

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
January 25, 2017
MINUTES

3:30 p.m. Open Public Meeting

Chairperson Mary opened the meeting at 3:30 p.m.

In Attendance: Chairperson Mary, Selectman Reardon, Selectman Spratt, Town Administrator Kelley Collins, Dave Brennan/W & S Plant Manager, Utility Partners, Rob Lauricella/Regional Manager, Utility Partners and Michael Sadowski, resident

3:30 p.m. Meet with Dave Brennan, the new Water & Sewer Operations Manager from Utility Partners

Rob Lauricella introduced our new Plant Manager, Dave Brennan. The Board had received a copy of Mr. Brennan's credentials prior to the meeting. The Board welcomed Mr. Brennan to his new position.

61 High Street – Water Leak

The Town Administrator gave the Board an update that we have a written quote for the repair to High Street and she has broken it down to what the town is responsible for (i.e. repairs to the service and relocating the curb stop to edge of 61 High Street property) and what the homeowner is responsible for (i.e. from the curb stop to the home)

Chairperson Mary made a motion to excavate and replace the town's portion of the service and relocate the curbstop for 61 High Street, Selectman Spratt seconded.

Motion passed: 3-0.

20 Granite Street Water Leak

The Town Administrator reminded the Board that this is the property that shared a curbstop with the mobile at 21 Granite Street. When the leak occurred we had to put a valve in under the mobile at 20 Granite in order to isolate their service and shut it off.

We notified the owner and told them they would have to repair it. They called the office and said it was fine that it was off because the mobile was currently unoccupied.

Chairperson Mary asked the Town Administrator to send the owner a letter telling her that the town needs 30 days notice to be able to "T" the line off and install a new curbstop and in accordance with our water regulations, they need to have work on mobile performed by a licensed plumber.

Videotaping Wastewater lines

2017 will be the fourth year of a five year plan to camera 20% of the WW system each year. The Board wants to know how far we have gotten, what's left to do. The TA would like to see this done earlier in the year so we have time to make any repairs.

Jar Testing

Our Engineer, Tom Page, and Holland are coming next week to perform jar testing at the WWTF

Mixer in Water Tank

Dave Brennan suggested perhaps using a solar run mixer. The Board noted that this has been approved by NH DES and if there are any changes to be made they would need to be run through them.

Michael Sadowski/resident

Mr. Sadowski had attended the Planning Board meeting and decided to come to the Selectmen's Meeting to ask them a couple of questions.

- 1) He understands that the town has experienced some website challenges but wonders if the Board would consider moving their meeting to 7:00 p.m. at least until the website is up?

The Board noted that they have had meetings at various different times in the evening and the public rarely attends the meetings. The Board asked the Town Administrator to bring the new website up ASAP, even if that means having the new company maintain it until we can complete the department/committee training. The Town Administrator stated she will conduct training next week and have the website up the following week.

2. Veteran's Tax Credit -Mr. Sadowski noted that the optional tax credit is the most State Statute allows at \$500 but the Disabled Veteran's Tax Credit can be \$750 - \$2000 and the town has set it at \$1400. He would like the Board to consider changing it to \$2000.

The Board noted that this amount is set by Town Meeting but they are willing to add this to the warrant for Town Meeting to vote on.

Chairperson Mary made a motion to do a warrant article to increase the disabled Veteran's Tax Credit from \$1400 to \$2000. Selectman Spratt seconded. Motion passed 3-0. The Town Administrator will craft an article for the Town Warrant.

Review and discuss draft 2017 Warrant and draft 2017 proposed Budget which will be presented at the February 8, 2017 Budget Public Hearing

The Board reviewed and discussed the Warrant and Budget. There was discussion regarding the Road Agent's need to replace the loader in 2018 and whether it would be in the Town's best interest to purchase a loader or lease one.

Selectman Reardon reminded the TA to call to have the low water cut off in the front of the boiler replaced and to make sure that the Highway Department is bleeding the boiler at least once a week.

Review and discuss final disposition of Yard Sale amendment to Zoning Regulations

Chairperson Mary made a motion to withdraw the Yard Sale amendment to the Zoning Regulations from the 2017 proposed Warrant. Selectman Spratt seconded. Motion passed 3-0.

Review and discuss proposed 2017 Wilton Recycling Budget

The Board reviewed the Wilton Recycling Budget as proposed. The Town Administrator attended the meeting in Wilton and noted that the only expense that is up significantly is the workers' compensation insurance but that is mostly because there was a credit last year and they will not get a credit in 2017. They want to use \$45,000 of the estimated \$71466 to purchase and install scales. The disposition of the Revolving Fund is up to the Wilton Selectboard but they wanted to disclose it to the towns. The DPW director also noted that of the new stickers disbursed the amounts were as follows:

Greenville 11%
Lyndeborough 17.5%
Mason 12.7%
Temple 15%
Wilton 43%

The Town Administrator noted this is a troubling trend since Greenville is responsible for 20.61% of the budget, based on population but we may be the smallest percentage of users.

Board of Selectmen's report for Town Report

The Board reviewed their report to be included in the Town Report. There were a couple of minor revisions. The Town Administrator will update the report and issue to the full Board for final review.

Nationwide Deferred Compensation Plan

The Board briefly discussed the Nationwide Deferred Compensation Plan that is on the Temple Greenville Police Department Joint Board agenda for their next meeting on February 6th. The Town Administrator noted that this is a retirement plan and would require that the town do a payroll deduction for participating employees and then pay those funds over (most likely monthly).

The Board noted that we participate in NH Retirement so the employees have a retirement plan and they are not in favor of adding another retirement plan. The Board also suggested that if Temple is amenable to doing the administration during the next contract negotiations, the police department could ask Temple to do this.

Non Public Session under RSA 91-A:3, II (a) & (c) to discuss a personnel matter which may adversely affect the reputation

Chairperson Mary made a motion to go into Non Public Session under RSA 91-A:3, II (a) and (c) at 5:21 p.m. Selectmen Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon –yes; Selectman Spratt – yes.

The Board reviewed and discussed a possible medical condition of an employee. Chairperson Mary made a motion to require the employee to provide a doctor's note stating that he/she can meet the requirements of their position. Selectman Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon –yes; Selectman Spratt – yes.

Chairperson Mary made a motion to seal the minutes of this Non Public Session for 99 years. Selectman Spratt seconded: Roll Call Vote: Chairperson Mary – yes; Selectman Reardon –yes; Selectman Spratt – yes.

Chairperson Mary made a motion to leave Non Public Session at 5:29 p.m. Selectman Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon –yes; Selectman Spratt – yes.

Signature Folder

Review, discuss and approve the January 11, 2017 Selectmen's Meeting minutes

The Board reviewed, approved and signed the minutes of the January 11, 2017 Selectmens' Meeting

Review, discuss and approve check manifests for accounts payable and payroll

The Board reviewed, approved and signed the payroll and accounts payable check manifests.

Review, discuss and approve: PO for winter salt, Request for Trust Fund reimbursement for engineering capacity rating of monorail at WWTF

The Board reviewed, approved and signed the Purchase Order and Request for Trust Funds.

Adjourn


The Board adjourned the meeting at 5:30 p.m.

Submitted by: Kelley A. Collins/Town Administrator


Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Stephen Spratt/Selectman