

**Town of Greenville
Board of Selectmen**

Minutes – March 23, 2022

Call to order at 3:31 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa. Chairperson Mary attended via conference call.

Old Business:

Meet with Road Agent Re: Highway Dept Priorities

The Board met with Road Agent Scott Leard to review a lengthy list of identified tasks. He noted Richardson Road and Adams St. as his top priorities. Chairperson Mary expressed that it was an ambitious list. Mr. Leard explained that he did not anticipate being able to complete all the identified projects in one year. Chairperson Mary questioned if the mowing and lawn maintenance could be completed by an in-house part-time person. Mr. Leard discussed the safety aspect, not wanting a person to be working alone for extended periods, and also the benefits of reduced liability, risk of injury, and wear-and-tear of equipment by using an outside contractor. The Town Administrator discussed that the proposal of the recommended contractor would allow for flexibility around the Town's needs, and that we would not be committed to a certain number of mowings or a fixed contract value. Chairperson Mary asked if the Road Agent had been able to get the jetter he had inquired about up and running. He explained that they had been working on building a hot box for their upcoming paving projects, but that they would be working on the jetter soon, to be able to use for culvert cleaning.

Meet with Brian Golec Re: Water/Sewer Capital Expenditures

The Selectmen met with Brian Golec of H2O Innovations to review the list of capital projects for water and wastewater. Chairperson Mary had questioned the replacement of turbidity analyzers, and Mr. Golec answered that that had been done. It was discussed that a number of the items had been done, or were budgeted and scheduled for this year. Mr. Golec discussed the need to alarm for chlorine at the wastewater plant, due to the new permit requirements, and Chairperson Mary asked if Tom Therrien of EII could look at that issue. Work needed in the wet well was discussed, as was potential contractors to quote said work. Mr. Golec shared a write-up of improvements recommended for 2022 and pictures of building maintenance items. Chairperson Mary asked Mr. Golec to update the list to reflect the completed items, and to get pricing for the chlorine analyzer and the wet well work.

Mowing RFP

The Selectmen reviewed the proposals received as a result of the Town's RFP. They discussed the potential number of mowings by an outside contractor to achieve the desired effect of more Highway Department time dedicated to projects but also control of costs.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the proposal of Just the Basics Property Care, not to exceed 14 mowings/\$10,360.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Parking Ordinance

The Town Administrator explained that the references to the previously adopted versions had been added, but only so far as the adoptions that could be documented. Selectwoman Bickford asked when the new ordinance would become effective, and the Town Administrator answered that it needed to be filed with the Town Clerk, but should be effective immediately, as the public hearing had been held, and the revision notations were not substantive changes.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adopt the Parking Ordinance Revision as presented.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

New Business

Establish Escrow Account for Dunster Realty LLC

The Selectmen reviewed the quote for third-party review of a site plan by Keach-Nordstrom Associates, Inc. The Town Administrator explained that the review had been requested by the Planning Board, and that the funds for the review had been received from the applicant, Dan Hynes.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to establish an escrow account for Dunster Realty, LLC, and to accept the quote of Keach-Nordstrom for the third-party site plan review.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Avitar Abatement Recommendation

The Selectmen reviewed a recommendation by Gary Roberge of Avitar Associates regarding the 2021 property tax abatement application by Consolidated Communications (CPTM, Agent).

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept Avitar's recommendation of an abatement of 2021 property tax in the amount of \$538 plus statutory interest for Consolidated Communications (UTIL 00FAIR).

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Review DRA Equalization Ratio

The Selectmen reviewed the 2021 Equalization ratio as determined by the Department of Revenue, which was 70.4%.

Miscellaneous

After a concern raised by the Chair about a proposed new Temple DPW facility, the Town Administrator found information about the location and its distance from Tobey Reservoir. She reported that the proposed location had been voted by Temple's Town Meeting to be studied, but was not approved. Chairperson Mary noted the Board should continue to follow this issue.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the minutes of the March 9, 2022 meeting as presented.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the minutes of the March 17, 2022 meeting as presented.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Signature Folder:

The Selectmen

- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved DRA MS-232.
- Reviewed, discussed, and approved Purchase Orders: GGB, Fire.
- Reviewed, discussed, and approved Pay Change Requests: TGPD.
- Reviewed, discussed, and approved Water/Sewer Service Applications: Map 2-23-U01.

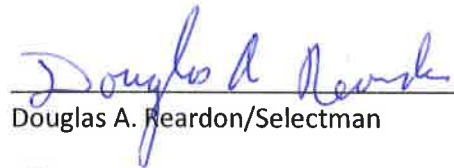
Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn at 4:14 p.m.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Submitted by: Tara Sousa/Town Administrator

Approved by:

Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman