

Office of the Selectmen
TOWN OF GREENVILLE NH
P.O. Box 343
Greenville, NH 03048-0343
Phone: (603) 878-2084

**INVITATION TO BID
CONCRETE POOL REPAIRS & PAINTING**

March 25, 2021

INVITATION TO BID

The Town of Greenville is requesting sealed bid proposals for **Concrete Pool Repairs and Painting**. The work shall consist of: Epoxy paint removal, injection crack repairs, installation of expansion joints at skimmers, concrete surface repair/preparation, epoxy painting including racing lines/markings, and removal and replacement of the pool perimeter sealant.

Sealed bids marked "Greenville Pool Bid" and addressed to the Board of Selectmen, 46 Main Street, PO Box 343, Greenville, New Hampshire, 03048, will be accepted until **April 14, 2021** at 3:00 p.m. **Bids will be opened by the Selectmen at their meeting on April 14, 2021, at 3:30 p.m.**

Bid specifications and documents may be obtained at Town Hall at the above address or from the Town website www.greenvillenh.org. Please contact Town Administrator Tara Sousa at (603)878-2084 to arrange a pre-bid site-walk at the Greenville Pool House, 15 Adams Street, Greenville.

The Town of Greenville reserves the right to reject any or all bids, to waive technical or legal deficiencies, to re-bid, and to accept any bid that it may deem to be in the best interest of the Town.

Bid Information

Purpose: The Greenville Town Pool, located at 15 Adams Street, is in need of epoxy paint removal, injection crack repairs, installation of expansion joints at skimmers, concrete surface repair/preparation, epoxy painting including racing lines/markings, and removal and replacement of the pool perimeter sealant.

Bid Requirements:

- A. Bids must be submitted in a sealed envelope to the Board of Selectmen, marked **Greenville Pool Bid** on the outside of the envelope, addressed to the Board of Selectmen, Town of Greenville, 46 Main Street, PO Box 343, **Greenville**, New Hampshire, 03048. Alternatively, bids may be submitted via email to the Town Administrator at administrator@greenvillenh.org, with a subject line of **Pool House Bid**, and the signed bid proposal attached as a PDF.
- B. The deadline to submit a bid is **April 14, 2021** at 3:00 p.m. Bids will be opened at the April 14, 2021 Selectmen's Meeting at 3:30 p.m. The Selectmen reserve the right to reject any or all bids, to waive technical or legal deficiencies, to re-bid, and to accept any bid that it may deem to be in the best interest of the Town. See "Reservation of Rights" below.
- C. Bidders shall provide a lump sum guaranteed price quote for all aspects of the work, including but not limited to all labor, materials, tools, and equipment. Any aspects of the job for which the cost cannot be guaranteed due to currently unascertainable conditions must be clearly separated in the bid, and reflected by a range with a guaranteed "not to exceed" amount.
- D. Bidders must provide a statement with their bid submissions that clearly identifies any and all exclusions, deviations, or limitations to the bid specifications.
- E. Interested firms are required to provide evidence of their qualifications and experience, including a minimum of 3 references with contact information.
- F. Bidders shall include a project schedule with estimated start and finish dates.
- G. Bids shall identify the name, title, and contact information for the bidder's project manager. The project manager shall have the authority to act on behalf of the contractor with regards to all decisions that may be required to complete the terms and conditions of the contract.

General Information:

- A. Interested bidders may contact the Town Administrator, Tara Sousa, at (603)878-2084, or via email at administrator@greenvillenh.org, to arrange a site visit to

view the current pool conditions, review the proposed repairs, obtain measurements, etc.

- B. Each Bidder is expected to examine the work site carefully before submitting a bid. The submission of a bid shall be deemed conclusive evidence that the bidder has investigated and is satisfied with the conditions to be encountered on performing the work required. Bidders must satisfy for themselves as to the quantities of materials that will be necessary based upon inspection and measurement of the pool and the specification herein. No allowances will be made for loss of anticipated profits or unanticipated expenses due to any errors or inaccuracies in the estimated quantities or project expenses incurred by the contractor.
- C. Each bidder is expected to be thoroughly familiar and comply with the state codes including, but not limited to worker safety, municipal contracts, and building codes.
- D. The successful bidder will be required to comply with all terms and conditions set forth on this Invitation to Bid, (except as may be specifically exempted by the Town in writing), and to execute a written contract upon notice of bid award. Failure to execute a contract within 7 days of written notification shall be cause for cancellation of the bid acceptance and award.
- E. Bidders shall assume all costs and expenses associated with the preparation and submission of a bid.
- F. Any interpretation, correction, or change of the RFP documents will be provided to all known potential respondents by email as appropriate and at the sole discretion of the Town.
- G. Late or unsigned responses will not be accepted or considered. It is the responsibility of respondent to ensure that the statement of qualifications arrives in the offices of the Town prior to the time indicated in the RFP.
- H. Respondents are expected to examine the qualifications, schedule of delivery, and all instructions; failure to do so will be at the respondent's risk. Further, each respondent shall furnish all of the information required in the RFP.
- I. The project point-of-contact for the Town of Greenville is Tara Sousa (Town Administrator). Phone: (603)878-2084 Email: administrator@greenvillenh.org
- J. The following factors will be considered as the basis for award of the bid, to be determined solely by the Town:
 - Price
 - Compliance with bid requirements
 - Exclusions and limitations
 - References and qualifications

- Timeliness of scheduling availability
 - Warranty of work performed
- K. Payment of a deposit by the Town may allow for payment of materials purchased and secured. Full payment to be made upon project completion, net 30 days after invoice.
- L. The Contractor shall use every precaution to prevent injury or damage to Town property and private property in the vicinity of the project area. The contractor shall be responsible for all damage and injury to persons and/or property during the execution of the work resulting from any act, omission, neglect, and/or misconduct in the manner or method of performing the work, to include the acts of any subcontractors and work done as part of any warranty service. The contractor shall indemnify, defend, and hold harmless the Town of Greenville, its agents and assigns from any liability, damage, claims, penalties, and/or regulatory agency fines that may arise from the project and warranty work. The contractor shall promptly restore to the satisfaction of the Town, at the contractor's expense, any property that may be damaged during the execution of the work, including warranty work.
- M. The contractor shall provide, erect, and maintain all necessary barricades and other safety devices, if any, for the protection of the work, workers, and safety of the public, with the understanding that areas adjacent to the worksite, such as the Town Field, Playground, Parking Area, and SAU building will remain open to the public throughout the project. All work shall be cleaned-up on a daily basis, or more frequently if necessary, to prevent accidents to the greatest extent practical.
- N. The following amounts and types of insurance coverage will be required to be in place for the contractor and all subcontractors, with proof to be furnished prior to the execution of the project agreement. The Town of Greenville shall be named as an additional insured/certificate holder for each policy.
- Comprehensive Liability - \$1,000,000
 - Automobile Liability - \$1,000,000
 - Worker's Compensation – per New Hampshire law
- O. Any changes to the work that result in a cost increase/decrease shall be set forth in a written change order approved by the Town and the contractor prior to being implemented.
- P. The contractor will be responsible for all costs incurred by the Town, including legal and inspection fees, in the event that the contractor fails to perform the work in accordance with these project specifications. The Town reserves the right to use monies that may otherwise be due to the contractor, if necessary, to complete the work and/or repair defective work and/or pay any valid claims for damages or unpaid liens arising from the project.

Project Specifications:

All work to be performed under this contract shall be to the highest industry standards in a professional workmanlike manner and all materials shall be installed in conformance with manufacturers' specifications.

All materials shall be supplied by the contractor.

All debris must be properly disposed of by the contractor.

Scope of work

1. Removal of existing epoxy as necessary to prepare surface for repair and repainting via pressure washing, sandblasting, or other appropriate method.
2. Provide injection repair of known active leak in the deep end of the pool.
3. Install caulked expansion joints to alleviate cracking at 6 skimmers, and repair adjacent concrete as necessary.
4. Repair concrete surface as needed in preparation for paint application.
5. Prime and paint entire pool, including racing lines, wall targets, and all safety markings.
6. Remove and replace pool/deck perimeter sealant.

Please provide brands and product specifications for epoxies, sealants, and other products recommended and included in the bid.

Please provide a statement of warranty for all aspects of work performed.

RESERVATION OF RIGHTS:

1. The Town reserves the right to reject any or all bids, to waive technical or legal deficiencies, to re-bid, and to accept any bid that it may deem to be in the best interest of the Town.
2. The Town reserves the right not to award a contract pursuant to this RFP.
3. The Town reserves the right to terminate a contract awarded pursuant to this RFP, at any time for its convenience upon 10 days written notice to the successful bidder.
4. The Town reserves the right to inspect work at any time during the ongoing project.

5. The Town reserves the right to determine the days and hours that the successful bidder shall provide the services called for in this RFP.
6. The Town reserves the right to retain all proposals submitted and not permit withdrawal for a period of 30 days subsequent to the deadline for receiving proposals with the written consent of the Greenville Board of Selectmen.
7. The Town reserves the right to negotiate the fees proposed by the bidder.
8. The Town reserves the right to reject and not consider any proposal that does not meet the requirements of this RFP, including but not limited to incomplete proposals and/or proposals offering alternate or non-requested services.
9. The Town shall have no obligation to compensate any bidder for any costs incurred in responding to this RFP. Responding to this solicitation does not guarantee that any work will be directed to the respondent.
10. The Town shall reserve the right at any time during the RFP or contract process to prohibit any further participation by a bidder or reject any proposal submitted that does not conform to any of the requirements detailed herein.