

**TOWN OF GREENVILLE, NH  
SELECTMEN'S MEETING  
February 22, 2017  
MINUTES**

**3:30 p.m. Open Public Meeting**

Chairperson Mary opened the meeting at 3:30 p.m.

**In Attendance:** Chairperson Mary, Selectmen Reardon, Selectman Spratt and Town Administrator Kelley Collins

**3:30 p.m. Meet with Road Agent, Thomas Plourde, to discuss Highway Department matters including:**

- **Status of green bridge**

The Board reviewed the status of the Green Bridge with the Road Agent. Specifically, they reviewed the (4) recommendations made by the State of NH after an inspection in 2012. Those (4) items include the Abutment back walls; the expansion joint, the face of the abutments and painting the structure. Chairperson Mary would like the Road Agent to obtain prices on having all this work done by a vendor that can do bridge repair and maintenance. The Town Administrator suggested that since the last physical inspection (other than the annual review by the state) was conducted in 2012, we should have the state go out and review their suggested repairs and update it for 2017 so we are sure that we are getting the most bang for our buck when we solicit costs for repairs. The Board agreed that if the State is willing, we have them re-inspect and then get pricing. If the State will not re-inspect (or is there is a significant cost for re-inspection) then we can proceed with the list we have.

- **Temple Street winter plowing**

Selectman Spratt asked the Road Agent if he is adequately staffed. He is concerned that a resident of Temple Street was going to make a formal complaint regarding the condition of Temple Street during recent plowing operations. Neither the Town Administrator nor the Road Agent received formal complaints regarding recent plow operations. A resident of Temple Street did share his concerns with Selectman Reardon but Selectman Reardon noted that since he lived on Temple Street for years, he understands the constraints of the street (i.e. it is very narrow) and of plow operations (i.e. there isn't any place to put the snow)

- **Winter sidewalk maintenance**

Again Selectman Spratt is concerned about manpower. He noted that he has seen Sargent Needham out shoveling snow for hours after every storm. The Road Agent isn't sure why he is shoveling when the PD has the Town's snow blower. He also noted that the Highway Department's first priority is plowing the roads. After a storm they come back out at 3:00 a.m. to clean sidewalks.

The Town Administrator asked if the snow blower at the PD was purchased by the Town, if so, it should be stored at town hall so that the highway department can just wheel it out of the basement and clear the sidewalk from Chamberlin Street all the way up to the police station. The Board asked the Town Administrator to send the PD a memo notifying them that the Highway Department will be down to pick up the snow blower and store it in the basement at Town Hall.

## **Old Business**

### **Review and discuss changes made to Town Clerk and Tax Collector 2017 proposed budgets**

The Town Administrator provided the Board with the changes to the Town Clerk and Tax Collector budgets as requested by the Town Clerk/Tax Collector. The increase to the tax collector's budget is \$2,843 and the increase to the clerk's budget is \$6,193. The Board would like the TA to prepare a letter to the Town Clerk/Tax Collector reminding her that she is required to stay within her bottom line budget.

### **Review and discuss status of 61 High Street water leak**

The Town Administrator has worked with the resident who owns the Right of Way to 61 High Street, the property owner of 61 High Street, the contractor and the Town Attorney to make sure that everyone's interests are taken into consideration while cost effectively fixing the water leak. The Selectmen have agreed, upon the ROW owner's request to provide 12- 14 yards of bank run gravel for the contractor to spread in the ROW after work is completed. The Highway Department will purchase and deliver the gravel. The contractor is looking for 50% down to schedule the job. The Town Administrator asked the Board permission to cut the 50% check which will be \$2350. The owner of 61 High Street will pay their share \$1910 at the completion of the project. The Board is fine with that.

