

Town of Greenville, New Hampshire
Planning Board
Minutes
Thursday, September 8, 2016

The Greenville Planning Board met on **Thursday, September 8, 2016 at 7:00 pm** in the Town Hall, 46 Main Street, Greenville, NH 03048.

In attendance were Ted de Winter, Chairman; Scott Tenney, BOS Ex-Officio; Patrick Reardon. Also in attendance were Capt. Ed White & Rob Duval

Chairman de Winter called the meeting to order at 7:00 pm.

Joint Meeting with Board of Selectmen

Chairman de Winter questioned how a meeting with the Selectmen came about. S. Tenney stated that the Selectmen requested to meet with the Planning Board to iron out details on membership on the Planning Board. He stated that Selectman Steve Spratt questioned whether, as the Board of Selectmen Ex-Officio to the Planning Board, he actually counted as a member in order to have a quorum of the Board.

S. Tenney stated that the Selectmen requested an opinion from Town Counsel who discovered that there was a problem with S. Tenney acting as Vice Chairman of the Planning Board while being employed as Building Official for the Town and having Selectman Spratt as the Ex-Officio and both sitting on the Board.

He stated that after reading Town Counsel's opinion and the RSA, Selectman Carla Mary felt that the Board of Selectmen should appoint S. Tenney as their Ex-Officio and subsequently resign as Vice Chairman of the Planning Board.

S. Tenney wasn't sure if the vote of the Selectmen was unanimous but he knew that both Selectman Mary and Selectman Reardon were both in favor.

Chairman de Winter stated that he didn't think this was ever a problem with the Planning Board in the past. Discussion followed regarding scenarios where the two departments (Planning Board & Building Inspector) were in conflict with each other. S. Tenney stated that the two departments were very separate and distinct departments.

In closing, S. Tenney stated that he has resigned as Vice Chairman of the Greenville Planning Board and was formally appointed as the Selectmen's Ex-Officio to the Board. S. Spratt is no longer a member of the Planning Board.

Greenville Recycling – Road Bond

S. Tenney stated that the Selectmen are requesting that the Planning Board discuss the road bond and the timeframe for securing the bond and to report back to them so the town can move forward.

Chairman de Winter stated that he recalled that the Board voted not to require a road bond from Greenville Recycling. Member Reardon stated that the Board voted to require a bond but did not put a dollar amount on it.

S. Tenney stated he remembers that the applicant proposed to only bond the top and final layer instead of the entire road project. He said that the applicant would be “beating” the road in the beginning stages of the project. Member Reardon stated that the base coat is going to sit for approximately six months to one year and thereafter, we would bond the remainder of the road.

Chairman de Winter questioned whether the base coat was already in place. S. Tenney stated “no” – they had to redo it because it was not up to standards. Chairman de Winter asked if it was up to standards now. S. Tenney said they are currently working on it and he wasn’t sure. Member Reardon stated they are currently working on utilities. S. Tenney stated that as Building Official, he does not inspect the roads – it all goes through the Department of Public Works and the town engineer.

Discussion followed regarding the Water & Sewer bonding and the engineering firms who are involved in the project.

S. Tenney stated that the Town Administrator said that we may want to hire Underwood Engineering to oversee the road installation and recommended that the Planning Board set up an escrow account. Chairman de Winter stated that if we hire them, Greenville Recycling will pay for it.

S. Tenney recommended that we invite Greenville Recycling back to our next meeting to set the dollar amount of the road bond and require an escrow so it can fund Underwood Engineering as a third party engineering firm. He said that it was suggested to do an escrow account as that is how the Selectmen do it. He said he will reach out to the Town Administrator to see if the Selectmen have a preference. Chairman de Winter stated his preference is when a bill is received; the Planning Board passes it the applicant. Member Reardon recommended that we let them know that it is coming if that is the process we take.

Captain Ed White stated that he thought that once the road is finished, that the road had to be in service for a year before the road is accepted. Chairman de Winter stated that he didn’t think the Town has to keep the bond before it is accepted. Mr. White asked what would be the Town’s recourse if the road failed. Chairman de Winter answered and said if the road fails, the Town does not have to accept it. He said it has to be up to Class V or better. He said there will be approximately 10-20 trucks driving on it daily so there will be “wear & tear”. He stated that if there is damage to the road, he would think the applicant would repair it. The applicant would be in charge of the up keep and would behoove them to make sure it is kept in good condition. S. Tenney agreed and stated that it would be become a civil matter if not maintained.

Chairman de Winter instructed Deb to invite the applicant in at the next meeting to discuss and set the road bond. Member Reardon agreed that they should come in as soon as possible.

Planning Board Schedule

The Planning Board reviewed the schedule to ensure there were not conflicts with the schedule. There will be no meeting on the 2nd meeting date in December.

2017 Budget

The Planning Board discussed the 2017 budget and agreed to "level" fund the budget. Deb will contact the Town Administrator and let her know that there were not changes to next year's budget.

Minutes

The minutes of May 26, 2016 and June 30, 2016 were voted on and approved as written.

Other Business

Captain Ed White expressed an interest in rejoining the Board. He will submit a letter to the Selectmen. Rob Duval also expressed interest in serving on the Planning Board and will also submit a letter of interest.

Adjournment

S. Tenney moved to adjourn at 7:45 pm, Member Reardon 2nd. VOTE: All in favor.

Respectfully Submitted,
Debra A. Butcher

APPROVED BY:

GREENVILLE PLANNING BOARD


Ted de Winter, Chairman


Scott Tenney, BOS Ex-Officio


Patrick Reardon