

**Town of Greenville
Board of Selectmen**

Minutes – October 25, 2023

Call to order at 3:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Selectmen Douglas Reardon and Margaret Bickford, and Town Administrator Tara Sousa.

Old Business

Comcast Franchise Agreement

The Town Administrator shared RSA 53-C:3-a, which requires a public hearing for the granting of a franchise. She explained that the previous franchise agreement had an automatic renewal, but that there is no provision in that agreement for a second automatic renewal after August of 2024. She recommended holding a public hearing in November, in conjunction with the required RSA 41:14 hearing.

Assessing/Audit Cost in Neighboring Towns

The Town Administrator shared a spreadsheet with assessing and audit costs of neighboring communities. She noted the increased complexity of our audit, given the separate funds for water and sewer. The Selectmen were in agreement that our costs seemed in line with similar communities, and that they did not want to go out to bid for either of these services.

New Business

Avitar 5-Year Assessing Agreement

The Selectmen reviewed the proposed 5-Year Assessing Agreement from Avitar. The Selectmen discussed the quality of work received from Avitar. The Town Administrator noted the limited number of abatements as evidence of their diligence, and the integration of their software for tax billing and collection purposes. She wanted to further review parcel totals in comparison to the cost of other towns, but anticipated recommending acceptance of the agreement at the next meeting.

2024 Budgets: Executive, General Government Buildings, Building Inspector

The Selectmen reviewed the proposed 2024 Executive and General Government Buildings budgets. The Town Administrator noted that she was awaiting an updated contract from Certified Computers, so that was the only potential revision to the proposed amounts. The Building Inspector Budget was tabled until Chairperson Mary could be in attendance.

Health Insurance /P&L Renewals

The Selectmen reviewed the 2024 renewals for HealthTrust and Primex. The Town's small employer rating tier will experience a 15.6% increase in health insurance premiums, and a 4.7% increase in dental rates. The Town Administrator discussed that it was not feasible to explore changing companies this year, as open enrollment is already upon us, but the Town could explore the other available providers next spring. Selectwoman Bickford inquired about the quality of our current plan. The Town Administrator expressed that the benefits are very good, and given the demographics of our employees, quality healthcare is and an important and well-utilized benefit. With Primex, workers compensation

and Property/Liability are increasing 25.1% and 9% respectively. The Town Administrator explained that the workers comp increases are due to our claims experience, plus the new law regarding firefighter cancer claims.

Planning Board Response to RSA 41:14-a Request

The Selectmen reviewed an email from Planning Board Chair Michael Sadowski, which indicated the Board had no objection or concerns about the proposed transfer of Map 3 Lot 1-2, the abandoned reservoir on Dunster Hill, to the surrounding land owner.

Meeting Schedule for November

The Selectmen discussed the November meeting schedule, and decided to cancel the November 22, 2023 meeting, and schedule the first of 2 public hearings for the RSA 41:14-a transfer of Map 3 Lot 1-2 on November 29, 2023, with the second hearing being 2 weeks later on December 13, 2023. The Comcast franchise agreement hearing will also be scheduled on one of those dates.

Town Clerk Hire – Conditional Offer/Pay rate

The Selectmen reviewed an employment offer and pay rate recommended by the Town Clerk/Tax Collector for hiring an assistant in her office. Though there were no objections to the proposed individual, the Selectmen were concerned that the hiring opportunity had not been posted, as the Town Administrator relayed that she had been unaware of the Town Clerk/Tax Collector's intention to hire someone. The Town Administrator reached the Town Clerk/Tax Collector by phone, who confirmed that the only posting had been in her office. The Selectmen declined to take action on the prospective hire, and requested that the position be posted locally and on the website for a minimum of 2 weeks.

Signature Folder

The Selectmen:

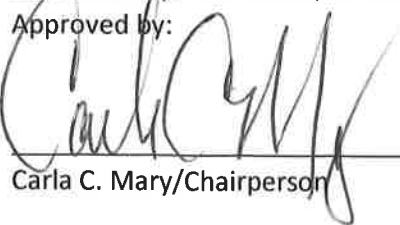
- Tabled the minutes of the October 11, 2023 meeting.
- Reviewed, discussed, and approved check manifests for accounts payable and payroll.
- Reviewed, discussed, and approved Purchase Orders: Highway.
- Reviewed, discussed, and approved Trust Fund Requests.
- Reviewed, discussed, and approved the 2023 MS-1.

Motion by Selectman Reardon, 2nd by Selectwoman Bickford, to adjourn at 4:27 p.m.

Motion carried with 2 in favor, none opposed.

Submitted by: Tara Sousa/Town Administrator


Approved by:



Carla C. Mary/Chairperson



Douglas A. Reardon/Selectman

A handwritten signature in dark ink, appearing to read 'Margaret Bickford', written over a horizontal line.

Margaret Bickford/Selectwoman