

**Town of Greenville  
Board of Selectmen**

**Minutes – July 27, 2022**

Call to order at 3:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

**Old Business:**

**Meet with Road Agent Re: 2022 Paving Plans**

Road Agent Scott Leard provided the Board a written report of the Highway Department's projects and activities since his spring report, which included ditching and paving work on Richardson Road, improvement projects at the Town Hall, cemetery, and pool/playground, and replacement of 3 culverts. He reviewed the 2 paving quotes from Advanced Excavating & Paving, which included work on Kimball Heights, and sections of Old Wilton Road, Adams Street, and High Street. The Town Administrator reviewed a spreadsheet of the available Highway Block Grant funds, and discussed anticipated additional funding disbursements under State Block Grant Aid and Municipal Bridge funding. Selectwoman Bickford inquired about obtaining quotes from other paving vendors. Mr. Leard explained that the quote from Advanced was the result of multiple site visits with the vendor, which is time-consuming. The Town Administrator noted that historically, Advanced had provided the lowest bid when multiple bids were obtained.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to accept the quotes of Advanced Excavating & Paving for \$44,498 (Kimball Heights) and \$48,469.52 (Adams, Old Wilton, etc.), and to waive the purchasing policy requirement for 3 bids due to the working relationship with the contractor.**

**Motion carried with 2 in favor, none opposed.**

**Meet with Affinity LED Re: Streetlight Proposal**

The Selectmen met with Steve Lieber and Cassidy Brennan of Affinity LED regarding the proposal to convert the Town's streetlights to LED. Mr. Lieber discussed the history of the company, which included work in 60+ communities in NH, and work with State DOT. He discussed that the company manufactures the fixtures in their shop in Dover, and that the company is committed to employing veterans. Selectwoman Bickford asked about their ability to work on Eversource poles, and Mr. Lieber confirmed they are authorized to do so. Mr. Lieber and Ms. Brennan discussed the quality of the product, which offers a 10-year warranty on the fixture, and the installation labor is guaranteed for one year. Selectwoman Bickford asked about the response time to repair a fixture. Mr. Lieber discussed their response time to repair as a maximum of 30-45 days, and explained that Eversource can also repair with locally-maintained stock.

Mr. Lieber and Ms. Brennan discussed the process reconciling Eversource records to determine the final number of fixtures to be installed. Selectman Reardon asked if they receive complaints. Mr. Lieber indicated, though rare, there are instances where residents are not accustomed to the brightness of the new fixtures, but that this generally just requires an adjustment period. Mr. Lieber discussed their near "zero-waste" process for packing fixtures, and noted that the company provides certificate of hazardous

disposal, as Eversource requires that their fixtures be destroyed. Selectman Reardon inquired about the time on-site to install a Town of our size. Mr. Lieber estimated 1.5 to 3 days. The Selectmen reviewed two different proposals, one for their standard "smart-ready" fixtures, at a cost of \$29,862, and the second for cellular connected devices, which provide tracking/notification capability (light out, running time, etc.) and customization of brightness and schedules, which can provide additional energy savings, at a cost of \$43,566. Selectman Reardon expressed his preference for the cellular-connected fixtures. The simple payback time of both options was discussed. The project would also qualify for a rebate from Eversource of \$5,802. The Town Administrator discussed her preference to pay for the project and immediately see the budget benefits, but given concerns about fuel and other increasing costs, she was not confident the project could be funded with budget surplus this year. Mr. Lieber discussed funding through Municipal Leasing Corp., where the energy savings are used to make lease payments, as a budget-neutral option. The Selectmen inquired if there was a prepayment penalty. Mr. Lieber and Ms. Brennan did not believe so, but indicated they would confirm with MLC. The Selectmen discussed their desire to have a full board present for any decision, and their intent to check references. Mr. Lieber offered to obtain proposals from MLC for the Board's consideration. Mr. Lieber and Ms. Brennan thanked the Board for their time.

#### **New Business:**

##### **H2O Innovation Monthly Operating Report – June 2022**

The Selectmen review the 2022 Operating Report from H2O Innovations. It was noted that the Town had paid for a police detail for hydrant work. The Selectmen inquired about the ability to obtain flaggers as an alternative. The Town Administrator discussed the current policy requiring police details on specific streets. The Selectmen requested information about the cost of third-party flaggers. The Town Administrator indicated she would check if there is State bid pricing and seek other pricing information.

##### **Budget to Actual 6-Month Review Water & Sewer**

The Selectmen reviewed a report of the year-to-date budget to actual expenditures for water and sewer. The Town Administrator noted one item which needed to be reallocated to the correct account. There were no questions.

##### **ARPA Grant Agreement - Chemical Feed Facility**

The Selectmen reviewed the Clean Water State Revolving Fund ARPA-funded grant agreement, which would provide \$150,000 for the chemical feed facility project.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to accept the CWSRF ARPA Grant Agreement, and to authorize Town Administrator Tara Sousa to sign on behalf of the Town.**  
**Motion carried with 2 in favor, none opposed.**

#### **Deed List**

The Selectmen reviewed an aging report provided by the Tax Collector. The Town Administrator discussed that the 2021 lien notices are out now. She discussed the Tax Collectors intention to do a deed noticing for older items before doing the 2019 notice round, due to the volume of notices needed, the mortgage research, etc.

#### **Miscellaneous**

The Selectmen reviewed a notice from the Department of Revenue regarding the passage of Senate Bill 239. The Town Administrator noted the Town consistently files its financial audit in a timely manner and should not be affected by this law which institutes fines for failing to do so.

The Selectmen reviewed a resident's email regarding the playground structures and facilities. The Town Administrator discussed the status of the tennis court, and her inquiry to the resident regarding what specifically was seen as an issue with the basketball area. The Selectmen took the resident's comments under advisement.

The Town Administrator relayed that the Library Director had requested that the Town seek a contractor to repaint the exterior trim on the building. The Town Administrator inquired if the Selectmen had an opinion on the scope of the project that should be undertaken. They left it to the Town Administrator's discretion.

The Selectmen reviewed examples of a granite bench provided by Rick Miller, of the 150<sup>th</sup> Committee, which was being considered as a commemorative "gift" to the Town. Potential placement on the Town Hall/library lawn was discussed. The Selectmen expressed support for the concept.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to accept the minutes of July 13, 2022 as presented.**

**Motion carried with 2 in favor, none opposed.**

#### **Signature Folder**

##### **The Selectmen:**

- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved: Purchase Orders.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to adjourn at 5:31 p.m.**

**Motion carried with 2 in favor, none opposed.**

Submitted by: Tara Sousa/Town Administrator

Approved by:

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Carla C. Mary/Chairperson



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Douglas A. Reardon/Selectman



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Margaret Bickford/Selectwoman