

**Town of Greenville
Board of Selectmen**

Minutes – June 8, 2022

Call to order at 3:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Old Business

Meet with Jason Seymour Re: 47 Main Street Future Use

The Selectmen met with Jason Seymour, owner of 47 Main Street, regarding his intentions to pursue non-profit uses of the building, including teen community center, after-school automotive engineering program, and residential shelter space for individuals or families looking to escape difficult situations. Mr. Seymour discussed that he and his wife's primary goal is to benefit the community. He explained that he would like to separate the hydro-electric component of the building, similar to how the mill building on Chamberlin Street is divided for deeding and assessing purposes, and suggested that he could donate that portion of the building and the shoreline ownership to the Town, and that the Town could collect the on-going lease payments from the hydro operator. He discussed that the area in front of the building could be utilized for Town parking, or a community garden space. Chairperson Mary discussed concerns about the liability of ownership of any part of the building. Mr. Seymour discussed the teen center in Antrim as an example of the type of program they would be looking to develop, along with the "John Z. Delorean Automotive Engineering Program", as an extension of the Mascenic Auto Program. Selectman Reardon commented on the negative perceptions associated with that name, and Mr. Seymour acknowledged that their plans regarding the auto program were an effort to combat that negative perception and highlight to good Mr. Delorean had done. The Town Administrator asked if Avenue Q in Antrim was fully owned and operated by a non-profit, and Mr. Seymour answered that it was. Selectman Reardon questioned what Mr. Seymour needed the Town for, and Mr. Seymour expressed that he wanted to keep the Town apprised of the efforts to pursue the various non-profit uses, and wanted to know if, generally, there was support or opposition for such use. He acknowledged the need to go before the Planning Board and/or Zoning Board for the change of use, and that they were in the very early stages of getting such a project up and running. Chairperson Mary again noted the potential liability issues with the proposition of the Town owning any portion of the building, but expressed support for the non-profit uses to benefit the community, recommending that Mr. Seymour return to the Board when the plans were more fully developed. Mr. Seymour thanked the Board for meeting with him.

BOS Planning Board Appointment

Motion by Selectman Reardon, 2nd by Chairperson Mary, to appoint Margaret Bickford as the BOS Ex-Officio to the Planning Board until April of 2024.

Motion carried with 3 in favor, none opposed.

Sewer Abatement – 77 Main Street

The Town Administrator explained that the motion made at the previous meeting had not resulted in an abatement, due to other high readings experienced at the address. The Selectmen discussed an alternative abatement for the documented water loss event.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to abate 77 Main Street \$40 (2,000 gallons) of sewer for the 1st issue of 2022, and to retract the previous motion regarding this matter.

Motion carried with 3 in favor, none opposed.

New Business

H2O Innovations Operating Reports: April 2022

The Selectmen reviewed the April 2022 H2O Innovations Operating Reports. Chairperson Mary noted an unusually high reading for e. coli in the wastewater report, and inquired about the reported testing of a new chemical at the water plant. She requested the Town Administrator follow up with Water/Wastewater Superintendent Brian Golec for more information.

Highway Dept. Update

The Selectmen reviewed a list of projects the Highway Department had been working on, and pictures of the paving box they had fabricated. The Town Administrator relayed Road Agent Scott Leard's request that the Department be able to work four ten-hour days during the summer. Selectman Reardon asked what would be the benefit of such a schedule. She explained that this type of schedule is beneficial to the accomplishing major projects, because there is more time to work between the daily mobilization and breakdown for projects like paving, culverts, etc. Chairperson Mary expressed her support, but wanted to confirm that there was on-call type coverage for Fridays in the event of an urgent issue. The Town Administrator assured her that there would be emergency coverage, just as there is on weekends.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to approve a 4 10-hour/day workweek for the Highway Department until Labor Day.

Motion carried with 3 in favor, none opposed.

Chairperson Mary discussed the road signs the Town Administrator had ordered to provide motorists with information about the revised parking ordinance. She agreed with putting the signs up, but felt that the ordinance should be reconsidered for tighter restrictions on Main Street specifically. The need to determine what, if any, properties have only on-street parking, was discussed. She recommended the ordinance be revisited later this year.

The Road Agent had also inquired if there was any objection to changing the yield sign at the bottom of Hubbard Hill Road to a stop sign. There were no objections.

CWSRF Application: Vote to Allocate Municipal ARPA to Chem Feed Facility

The Town Administrator explained that DES needed, for its consideration of the Town's CWSRF ARPA grant application, an official action of the Board to confirm the Town's municipal ARPA as one of the other dedicated funding sources for the Chemical Feed Facility project.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to allocate \$100,000 of the Town's municipal ARPA funds for the Wastewater Treatment Plant Chemical Feed Facility Project.

Motion carried with 3 in favor, none opposed.

Old Home Day – 150th Celebration

The Selectmen reviewed minutes of a recent 150th Committee meeting. Chairperson Mary expressed that she was pleased with the committee's efforts to plan and host multiple events. The Town Administrator relayed that the Committee intends to utilize the date the Town traditionally chooses for Old Home Day as the primary celebration of the Town's 150th. The Selectmen discussed and agreed that they were willing to abdicate the entire event to the committee for this year, and that they could name advertise it as they saw fit. Given the anticipated larger scope of the event, Selectmen Reardon indicated his family would not provide the barbeque as they had in the past.

