

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
July 24, 2013
Minutes

5:30 p.m. Open Meeting

Selectman Reardon opened the meeting at 5:30 p.m.

In Attendance: Selectman Reardon, Selectman Ste. Marie, Town Administrator, Kelley Collins, Rob Lauricella and Gerry Curran from Utility Partners, Fire Wards, Charles Buttrick, Edward White and Gregg Eastman

Absent: Chairperson Bergeron

5:30 p.m. Meet with Gerry Curran from Utility Partners to review water & sewer operations

The Board met with Gerry Curran, Project Manager, and Rob Lauricella, from Utility Partners to review current operations.

Selectman Reardon reviewed the plan for replacement pumps for the heating system at the Water Plant with G. Curran.

G. Curran noted that the fencing at the Adams Hill Water Tower has been repaired.

The Barrett Hill tank has been cleaned up but it did dull the coating a little.

Selectman Reardon asked how the access road to the Adams Hill tank is? There have been no further drainage issues on Bacon Street. Utility Partners did have to address the length of the grass between the ruts.

The aeration tank is up with new mixer and pumps.

Chemicals have been running pretty well with the Epic 1100 – we are teetering right on the limits for our permit.

There was an issue on July 15th, lost the main data card on the main system at the Water Treatment Plant. No alarms sounded. They monitored everything and EIS found us a replacement card at a facility in Lowell. EIS is recommending that we have back up cards available. There are (5) different cards that range in price from \$1500 – \$2300 each. The quote to have them on hand is \$7900.

The EPA is requiring that our monthly report be submitted on-line. Gerry needs the Chairperson to sign a form allowing him to submit on behalf of the Town. Selectman Reardon made a motion to authorize Chairperson Bergeron to sign the release for Gerry Curran to submit DMR on-line for the Town of Greenville. Selectman Ste. Marie seconded. Vote: 2-0

Utility Partners will obtain a price on having the sewer system on High Street camera'd both before and after the driving of the sheet pile wall.

G. Curran would like a copy of the time schedule and the personnel list that was passed around at the High Street Slope Stabilization pre-construction meeting this morning.

6:15 p.m. Meet with Fire Wards to review and discuss Deputy Fire Chief Appointment

The Board met with Fire Wards, Charles Buttrick, Edward White and Gregg Eastman. Selectman Reardon asked the Fire Wards how things are going. They said fine.

Deputy Chief/Fire Ward Buttrick noted that they are in the process of bringing two people on and they have 1 or 2 that will be leaving. He also stated that since some people have been out of the Fire Department on leave of absences for 90 days the FD may require a doctor's note for them to come back so that they know they are fit.

Selectmen Reardon asked the Fire Wards their feelings on Charles Buttrick as Chief. Fire Ward Gregg Eastman stated he isn't opposed to that. Charles Buttrick recused himself and Edward White recused himself because he thought the Board had already made their decision.

Captain Derrick Fedder wants to know why he went to a meeting and was told that he now has to talk to a Selectman (Tony Ste. Marie) about his attendance. Selectman Ste. Marie clarified that he didn't have to talk to him. He just offered that if anyone felt more comfortable dealing with a selectman, he was willing and available. Cpt. Fedder thinks that the Chief Officer should be in charge of contacting firefighters. Selectman Reardon stated that Charles Buttrick is the Chief Officer and he can delegate anything he wants to anyone he wants. That's the chain of command.

Selectman Reardon made a motion to make Charles Buttrick Fire Chief. The term will run from today until the first Selectmen's Meeting in February 2014. Selectman Ste. Marie seconded. Vote: 2-0.

The Town Administrator asked the Fire Wards, in her capacity as Human Resource Officer for the town, to please at least take the town's personnel policies into consideration when writing SOPs and SOGs.

Old Business

Review and discuss status of tax deeding

The Town Administrator noted that she has been in touch with G. W. Shaw about removing the final two tax deeded mobile homes. There is a PO for the Board's approval tonight for the removal of the one in Vaillancourt Park for \$4625. The power and water have been turned off and she has given Shaw's the go-ahead.

The Town Administrator is having a little dispute with PSNH on the one in the Frost Park. They want the town to pay the final bill even though the town did not get the Writ of Possession until July 1, 2013. That one should be resolved this coming week and the utilities shut off and it should be ready to go. The price will be \$4900.

New Business

Review and discuss email from resident, Richard Miller, re: update on repairs to Courts

The Board reviewed Mr. Miller's email expressing his concern over the condition of the basketball and tennis courts. The Board sent a letter back to Mr. Miller noting that they will proceed with the repairs that they explained during the Town Meeting in March 2013.

Review and discuss additional Pilgrim Foods violation of their Industrial Discharge Permit

The Board was made aware of another violation of their IDP by Pilgrim Foods. No action was taken at this time.

Review and discuss quotes for gutters at pool house and gate(s) for alley beside town hall building

Selectman Reardon tabled this item for the Board's next meeting. He wants to make sure that Chairperson Bergeron is aware of these quotes.

Review and discuss any issues from this morning's pre-construction meeting for the High Street Slope Stabilization project

See above – Board will camera the sewer lines on that portion of High Street.

Review and discuss Administrative Order #13-012 WD from NH Department of Environmental Services to Old Dutch Mustard Company, Inc. (Pilgrim Foods)

The Board reviewed the Administrative Order that Pilgrim Foods received regarding closing their lagoons by November 1, 2014.

Signature Folder

Review, discuss and approve payroll and accounts payable check manifests

The Board reviewed, approved and signed the payroll and accounts payable manifests.

Review, discuss, approve and sign reimbursement request from CDBG for High Street

The Board reviewed, approved and signed the reimbursement request from CDBG for High Street

Review, discuss, approve and sign Utility Partners Major Repair #33-21 in the amount of \$3,500 for replacement of (2) existing heating pumps, as discussed at 7/10 BOS meeting (see warranty information BOS requested)

Review, discuss, approve and sign Major Repair #33-20 for an emergency repair to the main control panel at the WTP for \$2,197

The Board reviewed, discussed, approved and authorized the Town Administrator to sign the two Major Repair orders.

Review, discuss and approve Purchase Order #321 for router replacement for more secure router at town hall

The Board reviewed, approved and signed PO #321

Review, discuss and approve absentee form for Road Agent

The Board reviewed, approved and signed the absentee form for the Road Agent.

Adjourned

Selectman Reardon adjourned the meeting at 7:00 p.m.

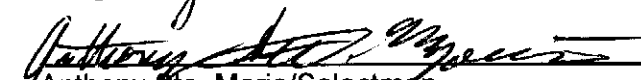
Submitted by: Kelley Collins/Town Administrator

Approved by:

Brenda Bergeron/Chairperson



Douglas A. Reardon/Selectman



Anthony Ste. Marie/Selectman