

**TOWN OF GREENVILLE, NH
WATER & SEWER COMMISSION
November 6, 2012**

Minutes – Emergency Meeting

Meeting Opened: Chairperson Blease opened the meeting at 2:03 p.m.

In Attendance: Chairperson Blease, Commissioner Bergeron, Town Administrator, Kelley Collins and Gerry Curran from Utility Partners
Selectman Reardon did not attend

The Board met at 2:00 p.m. at the former Greenville Elementary School, during elections, to consider a request from Sanborn, Head and Associates, Inc. on behalf of Pilgrim Foods, regarding additional flow. See attached written request from Sanborn, Head Associates.

Selectperson Bergeron made a motion to approve the request for temporary increase in flow to the Town's Wastewater Treatment Facility with the following conditions:

- 1) The duration will be 15 days (not the requested 30)
- 2) Pilgrim Foods will agree to BOD & TSS monitor testing two times per week during the additional flow period (instead of their permitted one time per week)
- 3) The town would like the right to have the Operator conduct a physical inspection during regular hours of operation, if he deems it necessary
- 4) Pilgrim Foods will provide a 24 hour on-call number so that during the Nor'easter (or other emergency event) the Town's Operator has the ability to get them to reduce flow within an hour's notice.

If these conditions are met then flow may be increase above the permit limit up to 30,000 gallons per day.

Chairperson Blease seconded. Motion passed 2-0.

Selectperson Bergeron requested that the Town Administrator review this with Selectman Reardon. She would also like this agreement clearly spelled out in writing to Pilgrim Foods.


Meeting adjourned at 2:20 p.m.

Minutes prepared by: Kelley A. Collins/Town Administrator

Approved by:



Scott Blease/Chairperson



Brenda Bergeron/Selectperson



Douglas A. Reardon/Selectman

SANBORN HEAD

Building Trust. Engineering Success.

Greenville Board of Selectmen
Kelley Collins, Town Administrator
Main Street, PO Box 343
Greenville, New Hampshire 03048

November 5, 2012
File No. 2792.01

Re: Request for Temporary Increase in Flow to the Town of Greenville POTW
Old Dutch Mustard Co., Inc. d/b/a Pilgrim Foods, Inc.
68 Old Wilton Road
Greenville, New Hampshire

Dear Ms. Collins & Board of Selectmen:

On behalf of Old Dutch Mustard Co., Inc. d/b/a Pilgrim Foods, Inc. (Pilgrim), Sanborn Head & Associates, Inc. (Sanborn Head) is hereby requesting at the earliest possible date an immediate temporary increase in flow above Pilgrim's Industrial Discharge Permit (IDP) No. 2010-01 (Permit) limits for discharge to the Town of Greenville POTW. The reason for this request is to increase available lagoon freeboard based on recent and upcoming weather events; thereby limiting the potential for lagoon overflow or failure. In particular, Tropical Cyclone Sandy resulted in a loss of about eight inches of freeboard in Pilgrim's lagoons by the end of last week, which is equivalent to about 400,000 gallons of storage capacity. Further, the Greenville area is currently forecast to receive another storm this week that could result in additional precipitation and loss of available freeboard. Throughout the fall, Pilgrim attempts to prepare the lagoons for winter operations by increasing freeboard; however, weather events can often impede those efforts.

Specifically, Pilgrim is requesting the following:

1. Flow increase above Permit limit up to 15,400 gallons per day (i.e., total flows up to 30,000 gallons per day).
2. Increased flows starting on the day of Board of Selectmen approval for a period of 30 days. However, in the event of reduced POTW capacity due to inclement weather or other circumstances, at the request of the POTW, Pilgrim will recommence flows within IDP limits as necessary during this period of temporary increase.

The estimated total flow above Permit limits for the period of temporary increase is estimated to be 462,000 gallons. Based on the October 16, 2012 Lagoon 2 sample results, TSS and BOD loadings are estimated to be within Permit limits for the proposed increased flow. Actual flows and loadings will be based on metered flow measurements and lagoon effluent sample results, which will be collected consistent with the proposed Settlement Agreement.

Should you have any questions regarding this request or the information provided herein, please contact me. Expeditious review and approval of this request is greatly appreciated.

Sincerely,
SANBORN, HEAD & ASSOCIATES, INC.



Claire Golden Lund, PE
Project Director
20 Foundry Street
Concord, New Hampshire 03301

CGL:cgl

cc: Greenville Wastewater Treatment Plant Operator (c/o Utility Partners)

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