

TOWN OF GREENVILLE NH

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Phone: (603) 878-2084

Joint Loss Management Committee Meeting May 18, 2016, 2016 3:00 p.m.

MINUTES

Open Meeting:

The Town Administrator opened the meeting at 3:03 p.m.

In Attendance:

Town Administrator, Kelley Collins
Water & Sewer Operations Manager, Gerry Curran
Library Director, Charles Brault
Road Agent, Thomas Plourde
Fire Department, Greg Eastman
Police Department, Sgt. Needham
Emergency Mgmt Director, Ed White

Review and accept minutes from March 2, 2016 meeting

Tom made the motion to accept the March 2, 2016 meeting minutes, as submitted. Kelley seconded. Motion passed 4 yes; 2 abstentions (not in attendance at meeting)

Review and discuss 2016 Worker's Comp Claim(s)

The Town Administrator noted that there was one fire department worker's comp claim so far in 2016 but the employee has not sought medical care. The Town Administrator will provide details of the injury at the next meeting.

Review, discuss and adopt Greenville Employee Safety Manual

The Committee has had ample time to review the Manual. There was some discussion that there are parts that are in conflict with requirements for police and/or fire departments. The Town Administrator pointed out the caveat on page 2, last sentence..."A department may have their own safety guidelines specific to their line of work and use them along with the procedures outlined herein." She did ask that if the police or fire departments have their own SOGs or SOPs that they provide a copy to her.

Ed made a motion to adopt the Employee Safety Manual, Tom seconded. Motion passed 7-0.

NH Department of Labor – Safety Inspection follow up

Inspector Schofield will be back tomorrow, Thursday, May 19, 2016 to reinspect and close out her safety inspection of our facilities.

Water & Sewer OSHA Claim

The Water & Sewer Department is dealing with an OSHA claim. There is no report available yet, should have it by the end of the month.

Meeting adjourned at 3:30 p.m.

Minutes submitted by: Kelley Collins/Town Administrator

Approved by Committee at August 31, 2016 Meeting