

**TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
March 16, 2017
Meeting Minutes**

3:00 p.m. Open Meeting

Chairperson Mary opened the meeting at 3:01 p.m.

In Attendance: Chairperson Mary, Selectman Reardon, Town Administrator Kelley Collins, Bookkeeper/Administrative Assistant Tara Sousa

Letter of Resignation

Chairperson Mary and Selectman Reardon reviewed Stephen Spratt's letter of resignation from the Selectboard as provided to the Town Clerk.

Chairperson Mary made a motion to accept Stephen Spratt's resignation from the Selectboard. Selectman Reardon seconded. Motion passed 2-0.

Chairperson Mary made a motion to solicit letters of interest from residents for the open Selectman position. Selectman Reardon seconded. Vote: 2-0.

The Board instructed the Town Administrator to advertise the opening on the website, Channel 21, post in public places and run in the Ledger for 30 days or until a successful candidate is chosen.

Non Public Session under RSA 91-A:3, II (b) the hiring of a public employee

Chairperson Mary made a motion to go into Non Public Session under RSA 91-AL:3, II (b) to discuss the hiring of a public employee at 3:17 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

The Board met with a candidate for Town Administrator and discussed conditions of employment as well as a wage and benefit package.

Chairperson Mary made a motion to offer the position of Town Administrator to Tara Sousa for \$53,000 annually with an additional 40 hours per week vacation added to each tier of current vacation policy, with a six month probationary period and discussion of an employment contract at the end of the six month probationary period. Selectman Reardon seconded. Motion passed 2-0.

Chairperson Mary made a motion to seal the minutes of the Non Public Session until a candidate accepts the position. Selectman Reardon seconded. Vote: 2-0

Chairperson Mary made a motion to leave Non Public Session at 3:39 p.m. Selectman Reardon seconded. Roll Call Vote: Chairperson Mary – yes; Selectman Reardon – yes.

Ms. Sousa will give the Board her answer by close of business on Friday, March 17, 2017

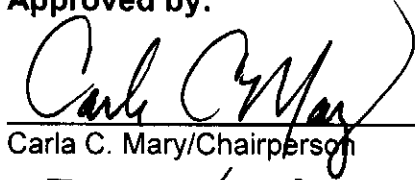
The Board would like the Town Attorney notified of Selectmen Spratt's resignation.

Adjourned

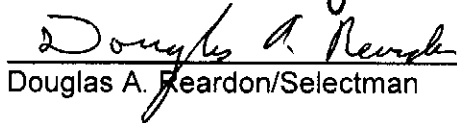
The meeting adjourned at 3:48 p.m.

Submitted by: Kelley Collins/Town Administrator

Approved by:

A handwritten signature in black ink, appearing to read "Carla C. Mary", written over a horizontal line.

Carla C. Mary/Chairperson

A handwritten signature in black ink, appearing to read "Douglas A. Reardon", written over a horizontal line.

Douglas A. Reardon/Selectman