

**Town of Greenville  
Board of Selectmen**

**Minutes – February 23, 2022**

Call to order at 3:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa. Chairperson Mary attended via conference call.

**Old Business**

**Warrant Article 14**

The Selectmen reviewed comments from the Town's Department of Revenue Auditor regarding the wording of Article 14. The Town Administrator explained the recommendation that the municipal ARPA portion of the funding be removed, which will require amendment of the article at Town Meeting.

**24 & 28 Main Street P & S**

The Town Administrator requested that the Board reconsider submitting a purchase and sale agreement to the owners of 24 & 28 Main Street, so that it could be accepted and in place before Town Meeting. She explained that Atty. Bedard had indicated that the language about a deposit could be removed, but that the contract might be less enforceable without a deposit. Selectwoman Bickford wanted to certain any deposit would be refundable if not approved by Town Meeting, or if an issue was identified through due diligence.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Reardon, to authorize Town Administrator Tara Sousa to sign a purchase and sales agreement for 24 & 28 Main Street, on the conditions that the \$1,000 deposit not be due until (and if) the purchase was approved by Town Meeting, and that the deposit be refundable.**

**Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.**

**New Business**

**H2O Innovation January 2022 Monthly Operating Report**

The Selectmen reviewed H2O Innovations January 2022 Monthly Operating Report, 2021 Budget Reconciliation, and the recommendations for capital improvements. Selectman Reardon questioned the repercussions for the noted copper violation. Chairperson Mary explained that there is a requirement to report, but no specific impact such as a fine, until continued violations trigger (DES/EPA) action. It was noted that Repair & Maintenance was under budget for the first time in many year, and that the balance would be returned to the Town. The Selectmen expressed concern about some of the high price tag items on the CIP. The Town Administrator noted that some items are in the budget, but others, such as the water plant ceiling, were not currently funded. She suggested that some of the municipal ARPA funds could be allocated to these items, particularly if the chemical feed project ended up not requiring use of those funds. Chairperson Mary questioned the replacement schedule of the turbidity analyzers. The Board indicated they would like to meet with H2O's Brian Golec at a regular meeting after Town Meeting.

**BMSI Positive Pay Quote**

The Town Administrator discussed a recent meeting with Keith Pike, V. P. of Government Banking for TD Bank, and the recommendation that the Town adopt the "Positive Pay" system to provide protection against check fraud. She explained how the system coordinates with BMSI, the Town's accounting software, to upload information about the payees and amounts of checks issued. The Selectmen reviewed the quote from BMSI for the software module and recurring annual license support fee. The Town Administrator noted that this amount had not been proposed in the executive budget, but that she would "make it work". She stated that the Treasurer would be the person to complete the TD Bank paperwork.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Reardon, to accept the quote of BMSI for Positive Pay.**  
**Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.**

#### **Miscellaneous**

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectwoman Bickford, to approve the minutes of the February 9, 2022 as presented.**

**Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.**

The Selectmen reviewed a quote for an on-lot 2022 International truck with a live body and wing plow. She reported that the Road Agent would be going to look at it, and pending confirmation that it has everything we would be seeking in a truck, would like permission to commit to the purchase, pending approval of the truck purchase warrant article. Selectman Reardon asked the cost of a new plow, which the Town Administrator relayed (from the Road Agent) was approximately \$6,000. He recommended, and members agreed, that a new plow should be added to the purchase price.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Chairperson Mary to authorize Road Agent Scott Leard to commit to the purchase of the proposed 2022 International Truck from Allegiance Trucks, pending approval of purchase at Town Meeting.**

**Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.**

#### **Signature Folder:**

##### **The Selectmen**

- Reviewed, discussed, and approved the minutes of the February 9, 2022 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Highway.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to adjourn at 4:03 p.m.**


**Motion carried with 3 in favor, none opposed.**

Submitted by: Tara Sousa/Town Administrator

Approved by:

---

Carla C. Mary/Chairperson

  
\_\_\_\_\_  
Douglas A. Reardon/Selectman

  
\_\_\_\_\_  
Margaret Bickford/Selectwoman