

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
December 14, 2016
MINUTES**

3:30 p.m. Open Public Meeting

Chairperson Mary opened the meeting at 3:30 p.m.

In Attendance: Chairperson Mary, Selectman Reardon, Selectman Spratt, and Town Administrator, Kelley Collins

Review and discuss the proposed Yard Sale zoning amendment, as proposed by the Board of Selectmen to the Planning Board

The Board reviewed the email from ex-officio Planning Board member Scott Tenney to Town Attorney Biron Bedard regarding whether the Selectmen had the authority to propose new Zoning Regulations. Attorney Bedard's legal opinion is that once the Zoning Regulations are adopted by a Town, additional zoning regulations should be considered an amendment to the document not necessarily new zoning. He went further to state that the Zoning Regulations is where the "yard sale" regulation belongs because the Selectmen do not want to ban yard sales they just want to regulate and permit them (nominal fee).

The Town Administrator noted that this amendment has a deadline as a public hearing is required. Chairperson Mary noted that if the Planning Board just takes its time we could miss the deadline. The Town Administrator believes January 11, 2017 is the deadline for notice of the first public hearing on zoning amendments. Selectman Spratt wants to pursue this and is concerned that the Planning Board doesn't seem to know what to do with this when they have a copy of the Land Use Regulations and it seems very clear what the statute is. The Board would like to see the minutes of the December 8, 2016 Planning Board meeting.

Chairperson Mary and Selectman Spratt would like the Town Attorney to send the Planning Board a letter reiterating the Board's support for this regulation and asking the Planning Board to do their job.

Review and discuss 2017 proposed budgets for: Personnel Budget and discuss what the Town needs for Warrant Articles

Chairperson Mary made a motion, that in view of the 3% cost of living adjustment approved for the police department, that the rest of the the town employees will be given a 3% COLA as well, except the Road Agent who the Board has already approved a 5% COLA for. Selectmen Spratt seconded. Motion passed 3-0.

The Town Administrator clarified that this includes ACO, Building Inspector, Custodian, etc. The Board feels that this should be across the Board and asked the Town Administrator to please notify the Library so they have a chance to give 3% as well.

Chairperson Mary made a motion to adjust the Town's Personnel Policy to reflect that during the 25th year of employment all employees will be eligible for a 5th week of vacation. Selectman Reardon seconded. Motion passed 3-0. This also stems from the decision made to honor the Police Chief's request for an additional week of vacation for his years of service.

The Town Administrator noted that in view of this change the Personnel budget amounts will need to be recalculated. So that budget was tabled.

The Town Administrator also noted that she has checked with the Department of Revenue Administration and the Joint Board could choose to take some amount from the unexpended 2016 operating budget and vote to put it into the PD Detail Revolving Fund. Both Temple and Greenville would need warrant articles and they would be contingent on each town's passing but we could increase the balance with the funds that may be left at year end because we were down one full time employee until October and avoid the cash flow issue that occurred this year with the amount of details worked. The Board asked the Town Administrator to prepare that warrant article and to submit it to Elizabeth for the next Joint Board meeting.

Non Public Session under RSA 91-A:3, II (b) the hiring of a public employee

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (b) the hiring of a public employee at 4:06 p.m. Selectman Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

Selectman Reardon made a motion not to hire Mr. Brown as a volunteer firefighter, Selectman Spratt seconded. Motion passed 3-0.

Chairperson Mary made a motion to leave Non Public Session at 4:13 p.m. and seal the minutes, indefinitely. Selectman Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

Old Business

New Business

Review and discuss letter from resident regarding discolored water on Kimball Heights

The Board reviewed the letter from the resident at 16 Kimball Heights, regarding a request for an abatement because she was instructed to run her water for hours to try to clear discoloration.

Chairperson Mary made a motion to abate anything over the resident's 3 year average for water & sewer, but not less than \$100 and to let her know that the Fall 2016 flushing was cancelled due to the severity of southern NH's drought and that we are sorry for any inconvenience caused by the water quality. Selectman Reardon seconded. Motion passed 3-0. The Board would like the letter sent now even though the abatement cannot be calculated until the Spring billing cycle.

Review and discuss letter from SW Region Planning Commission regarding identifying potential Brownfields

The Board reviewed the letter from Southwest Region Planning Commission regarding a request to have them identify any potential Brownfields. The Board is unaware of any additional properties that may qualify other than perhaps Mr. McCreery's garage, which he noted at a selectmen's meeting this summer, may have environmental issues from a former gas station operation. The Town Administrator will call SWRPC and see if Mr. McCreery's property may qualify.

Review and discuss the Underwood Engineering Status report dated December 13, 2016 including proposed ESRs #13 (23 Main Street building) and ESR #14 (review Adams Hill Tank mixing)

The Town Administrator reminded the Board that we are looking for a ballpark figure

for the possibility of removing the building at 23 Main Street and creating either green space or Main Street parking and that is what the Engineering Services Request #13 from Underwood would cover.

In addition, NH DES would want to review a mixer for the Adams Street water tower so ESR #14 will cover that engineering.

Chairperson Mary made a motion to enter into a contract with Underwood Engineering for ESR #13 and ESR #14.

Review and discuss email requesting a proclamation in recognition of School Choice Week

The Board reviewed the email from Andrew Campanella, President of National School Choice Week requesting that the Board consider drafting. The Board agreed to take no action on this item.

Signature Folder

Review, discuss and approve check manifests for accounts payable and payroll

The Board reviewed, approved and signed the check manifest for accounts payable and payroll.

Review, discuss and approve minutes of November 30, 2016 Selectmen's Meeting, including (3) sets of Non Public minutes

The Board reviewed, approved and signed the minutes of the November 30, 2016 Selectmen's Meeting including (3) sets of Non Public minutes.

Review, discuss and approve Request for Trust Funds for Ashton Street Water Main replacement project

The Board reviewed, approved and signed the RfTF for the Ashton Street project.

Selectman Spratt's email


The Town Administrator gave Selectmen Spratt the log-in and password to access his town email account at SSpratt@greenvillenh.org

Adjourned

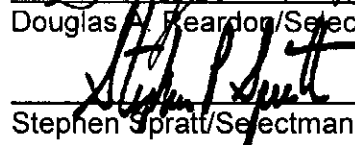
The meeting adjourned at 4:35 p.m.

Submitted by: Kelley A. Collins/Town Administrator

Approved by:


Carla C. Mary/Chairperson


Douglas A. Reardon/Selectman


Stephen Spratt/Selectman