

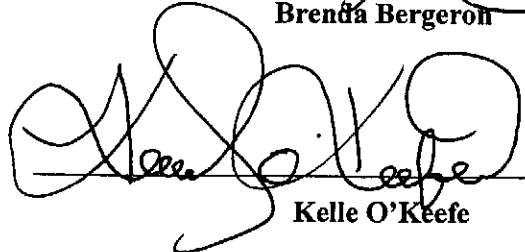
WATER POLICIES, RULES & REGULATIONS
TOWN OF GREENVILLE, NH


ADOPTED BY GREENVILLE WATER COMMISSIONERS ON:

September 8, 2010

GREENVILLE WATER COMMISSIONERS:


Brenda Bergeron


Kelle O'Keefe


Scott Blease

**THESE RULES WILL SUPERSEDE AND INCLUDE PREVIOUS
DECISIONS MADE ON THE FOLLOWING DATES:**

February, 1916

September, 1963

March 24, 1980

October 6, 1980

August 31, 1981

October 12, 1988

June, 1995

February 25, 1998

November 4, 1998

July 6, 2005

SECTION 1

- 1.1 The property, organization, and operation of the water supply system, and each and every part shall be called the Greenville Water Department.

SECTION 2

- 2.1.1 Except as otherwise provided herein, the Superintendent shall administer, implement, and enforce the provisions of this Ordinance. Any powers granted to or duties imposed upon the Superintendent may be delegated by the Superintendent to other Town personnel.

SECTION 3

- 3.1 All water users will be metered.
- 3.2 All water meters will be read semi-annually.
- 3.3 Use of meters: The Water Department shall require service to be metered. The size and type of the meter will be determined, and provided, by the Water Department.
- 3.4 Meter setting: All meters shall be set, as near as possible to the point of entrance of the service pipe to the building and the customer shall provide and maintain a clean, dry, warm and accessible place there for. The cost of new meter installation shall be borne by the property owner and shall be performed by a licensed plumber. Meters once set may be changed in location at the request of the customer, only at their expense, and the work will be done by a licensed plumber. Upon work completion the new configuration will be inspected by the Water Department.
- 3.5 Meter boxes: When the customer fails or neglects to furnish a suitable location for a meter inside their building, or where for other reasons it is necessary or expedient to locate the meter in an underground box or vault, the customer shall bear the expense of same.
- 3.6 Repairs: Meter repairs or replacements necessitated by ordinary wear will be paid for by the Water Department. Those caused by freezing, hot water, or by other fault of the customer, will be charged to the customer. Frozen water lines see Section 3 3.10.
- 3.7 Auxiliary meters: If additional or auxiliary meters are desired by the customer for showing subdivision of the supply, they shall furnish, install and maintain them at their own expense.
- 3.8 Failure to register: If a meter fails to register, or if it is removed for the purpose of making repairs, the Water Department will make a charge for the water used based on an average of the amount registered over similar periods preceding or subsequent thereto.
- 3.9 Meter testing: Meters will be tested at the request of the customer provided the customer makes a deposit to cover the cost of the test. If meter tests out faulty (greater than + or - 1.5% of meter rate) the deposit will be returned to the customer. If meter is accurate (within + or - 1.5% of meter rating) the utility keeps the deposit to pay for the test. The test will be conducted by an outside service. (See appendix -- rate page)
- 3.10 Frozen lines: It is the owner's responsibility in having their respective frozen service line alleviated if the freeze occurs from the curb to the residence. It is the Water Department's responsibility from the main to the box. Should the Water Department be requested to assist a fee will be assessed (see fee schedule). Under normal circumstances the thaw unit is connected to the

connection then it is the owner's responsibility to secure the services of a licensed plumber to perform the necessary work. This is due to liability concerns to us and the Town. No work will begin after 9:00 p.m.

SECTION 4 - PAYMENT OF WATER BILLS

- 4.1 A warrant for all water charges shall be issued to the Tax Collector.
- 4.2 All water bills are due and payable upon receipt and a finance charge will be assessed 30 days after the billing. A lien will be placed on the property after one year of non-payment.
- 4.3 When property is being closed for a period of time, the water service can be turned off by the Water Department at the curb box and no charge will be made against the service. A turn on charge (refer to appendix II) will be assessed to resume service

SECTION 5 - SERVICE CONNECTIONS

- 5.1 Property owners/agents desiring a service branch laid into their premises shall submit an application to the Board of Selectmen's Office. Additional charges may be incurred by the property owner. (See Appendix II, New Connection Fees).
- 5.2 The service connections are considered the property of the water consumer from the property line to the meter and, as such, said property owner will be held responsible for any leakage, freezing, etc. which may occur between the curb box and the meter. Also, for the care of the curb box, which shall at all times be free from any obstructions and of ready access for turning on or off of water. Failure to repair leaks, remove obstructions from curb boxes, or failure to make payment promptly to the Water Department for any repairs or digging between curb box and meter shall be sufficient cause to shut off water at the curb box.
- 5.3 The Water Department or its agents will maintain all service branches from the main to the property line (curb box). On all new connections, this work will be completed by the new property owner's contractor, all associated costs will be incurred by the property owner.
- 5.4 The work between the meter and curb box can be done by an experienced contractor.
- 5.5 The Water Department will turn on and off service at the owner's request. The turn on and off will be performed with owner or owner's representative present.

SECTION 6 - COST OF NEW SERVICE

- 6.1 The service line from the curb box to the meter shall be at the expense of the property owner.
- 6.2 The Water Department shall be responsible for the repair of service pipe within limits of the street.
- 6.3 In no case will a water main be tapped more than once to the same lot unless the total expense is borne by the property owner.
- 6.4 Fee for new service is listed in Appendix II.

SECTION 7 - CONDITIONS OF SERVICE

- 7.1 The consumer shall maintain in good condition type K copper and/or AWWA approved plastic pipes and fittings (including interior plumbing), lines to the curb, and shall protect against freezing. They must provide a shut-off valve immediately inside the cellar wall and between the meter and curb box. No outlet for water of any description may be installed between meter and the curb box. Any installations not conforming to these regulations is sufficient to discontinue service until rectified. It is recommended that if plastic pipe is used, a tracer tape be installed.
- 7.2 Check valves, backflow devices, pressure reducing valves and expansion tank shall be installed at the property owner's expense if, in the judgment of the Superintendent, such valves are necessary to protect the system. Backflow prevention device requirements, installations, inspections, and maintenance will conform to State of NH Water Supply Engineering Bureau's Water Supply Rules Section Env-Ws 364. All Town installed check valve, backflow devices, PRV and expansion tanks will be maintained by the property owner. At no time will the above stated equipment be bypassed or removed without the knowledge of the Water Department.
- 7.3 Cross Connections with any other water system is prohibited and there shall be no inter-connecting piping system. Cross connection prevention rules shall conform to State of NI-I Water Supply Engineering Bureau's Water Supply Rules Section Env-Ws 364.
- 7.4 The Town will not be liable for any damage that may occur on account of breakage of any pipes or fixtures due to pressure or lack of pressure, or for water being shut off for any purpose, blowing out mains, hydrants, etc.
- 7.5 Access to Property – The Superintendent, or his/her authorized employees of the Water Department, shall have access, at reasonable hours to the premises supplied, to read meters, to see that these rules and regulations are observed, and to make necessary examinations of plumbing fixtures. No ground wires from any source whatever shall be attached to any water pipe, inside or outside the building at any point other than at the point of entrance of the service pipe to the premises and on the street side of the entrance shut off.
- 7.6 No person shall be permitted to connect or cause to be connected, any service pipe for conveying water from any of the mains or distributing pipes to any house or building without written permission of the Greenville Water Commissioners, nor shall any additions or alterations to any of the above property be made without permission.
- 7.7 Applicants for water shall pay a fee and shall agree to all uses of water set forth within these regulations.
- 7.8 The Greenville Water Commissioners reserve the right to shut off water for the purpose of making alterations or repairs, and may also shut it off for disregard of rules and regulations, or for non-payment of water charges when due. A fee will be charged for shutting off and a fee will be charged for turning on. (see rate page)
- 7.9 Where water is supplied to more than one property through a single line of pipe, the water may be shut off at the curb in case of non-payment of any charges of any one property owner, notwithstanding that the other parties on the same line may have paid the amount due from them.
- 7.10 The Greenville Water Commissioners reserve the right to restrict the use of water whenever public emergency so requires.
- 7.11 The Superintendent is directed to carry out and enforce all rules and regulations as adopted and as amended from time to time, and is authorized to establish a system of inspection to report such violations to the proper officers for action.
- 7.12 The Water Department does not guarantee to furnish constant pressure or uninterrupted service.

