

**Town of Greenville  
Board of Selectmen  
Minutes – January 27, 2021**

Call to Order at 3:34 p.m. This meeting was conducted in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04. Attending via Zoom conference call: Chairperson Carla Mary and Selectwoman Margaret Bickford. Present at Town Hall: Selectman Douglas Reardon, and Town Administrator Tara Sousa.

**Old Business:**

**Fire Department Truck Research**

The Selectmen reviewed a letter from Lakes Region Fire Apparatus which detailed the owner's opinion of the non-viability of the refurbishment or re-chassis of Engine 5. The Town Administrator discussed the different cost options for used apparatus that members of the Fire Department had been investigating, which would facilitate consideration for a warrant article in 2022.

**New Business:**

**Utility Partners December 2020 Operating Report**

The Selectmen reviewed the Utility Partners December 2020 Operating Report. Chairperson Mary inquired why the operators were using manual backwash, as indicated in the report. The Town Administrator believed this action was tied to the reported cleaning of the sed basin, but indicated she would check with Brian Golec to confirm. The Board discussed the reported costs associated with heater service visits, and that Selectman Reardon would go to the Water Plant to evaluate the useful life of the boiler there. Selectwoman Bickford suggested that a single heating service vendor should be used across all Town buildings for continuity and savings. It was discussed that we can recommend a vendor, but that in the case of services paid for by Utility Partners, they can choose the vendor.

The Selectmen reviewed a narrative provided by Mr. Golec regarding a high Ph event that disrupted the process at the Wastewater Treatment Plant. Chairperson Mary questioned if samples taken from the Old Wilton Road manholes were sent for analysis. The Selectmen also reviewed the CIP recommendations provided by Rob Lauricella. In discussing the 2<sup>nd</sup> lagoon at the WTP, Chairperson Mary wanted written verification from DES that the new location for dewatering sludge is acceptable.

**Draft Warrant**

The Selectmen reviewed the draft warrant. Chairperson Mary questioned taxation being the source of some of the recommended CRF and ETF transfers, and the Town Administrator confirmed that the funding is the same as previous year. The Town Administrator discussed the limited funds available for transfer to the Water ETF due to the large outstanding receivables balance, and the Selectmen discussed available collection options. They discussed and confirmed agreement with using fund balance for the pool refurbishment article.

**Town Report**

The Selectmen reviewed the draft of the Board's narrative for the Town Report. Selectwoman Bickford suggested acknowledging residents who stepped-up during the pandemic. The Town Administrator

indicated she could revise to reflect the suggestion. The Selectmen approved the Town Report cover. Chairperson Mary reminded the Town Administrator of the article regarding the railroad in Greenville Which she had recommended for inclusion in the Town Report.

#### **Minutes**

Selectwoman Bickford suggested a rewording of the section regarding the RSA 79-e article.

**Motion by Selectwoman Bickford, 2<sup>nd</sup> by Selectman Reardon, to approve the minutes of January 13, 2021 as corrected.**

**Motion carried by roll-call vote. D. Reardon, yes; M. Bickford, yes. C. Mary abstained.**

#### **DOT Use and Occupancy Agreement (Water Main Extension)**

The Town Administrator discussed outstanding questions regarding the details of the water main materials reflected in the DOT Use and Occupancy Agreement and the bond requirements, but requested authorization to sign the agreement when those issues were resolved.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectmen Reardon, to authorize Town Administrator Tara Sousa to sign the DOT Use and Occupancy Agreement upon resolution of outstanding issues.**

**Motion carried by roll-call vote. C. Mary, yes; D. Reardon, yes; M. Bickford, yes.**

#### **Anonymous Complaint Re: Parking Lot at 28 Main Street**

The Town Administrator relayed an anonymous complaint she received via phone regarding the appearance of the parking lot at 28 Main Street. The Selectmen discussed potential State laws or Town ordinances which could be invoked to require the owner to address the issue.

#### **Miscellaneous**

The Board discussed the timing of their regular meeting prior to the Budget Hearing, and decided to meet at 6:00 p.m.

#### **Signature Folder:**

The Selectmen

- Reviewed, discussed and approved check manifest for accounts payable and payroll.

**Motion by Selectwoman Bickford, 2<sup>nd</sup> by Selectman Reardon, to adjourn the meeting at 4:36 p.m.**

**Motion carried by roll-call vote. C. Mary, yes; D. Reardon, yes; M. Bickford, yes.**

Submitted by: Tara Sousa/Town Administrator

Approved by:

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Carla C. Mary/Chairperson



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Douglas A. Reardon/Selectman

A handwritten signature in dark ink, appearing to read 'Margaret Bickford', is positioned above a horizontal line.

Margaret Bickford/Selectwoman