

TOWN OF GREENVILLE, NH
SELECTMEN'S MEETING
June 6, 2012
Minutes

4:00 p.m. Open Meeting

Chairperson Blease opened the meeting at 4:10 p.m.

In Attendance: Chairperson Blease, Selectperson Bergeron, Selectman Reardon and Town Administrator, Kelley Collins

Non Public Session under RSA 91-A:3 to review settlement offer to Pilgrim Foods, as submitted by Town Attorney

Selectman Reardon made a motion to go into Non Public Session under RSA 91-A:3, II (e) at 4:15 p.m. Chairperson Blease seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

The Board reviewed and discussed the Settlement Agreement and Permit as submitted to them by Attorney Greg Sargent. After careful review, Selectperson Bergeron made a motion to authorize Attorney Sargent to send the latest documents to Pilgrim Foods attorneys. Chairperson Blease seconded. Motion passed 3-0.

Selectman Reardon made a motion to leave Non Public Session and seal the minutes until an agreement is reached with Pilgrim Foods. Selectperson Bergeron seconded at 4:44 p.m. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

Non Public Session under RSA 91-A:3 to discuss litigation threatened in writing

Selectman Reardon made a motion to go into Non Public Session under RSA 91-A:3, II (e) at 4:45 p.m. Chairperson Blease seconded. Roll Call Vote: Chairperson Blease – yes; Selectperson Bergeron – yes; Selectman Reardon – yes.

The Board of Selectmen reviewed the latest correspondence from Michalene Kosinski from Dunster Avenue LLC, to the Town Attorney, Biron Bedard.

Selectman Bergeron made a motion to leave Non Public Session and seal the minutes until litigation is settled. Selectperson Bergeron seconded at 5:00 p.m. Roll Call Vote: Chairperson Blease – yes; Selectman Reardon – yes; Selectman Reardon – yes.

Old Business

Audit

The Board reviewed an email from the Auditors noting outstanding items needed to complete the audit. The Board would like a memo sent from them to the Town Clerk/Tax Collector making her aware that we have an opportunity to refinance for a considerable savings to the town and asking her to supply the items requested by the auditors at her earliest convenience.

New Business

Review complaint from resident regarding an Animal Control issue

The Town Administrator made the Board aware that we have received a written complaint from a resident regarding an Animal Control issue. We do not, as yet, have a statement from the Animal Control Officer stating his viewpoint of the issue. The Board

of Selectmen tabled this item until they receive a written statement of events from the Animal Control Officer.

Review complaint from resident re: property tax assessment

The Board reviewed the Request to Meet with Selectmen from the owner of 55 Livingston Road regarding his property tax assessment. The owner states that he is being charged for a fireplace that he does not have, as well as for 50% complete when the roof was not even on the house as of April 1. The Town Administrator has prepared a letter for the Board's signature outlining the process for reviewing assessments. Mark Stetson from Avitar will be in town the week of June 18th and will look at 55 Livingston Road at that time.

Signature Folder

Review, discuss and approve check manifests

The Board reviewed the check manifests. Selectman Reardon made a motion to approve and sign the accounts payable and payroll manifests, as submitted. Selectperson Bergeron seconded. Motion passed 3-0.

Review, approve and sign May 23, 2012 Selectmen's Meeting Minutes

The Board reviewed, approved and signed the minutes of the May 23, 2012 Selectmen's Meeting

Review, discuss and approve or deny purchase order Parks & Recreation

The Board reviewed and discussed two purchase order submitted by the Parks & Recreation Committee. The Board approved one purchase order. The Board would like more information on the John Jasper plumbing purchase order. Specifically, they would like to see a breakdown of what Mr. Jasper is charging for the urinal, shower handle and split valve and what the labor will be.

Review, discuss and sign letter to Fire Department

The Board reviewed and signed a letter to the Fire Department, commending them for a job well done in supplying mutual aid to Wilton during a fire.

Review invoice from Mr. Miller for repairs to the "date sign" in front of the Library

The Town Administrator asked the Board if they would like to reimburse Mr. Miller for work he had his nephew, who is a mason, do to the "date sign" in front of the Library. Mr. Miller asked the Town Administrator about the reimbursement in an email this week. The Board asked the Town Administrator if she was aware that this work was being performed. She was not. Mr. Miller's email was the first she knew about this.

Selectman Reardon presented the Board with a note and invoice that Mr. Miller mailed to his house sometime around the Memorial Day weekend. Mr. Reardon would prefer not to get Town related business items at his home. Chairman Blease and Selectperson Bergeron noted that this should go through the business office of the town. The Town Administrator noted that this item was not budgeted and Mr. Miller has basically spent money from another department head's budget without telling them. This can potentially stop something that was budgeted from being purchased or repaired.

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The Board agreed to reimburse Mr. Miller for the work he had his nephew perform. The Board would also like the Town Administrator to draft a letter, for their signatures, to Mr. Miller letting him know that he does not have the authority to commit the town financially to this type of work and in the future any town business should be sent to the town offices not individual selectmen's homes.

Cross Connection Program public hearing

The Board agreed to hold the public hearing on the Water & Sewer Department Cross Connection Program at 6:30 p.m. on Wednesday, June 27, 2012. The Town Administrator will have the public hearing noticed.

Adjournment

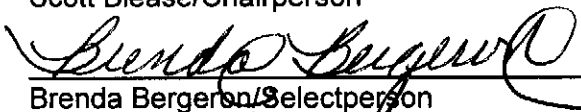
The Board adjourned the meeting at 5:12 p.m.

Minutes prepared by: Kelley Collins/Town Administrator

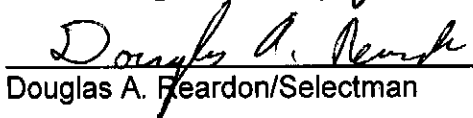
Approved by:



Scott Blease/Chairperson



Brenda Bergeron/Selectperson



Douglas A. Reardon/Selectman