### **Review and discuss response from Code Enforcement Officer to resident's inquiry regarding 4 Happy Hollow**

The Board reviewed the memo from the Code Enforcement Officer, regarding his physical inspection of 4 Happy Hollow and whether it constitutes a junk yard under State statutes. The Board asked the Town Administrator to send a letter to Mr. Simonsen regarding his inquiry into 4 Happy Hollow and to copy him on the Code Enforcement Officer's letter.

### **Review and discuss Wilton Recycling Committee meeting scheduled for February 27<sup>th</sup>**

The Town Administrator made the Board aware that the Wilton Recycling Committee will be holding their first meeting on Monday, February 27, 2017 at 5:30 p.m. The location is to be announced. The TA cannot attend these meetings as she is not a resident. Selectman Spratt will try to attend the meeting.

### **Review and discuss Underwood Engineering status report**

The Board reviewed the status report on Water and Sewer projects, as provided by Underwood Engineering. The Town Administrator noted that they are looking for guidance on a full scale chemical test at the Water Plant after jar testing has proven promising for the backwashing process. The TA explained that no one (Underwood or Utility Partners) has provided what, if any additional chemical costs/savings we might be able to anticipate and she is therefore, concerned about the operating budget. The Board stated they would like to hold off on full scale testing until such time as we have some better numbers on cost vs. savings.

## **New Business**

### **Review, discuss and accept or reject the resignation of the Chairman of the Planning Board, Mr. Ted de Winter**

The Board of Selectmen accepted Mr. de Winter's resignation from the Planning Board and signed a letter thanking him for all his years of service. The Board asked the Town Administrator to let the remaining Planning Board members know that they have officially accepted his resignation.

### **Planning Board Appointment**

The Board was made aware that Mr. Michael Sadowski from Livingston Road has expressed interest, via email (and when he attended a Selectmen's Meeting on February 8, 2017) in serving on the Planning Board. The TA provided the Board with an appointment form for Mr. Sadowski.

Selectman Reardon made a motion to appoint Mr. Michael Sadowski to the Planning Board as a full member, Selectman Spratt seconded. Motion passed: 3-0.

### **Non Public Session under RSA 91-A:3, II (a) and (c)**

Chairperson Mary made a motion to go into Non Public Session at 3:55 p.m. under RSA 91-A:3, II (a) and (c). Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

The Board reviewed and discussed a medical issue with a Highway employee with the Road Agent. The Town Administrator was also in attendance.

There was no decision made in Non Public Session.

Chairperson Mary made a motion to leave Non Public Session at 3:59 p.m. Selectman Spratt seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

Chairperson Mary made a motion to seal the minutes for 99 years, Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes; Selectman Spratt – yes.

## **2017 Pool Season**

The Town Administrator made the Board aware that letters were sent today to last year's pool staff, asking them if they are interested in returning for 2017. She also emailed the former Pool Manager because if she hasn't found a full time position, the TA would definitely be interested in re-hiring her. As soon as the staff responds the TA will run the ads she needs for 2017 staffing. She has also been in touch with Quality Pools to get the painting of the pool scheduled for as early as possible.

## **Signature Folder**

### **Review, discuss and approve the February 8, 2017 Selectmen's Meeting minutes, including (2) sets of Non Public minutes and Budget Public Hearing minutes**

The Board reviewed, approved and signed the minutes of the February 8, 2017 Selectmen's meeting and Budget Public Hearing.

### **Review, discuss and approve check manifests for accounts payable and payroll**


The Board reviewed, approved and signed the manifests for this week's accounts payable and payroll check runs.

**Adjourned**

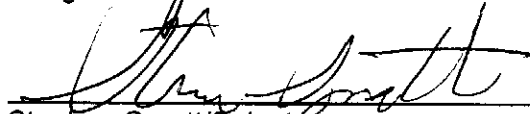
The Board adjourned the meeting at 4:37 p.m.

**Submitted by:** Kelley A. Collins/Town Administrator

**Approved by:**

  
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Carla C. Mary/Chairperson

  
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Douglas A. Reardon/Selectman

  
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Stephen Spratt/Selectman