

**Town of Greenville
Board of Selectmen**

Minutes – August 10, 2022

Call to order at 6:03 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Chairperson Mary suggested that a commemorative thank you gift be given to the members of the 150th Committee. The Board discussed options and the timeline for presenting such. No decisions were made.

Old Business

Affinity LED Streetlight Proposal Follow -up

The Selectmen reviewed a survey drafted by Selectwoman Bickford as a way to gather feedback from towns which had completed an LED streetlight conversion with Affinity LED. The Town Administrator discussed the intention to obtain references from Town's which had recently completed a project, and those that had several years prior, in order to ascertain the longevity of the fixtures and Affinity's service after the sale. There were no additional questions suggested by other Board members.

Parking Ordinance Language

The Selectmen reviewed their proposed changes to the Parking Control Ordinance (92-01A), which prohibited parking overnight on Main St., and removed the exception to the winter parking ban for restricted zones on Main St. Chairperson Mary suggested specifying the hours that parking would be prohibited overnight. The Board discussed and agreed to adjust the language to be presented at the public hearing to specify the hours of 10:00 p.m. to 6:00 a.m. as the prohibited parking time. The Selectmen discussed enforcement of the regulations, and whether the matter should be discussed with the Police Chief at a Joint Police Board meeting or a Selectmen's meeting. The Board asked the Town Administrator to arrange to have Chief McTague attend the next Selectmen's meeting.

New Business

Congressional Earmark Update

The Town Administrator reported on a recent phone meeting with a representative of EPA regarding the readiness of the chemical feed facility project and impending guidance and requirements for the anticipated congressional earmark of \$750K. She reported that the funding generally requires a 20% match with non-federal sources, but that Greenville may qualify for a waiver from that mandate due to several economic factors, such as median area income and current sewer rates as a percentage of MAI. She explained that some federal sources, like CDBG, are allowed as matching funds, and may be pursued, especially if the construction estimate and/or bids exceed the current available funding. She relayed that final guidance is anticipated in mid-October.

Energy Supplier Quotes

The Selectmen reviewed and discussed quotes for electrical energy supplier services, to be billed by Eversource, which included fixed rates for varying terms, and a variable rate offer.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to accept the offer of Think Energy at a rate of 16.30 cents/kwh for 24 months.

Motion carried with 3 in favor, none opposed.

Email From Ed. White Re: EM Offices

The Selectmen reviewed an email from Emergency Management Director Ed White regarding the status of the repairs in the Emergency Management Offices, and his suggestion that a pod be rented to empty the area to facilitate the completion of the flooring. The Town Administrator reported that she had met with Mr. White, and that a plan had been developed to complete the project without need of storage and moving expenses. She reported that one of the offices had been cleaned and the flooring completed since the email was received.

DES Site Visit

The Selectmen reviewed a DES Wastewater Site Visit report. Chairperson Mary noted the positive comments about the appearance of the facility. The Selectmen discussed the report's recommendations for back-up aeration and clarifier systems. Chairperson Mary talked about the older clarifiers which were intended to be used as back-up systems and her recollection of an existing blower. Selectman Reardon recommended Chairperson Mary contact Brian Golec directly to obtain answers, and Chairperson Mary agreed to contact him and report back to the rest of the Board.

The Board recessed at 6:50 p.m.

7:00 p.m. Public Hearings

Chairperson Mary opened the hearing on the Greenville Estates sewer rate by reading the following notice: "The Greenville, NH Board of Selectmen, who also serve as Water and Sewer Commissioners, will hold a public hearing on Wednesday, August 10, 2022 at 7:00 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville NH, to discuss the 2022 Sewer Rate for Greenville Estates Village District."

Chairperson Mary announced that the rate, as determined by the contract formula, would increase from \$9.65/1,000 gallons to \$10.76, and would be billed on the next invoice. GEVD Commissioners Lauren Higgins and Betty Lou Morey discussed their concerns about the timing of the increase, as much of the usage which would be billed at the new rate had already accrued. The Town Administrator noted that the impending increase was specified in the Town's previous billing. She discussed that the formula variables are publicly available early in the year, but that the rate cannot be finalized until the annual budget is accepted at Town Meeting. Ms. Higgins asked about the Town rate, which the Town Administrator answered was \$20/1,000, and questioned when the last increase of that rate occurred. It was answered that the Town rate had not increased for a few years, but was currently under consideration for an increase. Mrs. Morey questioned why, if the formula values are available in the Spring, the rate hearing did not occur until summer. Chairperson Mary indicated that the rate setting had historically been around this time, commonly in July. The Town Administrator discussed the Selectboard's prior interest in renegotiating the contract, and willingness to reopen those discussions.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to increase the Greenville Estates Village District Rate from \$9.65/1,000 gallons to \$10.76/1,000 gallons effective for the October 2022 billing.

Motion carried with 3 in favor, none opposed.

Chairperson Mary announced the opening of the second scheduled public hearing by reading the notice: "The Selectmen will hold a public hearing in order to receive public comment on proposed amendments to the Town's Parking Control Ordinance Number 92-01A. The proposed revisions are available for review at the Town Hall during business hours, and on the Town's website at www.greenvillenh.org."

Chairperson Mary reviewed the proposed addition of language prohibiting parking on Main Street between the hours of 10:00 p.m. and 6:00 a.m., and deletion of the exemption currently allowed under Section C, the Winter Parking Ban. Kathleen McNamara, of 10 Ice Street, commended the Board for trying to address the issues on Main Street to improve its appearance.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to add to the Parking Control Ordinance Section B (Prohibitions) "3. A person shall not, on Main Street, leave a vehicle parked between the hours of 10:00 p.m. and 6:00 a.m.", and to delete from Section C. (Winter Parking Ban) "Between April 1st and November 1st, the police department may authorize parking in the restricted zones on Main Street, as defined by Ordinance Number 92-02 "No Parking Zones", when the following is complied with: 1. Resident must call the department and give the make, color and license number; 2. Vehicle must be parked in front of the residence of the operator; 3. The same vehicle may not be parked for more than three consecutive days."

Motion carried with 3 in favor, none opposed.

Chairperson Mary asked the Town Administrator to arrange with the Road Agent for signs on Main Street reflecting the overnight parking prohibition. Mrs. McNamara discussed a downtown residence with a substantial accumulation of trash, and a safety concern with a resident's grill that is on or adjacent to the Main Street sidewalk. It was noted that the Health Officer is addressing the trash issue. The Board discussed marking the ADA width of the sidewalk, and requested that the Town Administrator have the Highway Department paint a line to denote the boundary of the sidewalk.

Miscellaneous

The Board discussed having the Wastewater Department work with Granite State Rural Water to smoke test the sewer and address sump pump tie-ins.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the July 27, 2022 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: 150th, Sewer, Water.
- Reviewed, discussed, and approved Abatements: Eversource, Turelli.
- Reviewed, discussed, and approved donation acceptance: April through July 2022.
- Reviewed, discussed, and approved: TA Absence Requests.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to adjourn at 7:16 p.m.

Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:

A handwritten signature in cursive script, appearing to read 'Carla C. Mary', written over a horizontal line.

Carla C. Mary/Chairperson

A handwritten signature in cursive script, appearing to read 'Douglas A. Reardon', written over a horizontal line.

Douglas A. Reardon/Selectman

Margaret Bickford/Selectwoman