Pool Season Status

The Town Administrator reported that Quality Design had been in to get the filter up and running, but that there was a leaking valve issue which Fillion Associates would need to come out to repair. She reported that, at present, the Town had only been able to hire/rehire 3 lifeguards. She anticipated that, unless additional staff were hired, the pool would be limited to 5 days a week, with no swim team or lessons. She recommended that the starting pay be increased by \$1.00/hour, and explained that the pay rate sheets provided for returning staff had been adjusted to reflect the higher starting rate, plus an increase for experience, including designation of a Head Guard. She suggested that a temporary position or positions be posted for a non-lifeguard attendant that could work at the sign-in desk, keep the bathrooms clean, etc., to allow the guards time to be solely focused on lifeguarding, allowing the pool to operate with only 2 guards most times, increasing the number of hours we could be open. There were no objections to hiring such a person(s). The Town Administrator inquired if the Selectmen had any recommendations or preferences about the pool hours of operation.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to delegate all decisions regarding the pool's operating hours, services, and staffing to the Town Administrator.

Motion carried with 3 in favor, none opposed.

Building Inspector Appointment

The Town Administrator relayed that Selectman Reardon had, after serving as Interim Building Inspector, expressed interest in being appointed as the permanent part-time Building Inspector. She reported that, though she had received a number of applicants through Indeed for the position, none had their Certified Building Official Certification, and that given his experience as a Master Plumber and Navy Seabee, Selectman Reardon would be her recommendation. She noted that the State RSAs only prohibit full-time employees from serving as Selectmen.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to convert Douglas Reardon's Interim Building Inspector appointment to a permanent part-time appointment.

Motion carried with 2 in favor, one abstained (D. Reardon).

Water/Sewer Capacity Approval – 8 Dunster Ave

Chairperson Mary asked Dan Hynes, who was present at the meeting, if he was going to move forward with purchasing the adjacent Town-owned property. Mr. Hynes responded that he had submitted a proposal for such. The Town Administrator noted that she was awaiting guidance from Atty. Bedard, which was why the proposal was not included in this meeting's agenda. The Selectmen reviewed a request from Meridian Land Services requesting Letters of Utility Availability for the proposed change of use for 8 Dunster Ave. The Town Administrator discussed previously obtained utility availability recommendations provided by Underwood Engineers in regards to the Barton's Ridge project, the resolution of the then concerns regarding the Water Plant's filtering capabilities, and the current low flows at the Wastewater Plant.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, (as Water & Sewer Commissioners) to approve 8 Dunster Ave's proposed 2,794 gallons daily and 83,830 gallons monthly, for both water and wastewater usage.

Motion carried with 3 in favor, none opposed.

Temple Fire Hydrant Use Request

The Selectmen reviewed a letter from Temple Fire Chief George Clark requesting use of the fire hydrant near Temple Elementary School for its Field Day. Chairperson Mary suggested that the approval be deferred to the water Superintendent. The Town Administrator explained that concerns about drought or fire suppression needs have been a caveat of previous approvals of this request, but that the authorization for the use of unmetered, and therefore unbilled water, was a decision for the Board as Water Commissioners. The Board discussed the limited amount anticipated to be used, and all expressed their approval of the request.

Primex CAP Agreement

The Selectmen reviewed the Primex Contribution Assurance Program (CAP) agreement for the Town's property-liability coverage.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to accept Primex's CAP agreement, with a maximum increase of 9% annually for the next 3 years.

Motion carried with 3 in favor, none opposed.

Planning Board Appointment – Tim Kearney

The Selectmen reviewed a letter of interest for appointment to the Planning Board from Tim Kearney.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to appoint Tim Kearney to the Planning Board until April of 2025.

Motion carried with 3 in favor, none opposed.

Minutes

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the minutes of the May 12, 2022 meeting as presented.

Motion carried with 3 in favor, none opposed.

Non-Public – Hardship Abatement Request

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to enter non-public session pursuant to 91-a:3,II(c) at 4:32 p.m.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to reenter public session at 4:43 p.m., and to seal the minutes in perpetuity as a matter of reputation.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Non-public – Employee Matter

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to enter non-public session pursuant to 91-a:3,II(a) at 4:44 p.m.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

The Selectmen discussed an employee request to use sick time to recompense the Town for 3 days paid which were paid by both the Town and Workers Comp. Chairperson Mary discussed that sick time is not guaranteed, i.e. it is not paid upon leave of employment.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to allow an employee to use 3 vacation days to recompense the Town for days paid but not worked.

Motion carried with 3 in favor, none opposed.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to reenter public session at 4:48 p.m.

Motion carried by roll call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Swearing In of Fire Chief

Chairperson Mary swore in Benjamin Buttrick as Fire Chief, until June 9, 2025.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the May 12, 2022 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Pay Rate Changes: Pool, GGB.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn at 5:01 p.m.

Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:

Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman