

**Town of Greenville
Board of Selectmen**

Minutes – April 5, 2023

Call to order at 6:00 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Old Business

Chairperson Mary asked about the increase for the Selectmen that was approved in the 2023 budget. The Town Administrator indicated she would check with Kelly (payroll) to get the increase instituted retroactively, as had been done with hourly and salaried staff members.

New Business

Whitewater Requested Plumbing Repairs

The Selectmen reviewed a quote obtained by Dan Wojcik of Whitewater to have plumbing repairs completed at the wastewater plant, both in the office/lab and treatment building. Selectmen Reardon indicated that he would meet with Mr. Wojcik about the proposals. No action was taken on the quotes.

Abatelements: Tholen, Bagley

The Town Administrator explained that the property tax abatement for D. Tholen, Map 7, Lot 39, was written per the previously signed payment agreement, and was in the signature folder. The Selectmen confirmed their agreement to sign.

The Selectmen reviewed a sewer abatement application for B. Bagley, Map 5 Lot 105. The Town Administrator discussed that the owner had filed the abatement request due to a failed outside spigot resulting in an unknown amount of water loss, and that the historic usage did not support granting any abatement.

Motion by Chairperson Mary, 2nd by Selectwoman Bickford, to deny the sewer abatement application for Map 5 Lot 105.

Motion carried with 3 in favor, none opposed.

Personnel Policy Revision Planning

The Town Administrator brought up potential areas for revision in the personnel policy, such as the amount of vacation for 1st-year employees and the non-accrual of sick time. The Selectmen discussed their concerns about accruing a substantial liability for unused sick time. The Town Administrator agreed that she did not want employees to be able to carry-over an unreasonable amount of time that would then potentially need to be paid out, but suggested she contact other Town's to determine their policies on these specific issues and report back to the Board.

Meet with Cody Litchfield Re: Main Street Parking Ban

The Selectmen met with Cody Litchfield and family regarding the overnight parking ban on Main Street. He discussed that the full-year Main Street parking ban was enacted before he was aware of it, and that his residence, 18/20 Main Street, did not have any space for vehicles. He discussed the private

arrangements they had previously had for winter parking, which were now no longer available to them, and that their household needed parking for 3 vehicles. Chairperson Mary discussed the need to keep parking spaces available for the commercial buildings on Main Street, and discussed concerns about inappropriate use of spaces for activities such as car repair. She discussed that the current owner was informed by the Town Administrator before he purchased the property of the need to provide parking for tenants. Mr. Litchfield explained that he is in a lease-to-own situation, and inquired about the possibility of permitted parking in the lots the Town acquired on Main St. Chairperson Mary indicated that she did not anticipate the Town offering overnight parking in that lot. The leasing of spaces by the owners of the former market (at the south end of Main St.) was discussed, and Mr. Litchfield indicated that the distance to that location posed challenges. Selectwoman Bickford expressed that Mr. Litchfield had pursued ownership of the property with full knowledge that there was no on-property parking and that street parking was not allowed for 6 months of the year under the previously existing winter ban. She felt that the onus was on his landlord or himself to find a permanent solution. Selectmen Reardon expressed his continued support for the year-round ban, and that making exceptions would lead to the recurrence of the issues for which the ordinance was written. Mr. Litchfield discussed his concern that their vehicles would be lowed, and that the parking issue could cause loss of their housing. Chairperson Mary stated that the Board would take their concerns "under advisement."

The Board discussed potential private parcels which might be available for those seeking Main Street parking alternatives. The Town Administrator recommended she contact property owners before the town make any such suggestions.

Public Hearings

Chairperson Mary announced the opening of the first public hearing at 7:00 p.m. and read the public notice. "The Greenville Board of Selectmen, will hold concurrent public hearings on Wednesday, April 5, 2023 beginning at 7:00 p.m. in the Town Hall Meeting Room, 46 Main Street (Chamberlin St. entrance), Greenville, for the following purposes: The Selectmen, who also serve as Water and Sewer Commissioners, will hold a public hearing to receive public comment on the 2023 Town water rate, 2023 Town sewer rate, and 2023 Contract sewer rate for Greenville Estates Village District." She reviewed the proposed increases to the Town water and sewer rates as follows:

Minimum metered water charge:	from \$75.00	to \$90.00
Flat water charge:	from \$187.50	to \$225.00
Water Rate:	from \$7.50/1000 gal	to \$9.00/1000 gal
	from \$7.50/133.7 cu ft	to \$9.00/133.7 cu ft

Minimum metered sewer charge:	from \$200.00	to \$230.00
Flat sewer charge:	from \$486.00	to \$558.90
Sewer Rate:	from \$20.00/1000 gal	to \$23.00/1000 gal
	from \$20.00/133.7 cu ft	to \$23.00/133.7 cu ft

Chairperson Mary reviewed the contract sewer rate for Greenville Estates Village District, which was increasing per the contract formula from \$10.76/1,000 gallons to \$12.83 /1,000 gallons.

There were no questions or comments from the public.

Motion by Chairperson Mary, 2nd by Selectmen Reardon, to adopt the rates for Town Water, Town Sewer, and Greenville Estates Village District as presented.
Motion carried with 3 in favor, none opposed.

The Town Administrator asked the Selectmen to clarify that the rates were effective immediately, with the first billing at the new rate to be received in October of 2023. The Selectmen confirmed that that was the intent of the motion. Charles Santich, representing Pilgrim foods, asked for further clarification of the effective date, which was confirmed as April 5, 2023.

Chairperson Mary announced the second public hearing and read the notice. "Pursuant to RSA 41:14-a, the Selectmen will hold a public hearing to receive public comment regarding the proposed sale of Map 3 Lot 2-6, a non-buildable parcel located off Nutting Lane, informally known as the "Duck Pond Lot" and acquired by deed of the Tax Collector on December 16, 2014. This will be the first of two public hearings required by the statute."

There were no questions or comments from the public. Chairperson Mary announced the closure of the public hearings at 7:07 p.m.

Signature Folder

The Selectmen:

- Reviewed, discussed, and approved the minutes of the March 22, 2023 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase orders: Executive, Highway.
- Reviewed, discussed, and approved Veteran's Credit: Crawford.
- Reviewed, discussed, and approved Pay Rate Sheet: Traffie.
- Reviewed, discussed, and approved Appointments.

Motion by Chairperson Mary, 2nd by Selectman Reardon, to adjourn at 7:07 p.m.
Motion carried with 3 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator

Approved by:



Carla C. Mary/Chairperson

Douglas A. Reardon/Selectman



Margaret Bickford/Selectwoman