

**Town of Greenville
Board of Selectmen
Minutes – February 10, 2021**

Call to Order at 6:00 p.m. This meeting was conducted in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04. Attending via conference call: Margaret Bickford. Present at the Mascenic Education Center, 16 Adams Street, Greenville, NH: Selectman Douglas Reardon, and Town Administrator Tara Sousa.

Old Business:

None

New Business:

Revised Warrant Language form DRA

The Selectmen reviewed technical wording changes to the warrant required by DRA after their review. The changes included adding the total bottom-line budget amount to Article 4, and listing the existing parameters of the Town's elderly exemption in Article 16.

Town Meeting Transportation Quote

The Selectmen reviewed the quote from Community Transportation for a wheelchair-accessible van for the transportation required for Town Meeting under RSA 39:1-b. There were no questions or concerns. The Town Administrator noted that no action was necessary, as the amount was within her authority to approve.

Deputy Health Officer Appointment

The Selectmen reviewed the appointment form signed by Health Officer Kelle O'Keefe requesting the appointment of Edward White as her Deputy. Selectwoman Bickford questioned if this was new position, and the Town Administrator explained that it was not, but that it had been vacant since Scott Tenney's resignation.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to appoint Edward White as the Deputy Health Officer.

Motion carried by roll-call vote. D. Reardon, yes; M. Bickford, yes.

Zoning Board Appointment

The Selectmen reviewed an email from Tracey Sadowski indicating her interest in being appointed to the Zoning Board. The Town Administrator recommended a motion for the first-time appointment.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to appoint Tracey Sadowski to the Zoning Board for a 3-year term.

Motion carried by roll-call vote. D. Reardon, yes; M. Bickford, yes.

Abatements Recommended by Tax Collector

The Town Administrator presented two tax accounts for abatement, as requested by the Tax Collector, for old amounts associated with mobile homes which were removed from Greenville. She explained that

the amounts may have been unpaid due to a difference in the property tax calculated for the certification required for a mobile home to be removed from a site, and the actual tax assessed.

Motion Selectman Reardon, 2nd by Selectwoman Bickford, to abate Map 4 Lot 3-5 (Barton) 2015 lien in the amount of \$45.24, and Map 2 Lot 25-4 (Town of Greenville) 2012 Property Tax in the amount of \$7.00.

Motion carried by roll-call vote. D. Reardon, yes; M. Bickford, yes.

Investment Policy – Updated

The Selectmen reviewed an update of the Town's Investment Policy, which included new sections on "Authority" and "Standards of Care". Selectwoman Bickford suggested that future revisions should be documented with a revision date footnote.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to accept the revised Investment Policy as written.

Motion carried by roll-call vote. D. Reardon, yes; M. Bickford, yes.

Signature Folder:

The Selectmen

- Reviewed, discussed and approved check manifest for accounts payable and payroll.

Motion by Selectwoman Bickford, 2nd by Selectman Reardon, to adjourn the meeting at 6:35 p.m.

Motion carried by roll-call vote. D. Reardon, yes; M. Bickford, yes.

Public Hearing on the 2021 Budget

The Public Hearing on the 2021 Budget was called to order by Selectman Reardon at 7:00 p.m. Attending via conference call: Margaret Bickford. Present at the Mascenic Education Center, 16 Adams Street, Greenville, NH: Selectman Douglas Reardon, and Town Administrator Tara Sousa.

The Town Administrator read the following into the record:

Pursuant to RSA 32:5, the Greenville Board of Selectmen will hold a public hearing regarding the proposed 2021 budget and warrant articles on Wednesday, February 10th, 2021 at 7:00 pm in the Mascenic Education Center (lower level, formerly Greenville Elementary), 16 Adams Street, Greenville. Remote participation will be available via conference call at (646)558-8656, Meeting ID 949 1959 8692, and Passcode 549070. For difficulties joining the meeting, please call (603)878-2084. In the event of inclement weather, the snow date will be February 11th, 2021 at 7:00 pm. This meeting is being conducted under the emergency meeting provisions of RSA 91-a in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, in that a quorum of the Board of Selectmen is not physically present at the meeting location. Meeting documents are available at greenvillenh.org in the News & Announcements section under Budget Public Hearing.

Selectman Reardon read the introduction of the warrant. He explained for the budget article that he would read the section totals and pause for questions about that section.

Part A: Marshall Buttrick, of 240 Adams Hill Road, inquired about the types of consulting fees the Planning Board was incurring. The Town Administrator answered that it is most often legal fees.

Part B: Mr. Buttrick inquired about the addition of a line-item for "Information Technology" to the Police Department budget. Police Chief Jim McTague answered that previously, the Department had nothing budgeted for the maintenance or replacement of computers.

Part D: Selectman Reardon asked the Town Administrator about the status of the Shaw's (Greater Waste) transfer station. The Town Administrator responded that they are in the midst of their State permitting process, and that their utility work is ongoing. Selectman Reardon noted that the Town would have to remain with Wilton Recycling for at least one more year. Mr. Buttrick inquired if the Recycling Center contract is based on population. The Town Administrator answered that it is, with the population figures being updated annually based on the State's OSI (Office of Strategic Initiatives) estimates, and that those values will be updated to actual population when the census numbers are released. She noted that the TGPD contract was negotiated as a one-year contract in order to have census numbers for the renegotiation of those percentages.

Part H: Richard Eaton, of 5 High Street, asked about the Town's current debts, and the Town Administrator read the "Debt Services" page from the draft Town Report. He inquired why there is a line-item labeled as principal & interest, and another labeled as interest only. The Town Administrator answered that principal and interest had previously been budgeted together, and that notation had been kept to show that history, but acknowledged that it should now be changed to just "Principal LTNB".

Selectman Reardon continued reading the warrant articles. Regarding Article 11, Mr. Eaton inquired about the term "special article". The Town Administrator explained that several different situations, such as non-lapsing or allocation from trust funds, makes something a special article under DRA rules, and that the Selectmen can also choose to define an article as special. Regarding Article 14, Mr. Eaton asked about the management of the Town Pool. The Town Administrator discussed the proposed work to be done, then explained that there is a Pool Manager, Wanda Knisley, who reports to her, and then she reports to the Selectmen. Selectman Reardon acknowledged the great job Mrs. Knisley has been doing. Selectwoman Bickford inquired if the percentages for Article 13, the cruiser purchase article will change with the census numbers. The Town Administrator answered they would not, as the percentages will remain the same for the entirety of this year, due to the one-year contract renewal, and also that the purchase will likely be finalized well before the census numbers are available in September of this year.

Regarding the anticipated revenue exhibit, Mr. Eaton asked why the revenue from Temple does not match their share indicated in the budget. The Town Administrator answered that the revenues reflect the actual we will collect from Temple, which is reduced by the surplus from the previous year.

Selectman Reardon closed the Public Hearing at 7:40 p.m.

Submitted by: Tara Sousa/Town Administrator

Approved by:

Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman