

## SAFETANK PROGRAM

# Financial Assistance For Residential On-Premise-Use Fuel Oil Facility Tank Upgrade Application Oil Remediation & Compliance Bureau



RSA 146-D:6, III.

Owners of on-premise-use heating oil facilities, who demonstrate financial need, may apply for reimbursement of costs to meet the requirements of RSA 146-D:6, III in amounts not to exceed **\$2,250**. Reimbursement may be to the owner, or to the contractor, after inspection of the completed work and a review of itemized invoices to verify the work was; (1) completed in a satisfactory manner, and (2) the costs are appropriate.

To qualify for the program, the owner shall meet the definition of “low-income” by U.S. Department of Housing and Urban Development. “Low-income” is defined as 80% of the area Median income (Income criteria is provided on the last page of this application).

**Providing documentation of total household income is required** and is described in more detail below. Additional qualifying requirements are addressed by answering the following questions.

**Be advised** that applications must be processed and approval obtained from New Hampshire Department of Environmental Services (NHDES) **prior** to any work being performed, to qualify for reimbursement.

**If you have any questions regarding this program or this application, please contact the OPUF Release Prevention Coordinator at (603) 271-3577.**

**\*\*IMPORTANT:** Answer all four of the following questions to determine if you should submit this application.\*\*

1. Do you, as the applicant, own or are you an owner of the subject dwelling and tank system? If “Yes,” go on to the next question. If “No,” you do not qualify. Yes \_\_\_ No \_\_\_
  
2. Is the subject location your primary residence, and is it a single-family home, a duplex, a manufactured home, a farm, or a property where you also operate a small business? If “Yes,” go on to the next question. If “No,” you do not qualify. Yes \_\_\_ No \_\_\_
  
3. Do you hold title to, or have an interest in, any *income-producing property*, other than your primary residence, including but not limited to, stocks or real property held either individually, or through a business, trust, or other related entity? If “No,” go on to the next question. If “Yes,” you do not qualify. Yes \_\_\_ No \_\_\_
  
4. Is the Total Household Annual Income *at or below* the income criteria listed on the chart included in this application for the town, city, or county of residence, based on Household Size? [*Total Household Income* includes **the income for all occupants** of the household other than tenants. *Household Size* is the total number of occupants other than tenants. All **income includes taxed and non-taxed income** typically declared for federal income tax purposes, even if no federal tax returns are filed. However, note that if the owner generates any income from property other than the Primary residence, (see Question 2.) he/she cannot qualify.] If “Yes,” complete the application. If “No,” you do not qualify. Yes \_\_\_ No \_\_\_

NHDES SAFETANK Program  
P O Box 95, Concord, NH 03302-0095  
Phone: (603) 271-3577 Fax: (603) 271-2181

**I. Owner Information:** (be sure to include location address if different from mailing address)

Name(s): \_\_\_\_\_

Physical Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Mailing Address: (if different) \_\_\_\_\_

Name of mobile home park if applicable: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

**II. Site (Property) Information:**

Is the property served by (check one): private well \_\_\_\_\_ public water supply \_\_\_\_\_

If a private well, is it: a shallow well (dug or point well) \_\_\_\_\_ a drilled/bedrock well \_\_\_\_\_

Approximate distance between oil tank and well: \_\_\_\_\_ feet

If public water is it: Community water supply \_\_\_\_\_ municipal (town or city) water supply \_\_\_\_\_

Does the property abut surface water? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, name or description of the body of water: \_\_\_\_\_

**III. Income:**

To qualify for the SAFETANK program, annual Total Household Income (**full amount of both taxable and non-taxable income before deductions**) must be at or below 80% of the area (county) median income as calculated by the U.S. Department of Housing and Urban Development. The income criteria for the ten New Hampshire counties, is provided on the last page of this application. When submitting this application for approval, provide written documentation of Total Household Income. The documentation may include: a copy of the most recent federal tax return(s), Social Security benefit statement(s), W-2 forms from the previous tax year, annual pension or retirement statement(s), annual statement(s) or indication of direct deposit(s) of other benefits or income(s). As an alternative, include a copy of the two most recent pay stubs for those household members that are employed. **\*Please note that tax documentation including but not limited to federal tax return(s), Social Security benefit statement(s) and W-2 forms cannot be accepted via email.\***

**Total Annual Household Income:** \$ \_\_\_\_\_

**Household Size:** (including yourself, the total number of occupants other than tenants living in the subject household) \_\_\_\_\_

**IV. Affirmation:** I declare under penalty of perjury that the representation made in this application is, to the best of my knowledge, true, complete, and correct. I agree to reimburse the fund for any payments made to me based on incorrect or inaccurate information.

\_\_\_\_\_  
Owner's signature

\_\_\_\_\_  
Date signed

**\*\*Pages 3-4 to be completed by your contractor or oil company technician\*\***

### THIRD PARTY VERIFICATION

***\*to be completed by contractor or oil company technician\****

Verification as to the condition of the existing fuel oil facility before this application is approved is required. Your oil company or an independent plumbing and heating contractor can provide this verification. That person shall complete the checklist along with any relevant comments associated with the condition of the tank.

Fuel Oil Facility Condition Checklist	Yes	No
Is there evidence that the tank or any portion of the facility is presently leaking?	<input type="checkbox"/>	<input type="checkbox"/>
Are the tank legs unstable, tilting or on an uneven foundation?	<input type="checkbox"/>	<input type="checkbox"/>
Is the tank resting on or in contact with the ground?	<input type="checkbox"/>	<input type="checkbox"/>
Are there visible signs of rust, weeps, wet spots, or dents on the tank surface?	<input type="checkbox"/>	<input type="checkbox"/>
Are there any drips or signs of leakage around the oil filter or valves?	<input type="checkbox"/>	<input type="checkbox"/>
Is the fuel line underground or through concrete without being encased in a non-metallic sleeve?	<input type="checkbox"/>	<input type="checkbox"/>
Is the tank located outside where it can be damaged by falling ice or snow from the roof?	<input type="checkbox"/>	<input type="checkbox"/>
Are there signs of the vent pipe being clogged with ice, snow, or insect nests?	<input type="checkbox"/>	<input type="checkbox"/>
Is the overfill vent whistle missing or obstructed and silent when the tank is being filled?	<input type="checkbox"/>	<input type="checkbox"/>
Are there any signs of spills around the fill pipe or from the area of the vent pipe?	<input type="checkbox"/>	<input type="checkbox"/>
Is the tank sight gauge missing, cracked, stuck or frozen? Is there oil or staining on the top of the tank?	<input type="checkbox"/>	<input type="checkbox"/>
Is the existing tank located: (check <b>all</b> that apply) Indoors? _____ On a concrete floor? _____ On a dirt floor? _____ Outdoors? _____ On concrete pad? _____ On concrete blocks? _____ Resting on the ground? _____ Partially buried? _____ Fully underground? _____ Other? (such as in shed or out building) _____		

**IMPORTANT!! Contractor** - Provide a brief narrative describing the condition of the existing tank system.

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**Contractor:** Provide an **itemized** estimate that describes the work necessary to bring this facility into compliance with NFPA 31 and the "New Hampshire Department of Environmental Services (NHDES) "Best Management Practices" for On-Premise-Use Facility Installations and Upgrades." Use the space provided below or provide an itemized description of the work to be performed on a separate sheet and submit it with this application. Please be sure to include the owner's name and address if a separate estimate sheet is to be used. Reimbursement (not to exceed \$2,250) shall be provided based on fair market rates, receipt of an itemized invoice and following a post-installation inspection by NHDES. Additionally, reimbursement of residential underground storage tank closure costs in amounts not to exceed a total of \$2,500 is available upon approval.

**Itemized Proposal and Cost Estimate**

Provide a detailed and itemized proposal in the space below or on your own letterhead. Failure to provide sufficient information and detail will result in a substantial delay in the approval process.

<b>Total:</b>	

Name of person providing verification and estimate: \_\_\_\_\_

Company: \_\_\_\_\_ Daytime phone: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Mailing Address (if different): \_\_\_\_\_

**Required:** I hereby state that I have inspected the subject facility and it is my professional opinion that the described work will bring this facility into compliance with NFPA 31 and NHDES "Best Management Practices." The cost estimate is to complete the work and is based on current rates for labor and materials.

