitted by: Kelley A. Collins/Town Administrator

Approved by:


Brenda Bergeron


Douglas Reardon


Anthony Ste. Marie