

**Town of Greenville
Board of Selectmen**

Minutes – July 13, 2022

Call to order at 2:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, Town Attorney Biron Bedard, and Town Administrator Tara Sousa.

Non-Public Pursuant to 91-a:3,II(d)

Motion by Chairperson Mary, 2nd by Selectman Reardon, to enter non-public session pursuant to RSA 91-a:3,II(d) at 2:30 p.m.

Motion carried by roll-call vote: C. Mary, yes; D. Reardon, yes; M. Bickford, yes.

Motion by Selectwoman Bickford, 2nd by Selectman Reardon, to re-enter public session pursuant at 3:21 p.m., and to seal the minutes until all real estate activities are concluded.

Motion carried by roll-call vote: D. Reardon, yes; M. Bickford, yes.

No action was taken in non-public session.

The Selectmen met with Dan Hynes, owner of 8 Dunster Ave, and Mr. Hynes confirmed his continued interest in purchasing or leasing Town-owned property abutting his, in order to obtain parking for his proposed event venue. He discussed potential options for the location of the parking, and his efforts to communicate with abutting owners. Attorney Bedard recommended that Mr. Hynes request a 60-day continuance from the Planning Board to allow additional time for property issues to be resolved.

The Selectmen and Town Administrator discussed the status of the Phase 1 environmental review of 24 and 28 Main Street with Attorney Bedard. Atty Bedard discussed the next steps, including further communication with the sellers, if additional work is review is recommended by the engineers.

Old Business

Parking Ordinance

Chairperson Mary discussed that she wanted to revisit the Parking Ordinance to address overnight parking on Main Street. The Town Administrator suggested that the language allowing the Police Department to authorize winter parking in the restricted zones on Main Street should be reconsidered if overnight parking is prohibited year-round. The purpose of the recently-adopted 48-hour rule was discussed, and there was agreement to not make changes to that language. The need for enforcement of the revised ordinance and any changes was discussed.

New Business

Budget to Actual 6-Month Review

The Selectmen reviewed a report of budget to actual expenditures through June 30, 2022. Chairperson Mary noted her concern about the Highway Department's heating, diesel, and salt expenditures to date. The Town Administrator explained that the budget line-items had been increased for 2022, but that we

had not anticipated the sharpness of the increases. The Town Administrator noted an unanticipated change in an employee's benefits election, which will cause the Group Health Insurance line-item to be over budget this year.

Chemical Feed Project – Design Engineering Quote

The Selectmen reviewed and discussed Underwood Engineers quote for the design of the Wastewater Treatment Plant chemical feed building. The Town Administrator discussed the sharp increase in engineering cost since the prospect of such a building was originally conceived, around 2016.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to accept Underwood Engineers quote of \$118,120 for the design of the WWTP Chemical Feed Facility, and to authorize Town Administrator Tara Sousa to sign the contract.

Motion carried with 3 in favor, none opposed.

SWRPC Technical Assistance Grant

The Selectmen reviewed the Southwest Regional Planning Technical Assistance Agreement for a pedestrian infrastructure inventory and Road Surface Management System (RSMS). The Town Administrator explained the how the sidewalk condition inventory would work together with the complete streets policy grant, and that the RSMS would provide a cost-benefit analysis of different paving options (crack sealing, top coat, etc.) She noted the Town cost of \$1,125, with the rest being grant funded (\$7,500).

Motion by Chairperson Mary, 2nd by Selectman Reardon, to accept the Southwest Regional Planning Technical Assistance Agreement for a pedestrian infrastructure inventory and Road Surface Management System (RSMS), and to authorize Town Administrator Tara Sousa to sign the contract.

Motion carried with 3 in favor, none opposed.

Fire Ward Vacancy

The Town Administrator relayed the recommendation of Fire Ward Mark Winslow that the Selectmen seek an appointee for the Fire Ward vacancy, As Benjamin Buttrick had declined his write-in election due to accepting the Chief position. The Selectmen discussed, and were in agreement that, due to their intention to support an article the disband the Fire Wards, they did not wish to seek a volunteer for the vacancy.

Miscellaneous

The Town Administrator requested revision of the amount for Purchase Order 712, which had previously been encumbered to purchase a shed for the Arts & Crafts program, but the shed had never been in stock to order. The Selectmen signed their approval directly on the invoice for reimbursement.

The Selectmen agreed to hold a public hearing for the GEVD sewer rate on August 10, 2022 at 7:00 p.m.

The Selectmen requested the deed list from the Tax Collector.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the June 22, 2022 meeting.

- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved: DRA PA-28 Cert. and Forest Land Application.
- Reviewed, discussed, and approved: Trust Fund Requests.

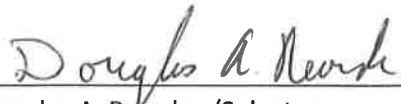
Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn at 4:25 p.m.

Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:

Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman