

**TOWN OF GREENVILLE, NH**  
**SELECTMEN'S MEETING**  
**June 26, 2013**  
**Minutes**

The Board met with the Town Attorney in a non-meeting from 5:30 p.m. to 6:15 p.m.

**6:15 p.m. Open Meeting**

Chairperson Bergeron opened the meeting at 6:18 p.m.

**In Attendance:** Chairperson Bergeron, Selectman Reardon, Selectman Ste. Marie, Town Administrator, Kelley Collins,

**Old Business**

**Review and discuss status of tax deeding**

The Town Administrator made the Board aware that the lock outs for the evictions for the tax deeded property at 11 Frost and 4 Vaillancourt Parks were scheduled by the Sheriff's Department for this Friday at 10:00 a.m. A member of the Highway Department will be on hand to install a hasp and lock. If the residents are still occupying the homes, they will be locked out and have 7 days to arrange to retrieve and personal property.

**Review and discuss proposed work on tennis court and basketball court**

The Board reviewed and approved a revised quote from Penney Fence for work on the basketball and tennis courts. The Town Administrator will prepare purchase orders for their signature. This work will be coordinated with the Highway Department's efforts to fix the courts and re-pave.

The Board also approved the fence for the Barrett Hill Water Tower.

**Review and discuss Construction Phase Service agreement with Dubois & King**

The Town Administrator noted that the Dubois & King Construction Phase Service agreement has been reviewed by Town Counsel, Biron Bedard and his requested changes were made. The document has been sent to the Community Development Finance Authority (CDFA) for their review and approval, as required by our Community Development Block Grant (CDBG). She is hoping to get approval prior to the Special Town Meeting so that we can proceed.

**Review and discuss Contract for Tuck for High Street slope stabilization**

The Town Administrator explained that this contract has also been reviewed by the Town Attorney and his comments were sent to Dubois & King and addressed by our attorney. It also has been sent to the CDFA for review.

**Review and discuss status of junkyard permit renewal applications for Money for Metals and Fitchburg Road Auto**

The Town Administrator provided the Board of Selectmen with the email from our former Building Inspector/Code Enforcement Officer, noting that he has made attempts to set up the inspection for the (2) licensed junk yards in town, in May. Since neither owner appears to be responsive to the request(s) for inspection the Board unanimously agreed to have the Town Administrator send a letter to the New Hampshire Department of Environmental Services indicating that both the junkyards are no longer in compliance

with regulations and their licenses with the town have expired. The owners will be copied on the letters.

### **New Business**

#### **Review and discuss request from the Conservation Commission for tree removal**

The Board reviewed the letter from Marshall Buttrick/Conservation Commission regarding (2) trees that need to be removed from Town conservation land. The Conservation Commission is in the process of getting prices for the removal. The Board was curious as to why the Highway Department/Road Agent were not consulted regarding this tree removal. The Town Administrator assumed that the Road Agent was consulted and that the trees were too large for them to deal with them. The TA also noted that there almost \$8K in the tree removal expendable trust fund.

#### **Review and discuss proposal from Utility Service for tank(s) maintenance agreement**

The Town Administrator presented the Board with the data from Scott Kelley from Utility Service outlining the cost to cover the Adams Hill and Barrett Hill water tanks under a repair & maintenance agreement. The Adams Hill water tank, which the Town spent approximately \$145K on repairs and maintenance in 2012 would need, in Utility Service's estimation, \$50,133 worth of work and then the maintenance plan would be \$27,350 for three years and \$11,405 for three years and \$12,660 for the next two years. The Barrett Hill water tank, which the town spent approximately \$65K on in 2012 would need \$128,869 worth of work and then the maintenance plan would run \$59,164 for three years, \$17,471 for three years and \$19,393 for the next two years.

Chairperson Bergeron noted that the Adams Hill water tower is 45-46 years old and she is not in favor of spending anymore money on it. She believes this tank should be replaced with a concrete tank with a liner that will serve the town for the future. Selectman Reardon and Ste. Marie are willing to discuss this matter during budget season.

### **Signature Folder**

#### **Review, discuss and approve payroll and accounts payable check manifests**

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

#### **Review, discuss, approve and sign the minutes of the June 12, 2013 Selectmen's Meeting including (1) set of Non Public minutes**

The Board reviewed, approved and signed the minutes of the June 12, 2013 Selectmen's meeting minutes. Selectman Reardon made a motion to accept and seal the minutes of the June 12, 2013 Non Public Session. Selectman Ste. Marie seconded. Motion passed 3-0.

#### **Review, discuss, approve and sign Intent to Cut for Richardson Road**

The Board reviewed, approved and signed the Intent to Cut for Richardson Road.

#### **Review, discuss and approve/deny abatement, as provided by Assessors**

The Board reviewed, approved and two Selectmen signed the abatement as provided by the Assessors.

**Letter to the Town of Temple re: Animal Control services**

The Animal Control Officer brought to the attention of the Town Administrator that he had assisted the Temple Animal Control Officer but that he wound up having to feed and water the dogs from April 24, to May 8, 2013 transport them to Swanzey to the Monadnock Shelter (1 hour 50 minutes) and purchase a 50 bag of dog food \$24.99. When he agreed to assist the Temple ACO he did not realize that it would be to this extent. The Selectmen signed a letter to the Temple Selectmen outlining the incurred expenses.

**Review and discuss "Request to Meet with Board" regarding abatement request**

Selectman Reardon made a motion to go into Non Public Session under RSA 91-A:3, II (c) a matter which, if discussed in public, may adversely affect the reputation of a person other than a member of the body or agency itself. Chairperson Bergeron seconded at 7:05 p.m. Roll Call Vote: Chairperson Bergeron – yes; Selectman Reardon – yes; Selectman Ste. Marie – yes.

Selectman Reardon made a motion to leave Non Public Session at 7:17 p.m. and seal the minutes. Selectman Ste. Marie seconded. Roll Call Vote: Chairperson Bergeron – yes; Selectman Reardon – yes; Selectman Ste. Marie – yes.

Selectman Reardon made a motion to grant a \$500 abatement of the \$744 in interest and penalties due on the 2010 taxes for 18 Granite Street. Selectman Ste. Marie seconded. Motion passed 2-1.

The Town


**Adjourn**

The meeting adjourned at 7:20 p.m.

**Submitted by:** Kelley Collin/Town Administrator

**Approved by:**

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Brenda Bergeron/Chairperson

  
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Douglas A. Reardon/Selectman

  
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Anthony Ste. Marie/Selectman