Email: \_\_\_\_\_

\_\_\_\_\_  
Contractor's signature

\_\_\_\_\_  
Date

**Owner:** Submit 1) the application, 2) the cost estimate, and 3) income documentation to:

**NHDES  
SAFETANK PROGRAM  
PO BOX 95  
CONCORD, NH 03302**

**Reminder!!** Obtain approval **before** work is performed in order to qualify for reimbursement.

If you have any questions, contact the Safetank Program at 603-271-3577.

## INCOME CRITERIA FOR THE NEW HAMPSHIRE PETROLEUM REIMBURSEMENT FUND (RSA 146-D) ON-PREMISE-USE FACILITY LEAK PREVENTION PROGRAM <sup>(1)</sup>

COUNTY <sup>(2)</sup>	HOUSEHOLD SIZE					
	1 PERSON	2 PERSON	3 PERSON	4 PERSON	5 PERSON	6 PERSON
<b>BELKNAP</b>	\$ 45,750	\$ 52,250	\$ 58,800	\$ 65,300	\$ 70,550	\$ 75,750
<b>CARROLL</b>	\$ 45,750	\$ 52,250	\$ 58,800	\$ 65,300	\$ 70,550	\$ 75,750
<b>CHESHIRE</b>	\$ 45,750	\$ 52,250	\$ 58,800	\$ 65,300	\$ 70,550	\$ 75,750
<b>COOS</b>	\$ 45,750	\$ 52,250	\$ 58,800	\$ 65,300	\$ 70,550	\$ 75,750
<b>GRAFTON</b>	\$ 49,650	\$ 56,750	\$ 63,850	\$ 70,900	\$ 76,600	\$ 82,250
<b>HILLSBOROUGH</b>	\$ 50,250	\$ 57,400	\$ 64,600	\$ 71,750	\$ 77,500	\$ 83,250
<sup>(a)</sup> Nashua MSA	\$ 52,850	\$ 60,400	\$ 67,950	\$ 75,500	\$ 81,550	\$ 87,600
<sup>(b)</sup> Manchester MSA	\$ 49,650	\$ 56,750	\$ 63,850	\$ 70,900	\$ 76,600	\$ 82,250
<b>MERRIMACK</b>	\$ 51,950	\$ 59,350	\$ 66,750	\$ 74,150	\$ 80,100	\$ 86,050
<b>ROCKINGHAM</b>	\$ 52,850	\$ 60,400	\$ 67,950	\$ 75,450	\$ 81,500	\$ 87,550
<sup>(c)</sup> Boston MSA	\$ 62,450	\$ 71,400	\$ 80,300	\$ 89,200	\$ 96,350	\$ 103,500
<sup>(d)</sup> Lawrence MSA	\$ 52,850	\$ 60,400	\$ 67,950	\$ 75,500	\$ 81,550	\$ 87,600
<sup>(e)</sup> Western Rockingham	\$ 52,850	\$ 60,400	\$ 67,950	\$ 75,500	\$ 81,550	\$ 87,600
<sup>(f)</sup> Portsmouth-Roch MSA	\$ 52,850	\$ 60,400	\$ 67,950	\$ 75,450	\$ 81,500	\$ 87,550
<b>STRAFFORD</b>	\$ 52,850	\$ 60,400	\$ 67,950	\$ 75,450	\$ 81,500	\$ 87,550
<b>SULLIVAN</b>	\$ 45,750	\$ 52,250	\$ 58,800	\$ 65,300	\$ 70,550	\$ 75,750

April '19

**Notes:**

(1) - Income criterion is based on U.S. Department of Housing and Urban Development (HUD) guidelines.

(2) - Income Limits shown are for the entire county or for towns included in a separate Metropolitan Statistical Area (MSA) within a particular county.

(a) - Amherst, Brookline, Greenville, Hollis, Hudson, Litchfield, Mason, Merrimack, Milford, Mont Vernon, Nashua, New Ipswich, Pelham, Wilton

(b) - Bedford, Goffstown, Manchester, Weare

(c) - Seabrook, South Hampton

(d) - Atkinson, Chester, Danville, Derry, Fremont, Hampstead, Kingston, Newton, Plaistow, Raymond, Salem, Sandown, Windham

(e) - Auburn, Candia, Deerfield, Londonderry, Northwood, Nottingham

(f) - Brentwood, East Kingston, Epping, Exeter, Greenland, Hampton, Hampton Falls, Kensington, New Castle, Newfields, Newington, Newmarket, North Hampton, Portsmouth, Rye, Stratham