SECTION 8 - FIRE HYDRANTS

- 8.1 It shall be unlawful for any person, except one duly authorized by the Water Commissioners (or their agent) or who shall be a member of the Fire Department, to open, turn on, turn off, interfere with, attach any hose to, or connect anything to any fire hydrant, stop valve or valve belonging to the Water Department unless special permission to do so is given in writing.
- 8.2 Developers shall be required to furnish hydrants and gates as required by the Superintendent who will furnish specifications.

SECTION 9- TAPPING THE MAINS FOR SERVICE

- 9.1 It shall be unlawful for any person other than an experienced tapping professional to tap any of the water mains of the Water Department. All associated fees will be paid by the property owner.
- 9.2 Upon completion of the application by the property owner the tap may be scheduled. The Water Department will be notified 1 week in advance of any taps performed. The Water Department will be on sight to oversee and inspect all taps scheduled.
- 9.3 All future installations of curb box and fire hydrants, and all replacement of same, are to be located on or near the property line of the street.
- 9.4 All water curb boxes located in any of the public streets must be kept at a level of the finished surface of the street,

SECTION 10 - WATER MAIN EXTENSIONS

- 10.1 All applicants for water main extensions shall make application to the Greenville Water Commissioners for approval (see appendix I). All connection fees and impact fees shall be the responsibility of the applicant (see appendix II). The developer still has to apply for and receive all necessary approvals from the Planning Board, Building Inspector, and Zoning Board of Adjustment if appropriate.
- 10.2 The applicant or any other parties have the right to petition Town Meeting for extensions.
- 10.3 The cost will be based on an eight inch (8") main and only fittings and pipe approved by the Superintendent will be allowed.
- 10.4 Acceptance by the Town requires a successful pressure test and acceptable bacteria analysis. Leakage testing per ANSI/AWWA C600-LR and disinfection testing per ANS/JAWWA C65 1 - LR.

SECTION 11 - SERVICES FOR WATER SPRINKLERS

- 11.1 Services for sprinklers will carry an installation charge, and the appropriate minimum billing (see appendix II)

**TOWN OF GREENVILLE
APPLICATION FOR WATER SERVICE**

Date: _____

Property Owners Name _____

Mailing Address _____

Phone Number _____ Property Location _____ Map _____ Lot _____

Person filing is responsible for service from the building to the curb and must agree to conform to all Greenville Water Use Ordinance rules and regulations as written. Note: Installation plans and water connection fee must accompany this application at the time of submittal. Notification of the town's decision will occur within 30 days of receipt of this application. Fee: \$3,000.00

Applicant's Signature _____

To be completed by Town

Distance in feet _____ Number of Services _____

Type of Service (Residential, Industrial, Commercial) _____

Comments and Recommendations _____

Approved _____ Denied _____

Authorized Town Signature: Water Commissioners Date _____

Road Agent _____ Date _____

APPENDIX II
GREENVILLE WATER DEPARTMENT RATE SHEET

Water & Sewer Rates

Amended September 12, 2012

Minimum metered water charge:	\$ 65.00
Minimum metered sewer charge:	\$156.00
Flat water charge:	\$163.32
Flat sewer charge:	\$421.20
 Sewer Rate:	 \$15.60/1000 gal. \$15.60/133.7 cf.
 Water Rate:	 \$6.50/1000 gal. \$6.50/133.7 cf

Interest Rate: 12% after 30 days

New Connection Fees:

¾" service line	\$3,000.00
1" service line	\$3,100.00

New Connection outside town limits:

Single family dwelling \$3,000.00

Multi-family dwelling will be billed a \$3,000.00 connection fee and \$1,500.00 for each additional unit per building.

New connections – all site work and supplies are the responsibility of the property owner.

Fee for adding sprinkler system:	\$1,200.00
Service charge for sprinkler system/per ½ year	\$200.00

Service shut off fee \$50.00

Service turn on fee \$50.00

Meter testing fees:	\$125.00 for 5/8" – 1" meter
	\$200.00 for 1 ½ "– 4" meter

Minimum bill meters not read: \$198.61 – water \$512.46 – sewer

Frozen line:	\$160.00 – Mon – Fri 7:30 am to 4 pm
	\$320.00 – after hours Mon – Fri
	\$320.00- weekend & holidays

Hydrants for private use and/or on private property will be billed \$400.00/year or \$200.00/billing cycle