

**Town of Greenville  
Board of Selectmen**

**Minutes – October 26, 2022**

Call to order at 3:31 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Michael Sadowski, Chair of the Planning Board, met with the Selectmen regarding a letter he submitted on behalf of the Planning Board, recommending that the Selectmen consider making Chamberlin a one-way street. He discussed the project presented conceptually for redevelopment of the Chamberlin Street mill building into a medical drug and alcohol rehab facility. The concern of additional traffic during construction and operation of such a facility, if approved, was discussed, as well as current issues with the existing width (regardless of any future development) and the narrowing caused by parked cars. Selectmen Reardon inquired what the process would be to make such a change. The Town Administrator responded that, at minimum, she would recommend obtaining feedback from the Police Chief, Fire Chief, and Road Agent, and also to hold a public hearing on the matter. Selectwoman Bickford expressed that she would like a traffic study that would evaluate traffic flows on several routes to make recommendations to address this and other issues previously discussed, such as large trucks being directed onto Main Street. The Town Administrator discussed the Complete Streets work ongoing with Southwest Regional Planning Commission, which may address some traffic concerns. The Selectmen requested that the Town Administrator begin by sending letters to the Police and Fire Chiefs to obtain their feedback.

**RSA 41:14 Comments from Planning & Conservation**

The Selectmen also reviewed Mr. Sadowski's letter providing the requested feedback, pursuant to RSA 41:14, regarding the proposed sale of the duck pond lot. The Planning Board consensus was that the sale would be in the best interest of the Town. The Selectmen reviewed a letter submitted by the Conservation Commission, which indicated that there was no opposition to the sale, provided that the lot remain a non-building lot, and that salt and/or sand, if stored on the property, be stored away from the wetlands and with best management practices. Selectwoman Bickford asked Selectman Reardon, in his capacity as Building Inspector, to inspect the current condition of the property, which he agreed he would.

**Old Business**

**Quotes: 2022 Town Report**

The Selectmen reviewed feedback received from the Towns of Dublin and Swansey regarding their positive experiences with Silver Direct. The Town Administrator noted that we were anticipating a sample of their work, and she confirmed that they were the low bidder.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to accept the quote by Silver Direct of \$1,100 for the 2022 Town Report printing.**

**Motion carried with 2 in favor, none opposed.**

**Affinity LED**

The Selectmen reviewed an email from Cassidy Brennan of Affinity LED, indicating that, barring any unforeseen issues, the company would be able to hold the pricing offered until the project could be considered at the March 2023 Town Meeting.

#### **Step Screen Quote Feedback**

The Town Administrator relayed that she had spoken to Steve Clifton, of Underwood Engineers, who would be providing an ESR for general engineering work outside of the scope of the chemical feed building, which would be necessary to analyze the step screen quotes provided to determine which better suits the facilities needs. Mr. Clifton indicated, however, that repairing the existing unit would likely be the best in terms of cost benefit analysis, especially given the previous recent investment in that unit.

#### **New Business**

##### **150<sup>th</sup> Bench Placement**

The Selectmen reviewed the drawing provided by Rick Miller for the proposed placement of the 150<sup>th</sup> Anniversary bench on the Town Hall lawn. The Selectmen had no objection to the proposal.

##### **2023 Budget – General Government Buildings, Planning Zoning, Building Inspector, Holiday/Beautification, Conservation**

The Selectmen reviewed 2023 budget submissions for General Government Buildings, Planning Zoning, Building Inspector, Holiday/Beautification, and Conservation. The Town Administrator recommended that the Building Inspector budget be tabled until Chairperson Mary was present, given Selectman Reardon's conflict as the Building Inspector, and the Board agreed. Selectwoman Bickford inquired about the custodial line-item, as it was being consistently underspent. The Town Administrator explained that she hoped to complete small maintenance projects with in-house staff. She agreed to check with the Town Hall custodian to determine if there was interest in occasional additional hours, and to adjust the line-item if appropriate. There were no other questions.

##### **NHMA Letter Re: Legal Files**

The Selectmen reviewed a letter from the NHMA Legal Department indicating that records older than January 1, 2015 may be discarded unless requested to be returned to the municipality. The Town Administrator discussed the nature of inquiries to NHMA legal, which are generally statutory identifications or clarifications and the like, and that it should not be necessary to obtain such records.

##### **FEMA Letter Re: Flood Mapping**

The Selectmen reviewed a letter from FEMA regarding preliminary copies of the Flood Insurance Rate Map and Flood Insurance Study report for Hillsborough County.

#### **Miscellaneous**

The Town Administrator noted that the next meeting, November 9, 2022, would be the public hearing for the 8 Dunster Ave 79-e application, and therefore would be an evening meeting. She asked if the Selectmen would be cancelling their meeting on the 4<sup>th</sup> Wednesday of November, as it would be the day before Thanksgiving. They agreed that, unless needed, they would plan to cancel said meeting.

**Signature Folder**

**The Selectmen:**

- Reviewed, discussed, and approved the minutes of the October 12, 2022 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Water, Exec.
- Reviewed, discussed, and approved an appointment: EM, B. Leblanc.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectwoman Bickford, to adjourn at 4:21 p.m.**

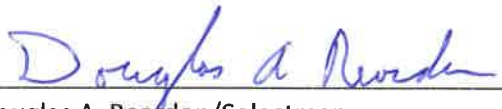
**Motion carried with 2 in favor, none opposed.**

Submitted by: Tara Sousa/Town Administrator

Approved by:

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Carla C. Mary/Chairperson



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Douglas A. Reardon/Selectman



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Margaret Bickford/Selectwoman